

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
AUGUST 13, 2007 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on August 13, 2007 beginning at 9:30 a.m., in the Island County Courthouse Annex, Hearing Room, 1 N. E. 6th Street, Coupeville, Washington. Mike Shelton, Chairman, Wm. L. McDowell, Member, and John Dean, Member, were present. The meeting began with the Pledge of Allegiance.

ELECTRONIC FUND TRANSFERS, VOUCHERS, AND PAYMENT OF BILLS

By unanimous motion, the Board approved the Electronic Fund Transfers and the following vouchers/warrants:

Vouchers (War.) #'s 268590-268866	\$803,819.62
Electronic Fund Transfers:	\$259,843.16

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Larry Larson, Human Resources Director, the Board by unanimous motion approved the following personnel action authorizations:

<u>Dept.</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
Assessor	103/07	Appraiser Trainee	109.01	Replacement	08/17/07
GSA	104/07	Four Springs Caretaker .25 fte	1510.01	New Position	08/13/07

EMPLOYEE AWARD PRESENTATIONS

EMPLOYEE SERVICE AWARDS

<u>DEPARTMENT</u>	<u>EMPLOYEE</u>	<u>NO YEARS</u>
Jail	William E. Becker	5
Jail	Jason E. Turpin	5
ICSO	Carolyn A. Taylor	15
ICSO	Raymond A. Tash	20
Roads	Chris W. Currier	5
Roads	Markell E. Potts	10
Health	Jill D. Wood	10
Solid Waste	Marla S. Bellmer	10

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APPOINTMENTS TO VARIOUS BOARDS/COMMITTEES

The Board, by unanimous motion, made the following appointments:

Conservation Futures Technical Advisory Group (TAG)

Sharon Nicholson, Oak Harbor, appointed at the recommendation of Patty Cohen, Mayor of Oak Harbor, will represent incorporated Island County.

Conservation Futures Technical Advisory Group (TAG)

Jim Shields, Camano Island, appointed at the recommendation of Commissioner John Dean, will represent unincorporated Island County.

**CONTRACT WITH WASHINGTON STATE MILITARY DEPARTMENT – STATE
ENHANCED 911 FUNDS FOR FY08 WIRELINE AND WIRELESS OPERATIONS**

By unanimous motion the Board approved a contract with the Washington State Military Department to provide State Enhanced 911 funds for FY08 Wireline and Wireless Operations at ICOM. Contract No. E08-014; Contract Amount: \$47,514 [RM-BOCC-07-0152]

**HEARING SCHEDULED: ORDINANCE C-88-07 IN THE MATTER OF AMENDMENT OF
PROCUREMENT PROCEDURES OF CHAPTERS 2.29 AND 2.30A OF THE ISLAND COUNTY
CODE**

Greg Banks, Prosecuting Attorney, presented for scheduling of a Public Hearing Ordinance C-88-07 in the Matter of Amendment of Procurement Procedures of Chapters 2.29 and 2.30A of the Island County Code. He explained that the ordinance was prepared in response to statutory changes to the bidding requirements for Public Works and other contracts. The ordinance will raise the limits below which one does not have to do competitive solicitation; there is a new definition of what is termed a “responsible bidder” putting in place standards used for making those determinations; and the criteria for “responsible bidder” must be included in the bid requests. Mr. Banks said that as a result of last minute advice given to the County Engineer, it was determined that a minor change is needed to subsection 2.29.030(A)(2) beyond what was originally proposed and currently before the Board. He asked that the words “for equipment” be added to subsection 2.29.030(A)(2) reading as follows:

Contracts and purchases for equipment involving an amount less than ~~\$2,500~~ \$5,000

Mr. Banks explained that the section as a whole applies not only to data processing equipment but also software and services; a different set of exemptions applies to software and services. Subsection 2.29.030(A)(2) pertains only to equipment.

The Board took note of the additional change and by unanimous motion scheduled a Public Hearing for September 10, 2007 at 9:55 a.m. to consider Ordinance C-88-07 in the Matter of Amendment of Procurement Procedures of Chapters 2.29 and 2.30A of the Island County Code.

