

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
MAY 14, 2007 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on May 14, 2007 beginning at 9:30 a.m., in the Island County Courthouse Annex, Hearing Room, 1 N. E. 6th Street, Coupeville, Washington. Mike Shelton, Chairman, Wm. L. McDowell, Member, and John Dean, Member, were present. The meeting began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from the Regular Session held on May 7, 2007.

ELECTRONIC FUND TRANSFERS, VOUCHERS AND PAYMENT OF BILLS

By unanimous motion, the Board approved Electronic Fund Transfers and the following vouchers/warrants:

Vouchers (War.) # 261896 - 262186 for \$544,451.39.
Electronic Fund Transfers - \$231,637.16

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Larry Larson, Human Resources Director, the Board by unanimous motion approved the following personnel action authorizations:

Dept.	PAA #	Description	Position #	Action	Eff. Date
Treasurer	057/07	Administrative Assistant	2111.00	Replacement	07/16/07
Public Works	058/07	Truck Driver I - Coupeville	2242.06	Replacement	05/14/07
Health	059/07	EHS Specialist III - Sanitarian	2403.05	Replacement	06/11/07
Auditor	060/07	Indexing Deputy, .5 fte	208.02	Replacement	05/14/07

EMPLOYEE AWARD PRESENTATIONS

EMPLOYEE SERVICE AWARDS

DEPARTMENT	EMPLOYEE	NO YEARS
Assessor	Susan Moore	5
Civil Service Commission	Marie Taylor	10
Public Works	Sandra Sandritter	10

EMPLOYEE OF THE MONTH

Nick Fuller, a laborer in the Public Works Department, was selected as Employee of the Month for April, 2007. Nick noticed a serious and dangerous situation along a county roadway so immediately notified his supervisor. In doing so, his quick response saved the County considerable time loss by allowing the Bayview Shop to resolve the problem during normal work hours and not at night during a storm event.

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Special Recognition – Certificate of Good Practice 2006

Certificate of Good Practice presented to Bill Oakes, Island County Public Works Director/ Engineer, as approved by Resolution of the County Road Administration Board at its meeting on April 19, 2007.

Special Recognition – Certificate of Appreciation to Island County Corrections Deputies

Certificate of Appreciation presented to the Island County Corrections Deputies in recognition of exemplary service and outstanding contribution to the Jail Transition Program.

HEARING HELD – RESOLUTION C-49-07 - 2007 BUDGET AMENDMENT

At 9:55 a.m. as scheduled and advertised, a public hearing was held for the purpose of considering Resolution C-49-07 Amending the 2007 Island County Budget.

Elaine Marlow, Budget Director, indicated that this is the second budget amendment for 2007. She explained that the items on Exhibit A were reviewed with the Board at its prior staff session, and includes on line 16 the furniture for the South Whidbey ICSO precinct. The furniture addition raised the amount of use of the Commissioners' contingency to \$40,000.00. Additionally, the line item concerning renovation of the Freeland Hall kitchen was removed due to remaining unresolved issues. Commissioner McDowell pointed out that line items 28-31, concerning the Boyer property, continue to be estimated amounts at this point.

At the time of the hearing, no one in the audience expressed a desire to comment either for or against Resolution C-49-07.

By unanimous motion, the Board adopted Resolution C-49-07 Amending the 2007 Island County Budget.
[Resolution C-49-07 on file with the Clerk of the Board]

**APPOINTMENT TO ISLAND COUNTY WATER RESOURCE ADVISORY COMMITTEE
(WRAC)**

By unanimous motion, the Board appointed Barbara Brock to the Island County Water Resource Advisory Committee (WRAC) for a term of four years, expiring on May 17, 2011.

REAPPOINTMENT TO NORTHWEST SENIOR SERVICES ADVISORY BOARD

By unanimous motion, the Board appointed Gert Wyse to serve another three-year term as a member of the Northwest Senior Services Advisory Board. The term shall run to June 30, 2010.

**CORRECTION TO BOARD OF COUNTY COMMISSIONERS MINUTES CONCERNING
LIQUOR LICENSE NO. 086041-3F FROM “CAMANO CELLARS LLC” TO “CAMANO
ISLAND CELLARS LLC”**

The Board, by unanimous motion, approved the correction to the Board's minutes of October 9, 2006 to reflect the correct applicant name for Liquor License No. 086041-3F from “Camano Cellars LLC” to “Camano Island Cellars LLC.”

