

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
JUNE 18, 2007 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on June 18, 2007 beginning at 9:30 a.m., in the Island County Courthouse Annex, Hearing Room, 1 N. E. 6th Street, Coupeville, Washington. Mike Shelton, Chairman and Wm. L. McDowell, Member were present. John Dean, Member, was absent. The meeting began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from the Regular Session held on June 4, 2007.

ELECTRONIC FUND TRANSFERS, VOUCHERS, PAYMENT OF BILLS, PAYROLL

By unanimous motion, the Board approved the Electronic Fund Transfers, payroll dated June 15, 2007 and the following vouchers/warrants:

Vouchers (War.) #'s 264060-264417..... \$494,942.73
 Electronic Fund Transfers: \$248,271.54

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Larry Larson, Human Resources Director, the Board by unanimous motion approved the following personnel action authorizations:

<u>Dept.</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
Planning & Community Development	077/07	Planning Intern, Temp	1600.01	New Position	06/18/07
	078/07	Planning Intern, Temp	1600.02	New Position	06/18/07
	079/07	Planning Intern, Temp	1600.03	New Position	06/18/07
Public Works Auditor	080/07	Assistant Director	2501.01	Replacement	06/18/07
	081/07	Clerk Deputy/Licensing	209.00	Replacement	06/18/07

MONTHLY FINANCIAL REPORTS

Auditor

Suzanne Sinclair reported that expenditures are down 3% over the overall average and revenues are only off by 1%.

Treasurer

Linda Riffe reported that interest percentages are down possibly due to contracts/grants not yet received. Service fees are up significantly because in previous years that was combined with line 30 and now it is broken out. Specifically, there is revenue increase in photocopy, NSF, stop payments, and LID fees. Liquor profits are down because the percentage received from the State is down.

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REAPPOINTMENT TO THE ISLAND COUNTY PARKS BOARD

By unanimous motion, the Board reappointed Mike Riley to serve as a member of the Island County Parks Board. His term will run until June 30, 2013.

**PETITION FOR WAIVER FROM PARTICIPATION IN LOCAL VOTERS' PAMPHLET –
CEMETERY DISTRICT ONE**

The Board received a letter dated June 6, 2007 to waive the requirement for Cemetery District One to participate with a write-up/pictures in the Island County Voters' Pamphlet for the following reasons:

1. Any additional election costs would create an undue hardship for the Cemetery District. The amount received in taxes less the cost of an election is insufficient to pay one full time caretaker without the added costs of a voters' pamphlet.
2. At this time only one person is running for the unpaid volunteer Cemetery District One Commissioner position open for election.

By unanimous motion, pursuant to provisions of RCW 29A.32.220(2), the Board found that the requirement would create an undue financial hardship for the District as stated, and approved a waiver from the requirement.

**INTERAGENCY AGREEMENT WITH CITY OF OAK HARBOR FOR ALL HAZARDS ALERT
BROADCAST WARNING SYSTEM (AHAB)**

The Board, by unanimous motion, approved the Interagency Agreement with the City of Oak Harbor for an All Hazards Alert Broadcast Warning System (AHAB) for Island County. *[RM-DEM-07-0061]*

**SERVICES AGREEMENT WITH TERRY A. CLARK D/B/A NORTHWEST SYSTEMS
SERVICES**

By unanimous motion the Board approved a Services Agreement with Terry A. Clark, d/b/a Northwest Systems Services to provide services related to the Island County Medical Reserve Corps (MRC). *[RM-DEM-07-0087]*

SUBLEASE BY CITIZENS AGAINST DOMESTIC & SEXUAL ABUSE (CADA)

The Board by unanimous motion approved the Sublease by Citizens Against Domestic & Sexual Abuse (CADA) for Room A in the South Whidbey Family Resource Center commencing July 1, 2007. *[RM-HLTH-07-0090]*

PUBLIC INPUT OR COMMENTS

Bob Miller, 1305 Scarecrow Lane, Freeland, thanked the Commissioners for their help in resolving an issue presented the previous week.

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PUBLIC WORKS DEPARTMENT

As presented by Bill Oaks, Public Works Director, the Board by unanimous motion approved the following:

Drainage:

Permanent Drainage Easement with Frank Freeze, Inc., Parcel No. R22903-501-4580. [PW-0720-34]

Permanent Drainage Easement with Holmes Harbor Associates, L.P., Parcel No. R22903-459-4580. [PW-0720-33] [Agreement in transit; Chairman's signature authorized upon receipt]

Roads:

Designation Letter to FEMA Appointing William E. Oakes and Jack Taylor as Applicant Agents Representative for the Island County Public Works Department to request reimbursement of funds for the December 2006 storm.

Contract/Contract Bond/Retainage Bond with Trimaxx Construction, Inc. for the Camano Hill Road Widening Improvements, CRP 02-04, Work Order No. 176. [PW-0720-48]

There being no further business to come before the Board, the meeting adjourned at 10:20 a.m. The next regular meeting of the Board will be on June 25, 2007 beginning at 11:00 a.m.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chairman

Wm. L. McDowell, Member

[Absent: John Dean, Member]

ATTEST:

Elaine Marlow, Clerk of the Board