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SPECIAL OCCASION LIQUOR LICENSE APPLICATIONS APPROVED

Having received recommendations of approval by the appropriate departments, the Board by unanimous motion approved forwarding a recommendation of approval to the Washington State Liquor Control Board for the following liquor license applications:

Special Occasion Liquor License No. 091224 by Camano Island Yacht Club for a special occasion to be held on September 1, 2007 from noon to 6:00 p.m. at the Camano Island Yacht Club, 129 N. Sunset Dr., Camano Island, WA

Special Occasion Liquor License No. 091224 by Camano Island Yacht Club for a special occasion to be held on September 15, 2007 from 5:30 p.m. to 9:00 p.m. at the Camano Island Yacht Club, 129 N. Sunset Dr., Camano Island, WA

Special Occasion Liquor License No. 090590 by Coupeville Arts Center for a special occasion to be held on September 8, 2007 from 5:30 p.m. to 8:30 p.m. at the Crockett Barn, 1056 Crockett Farm Rd., Coupeville, WA

**HEARING HELD: FRANCHISE # 351 WITH PINE TERRACE WATER ASSOCIATION –
EXISTING WATER DISTRIBUTION LINE**

At 10:15 a.m. as advertised, a public hearing was held for the purpose of considering Franchise # 351 [PW-0720-65] submitted by Pine Terrace Water Association for an existing water distribution system located in the Plat of Pine Terrace, Division 1 on Whidbey Island. The system is currently planned to be upgraded by the Pine Terrace Water Association.

Bill Oakes, Public Works Director, reported in favor of franchise approval as requested.

There were no public comments either in support of or in opposition to approval of the franchise.

By unanimous motion the Board approved Franchise # 351 submitted by Pine Terrace Water Association for an existing water distribution system located in the Plat of Pine Terrace, Division 1 on Whidbey Island.

**PETITION FOR VACATION OF A PORTION OF SHORELINE DRIVE BY ROBERT LONG
AND WILLIAM JAMES**

By unanimous motion, the Board referred Petition for Vacation of a Portion of Shoreline Drive located in Sections 11 and 14, Township 30 North, Range 3 East/West on Camano Island submitted by Robert Long and William James to the County Engineer for review and processing.

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**HEARING SCHEDULED: RESOLUTION C-89-07/R-36-07 IN THE MATTER OF DECLARING
INTENT TO VACATE A PORTION OF COUNTY ROAD KNOWN AS SHORE MEADOW
ROAD**

As recommended by Bill Oakes, Public Works Director, the Board by unanimous motion scheduled a Public Hearing to consider Resolution C-89-07/R-36-07 In the Matter of Declaring Intent to Vacate a Portion of County Road right-of-way known as Shore Meadow Road located in Section 9, Township 29N, Range 2E for September 17, 2007 at 10:15 a.m. *[Resolution on file with the Clerk of the Board]*

**AGREEMENT WITH KLEINFELDER WEST, INC. FOR ON CALL MATERIAL TESTING
AND ENGINEERING SERVICES**

The Board by unanimous motion approved the Local Agency Standard Consultant Agreement with Kleinfelder West, Inc. for On Call Materials Testing and Engineering services. Contract Term: Expires July 31, 2010; Contract Amount: \$250,000.00. *[PW-0720-44]*

**RESOLUTION C-90-07/R-35-07 IN THE MATTER OF APPROVING PLANS AND
SPECIFICATIONS AND AUTHORIZING CALL FOR BIDS FOR CAMANO ANNEX
DRAINAGE IMPROVEMENT**

By unanimous motion the Board approved Resolution C-90/07/R-35-07 in the Matter of Approving Plans and Specifications and Authorizing Call for Bids for Camano Annex Drainage Improvement, Work Order No. 321. Bid opening is to be September 11, 2007 at 1:00 p.m. in Room 131 of the Law and Justice Center, 101 NE 6th Street, Coupeville. *[Resolution on file with the Clerk of the Board]*

AGREEMENT WITH INCA ENGINEERS, INC. FOR THE RHODODENDRON TRAIL

The Board by unanimous motion approved the Local Agency Standard Consultant Agreement with INCA Engineers, Inc. for detailed engineering of the Rhododendron Trail. *[PW-0720-67]*

There being no further business to come before the Board, the meeting adjourned at 10:25 a.m. The next regular meeting of the Board will be on August 20, 2007 beginning at 9:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chairman

ATTEST:

Wm. L. McDowell, Member

Elaine Marlow
Clerk of the Board

John Dean, Member