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**AMENDMENT NO. 2 TO AGREEMENT WITH DAN PEDERSEN, D/B/A DAN MARTIN
PEDERSEN – COMMUNICATIONS MANAGER FOR MARINE RESOURCES COMMITTEE**

By unanimous motion the Board approved Amendment No. 2 to the professional services agreement with Dan Pedersen, d/b/a Dan Martin Pedersen, for his services as a Communications Manager to the Island County Marine Resources Committee in the amount of \$2,000.00. *[RM-EXT-04-0128]*

**APPROVAL OF PURCHASE ORDER WITH BARRON HEATING & AIR CONDITIONING,
INC. FOR HEAT PUMP AT ICSO NORTH PRECINCT**

By unanimous motion the Board approved Purchase Order No. 7765 with Barron Heating & Air Conditioning, Inc. to replace a heat pump at the Island County Sheriff's Office North Precinct in the amount of \$9,367.95, including freight and tax. *[RM-FAC-07-0073]*

**CONTRACT WITH BARRON HEATING & AIR CONDITIONING, INC. FOR HVAC SYSTEM
AT WAIF ANIMAL SHELTER**

The Board, by unanimous motion, approved a contract with Barron Heating & Air Conditioning, Inc. in the amount of \$22,520.40 for installation of an HVAC system at the WAIF Animal Shelter. *[RM-FAC-07-0066]*

**APPROVAL OF PURCHASE ORDER WITH JESSE JAMES CHAPMAN
D/B/A A/C ELECTRIC FOR HVAC SYSTEM ELECTRICAL AT WAIF ANIMAL SHELTER**

By unanimous motion the Board approved Purchase Order No. 7764 with Jesse James Chapman, d/b/a A/C Electric for installation of necessary electrical for the HVAC system at the WAIF Animal Shelter. Total amount of the Purchase Order is \$7,581.00 which includes freight and tax. *[RM-FAC-07-0072]*

**CONTRACT WITH WASHINGTON STATE MILITARY DEPARTMENT EMERGENCY
MANAGEMENT DIVISION**

By unanimous motion the Board approved contract number E07-348 with the Washington State Military Department, Emergency Management Division for the United States Department of Homeland Security, Emergency Management Performance Grant funds in the amount of \$22,722.00 that support the emergency management operations to enhance the emergency management program. *[RM-DEM-07-0071]*

SPECIAL OCCASION LIQUOR LICENSES APPROVED

Having received recommendations of approvals from the appropriate departments reviewing special occasion liquor license applications, the Board by unanimous motion approved the forwarding of recommendations of approval to the Washington State Liquor Control Board for the following applications:

- Special Occasion Liquor License #071076 by the South Whidbey Shrine Club for a special occasion to be held August 12, 2007 from 4:00 p.m. to 8:00 p.m. at the MC Ranch, Shore Meadows and Bush Point Road, Freeland, Washington.

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- Special Occasion Liquor License #363790 by the Greenbank Farm Management Group for special occasions to be held July 28, 2007 and July 29, 2007, both events from 10:00 a.m to 6:00 p.m. in tents at the Greenbank Farms, 765 Wonn Road, Greenbank, Washington.

PURCHASE ORDER WITH FRONTIER BUILDING SUPPLY

[Pulled from today's agenda, to be re-scheduled in the future: Purchase Order No. 8262 with Frontier Building Supply, 1,960/94# Portland Cement in the amount of \$18,209.56 including state sales tax]

**TERMINATION OF SUB-RECIPIENT AGREEMENT WITH
SOUTH WHIDBEY COMMONS**

By unanimous motion the Board approved the termination of the Sub-Recipient Agreement with the South Whidbey Commons. *[PW-0720-21]*

**PUBLIC HEARING SCHEDULED TO CONSIDER OPEN SPACE TIMBER LAND
CURRENT USE PROGRAM APPLICATION**

The Board, by unanimous motion, scheduled a public hearing on June 4, 2007 at 10:30 a.m. to consider the following Open Space Timber Land Current Use Program Application:

OPS 498/06 – Stephen Willeford - 1.5 acres be placed into the current use Open Timber program on South Whidbey, parcel number R23024-154-1760.

EXECUTIVE SESSION ANNOUNCED

Chairman Shelton announced that the Board would meet in Executive Session at 10:45 a.m. under the provision of RCW 42.30.110 (1)(i) to discuss with legal counsel potential/pending litigation. He estimated the session would last approximately 30 minutes, and did not expect an announcement afterwards in open public session. The Executive Session was held in Room #218 of the County Administration Building, 1 N. E. 7th Street, Coupeville, Washington.

There being no further business to come before the Board, the meeting adjourned at 11:15 a.m. on completion of the Executive Session. The next regular meeting of the Board will be on May 21, 2007 beginning at 9:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chairman

ATTEST:

Wm. L. McDowell, Member

By: _____
Elaine Marlow
Clerk of the Board

John Dean, Member