

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 22, 2007 – SPECIAL SESSION**

The Board of Island County Commissioners met in Special Session on October 22, 2007 beginning at 9:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6th Street, Coupeville, Washington. Wm. L. McDowell, Chairman, John Dean, Member, and Phillip Bakke, Member were present.

BUDGET WORKSHOP

Budget notebooks for Board members' use during budget workshops prepared by the Budget office are based on M&O and capital amounts at current levels. Budget narratives accompany proposed budgets. Supplemental requests are taken under advisement by the Board with no final decisions expected as a result of budget workshops. Any additional hand-outs provided during Budget Workshop are on file with the Clerk of the Board.

2008 Office Equipment Budget

Presentation: Cathy Caryl

Office equipment budget currently exceeds total allowed expenditure of \$50,000. The Board reviewed with Cathy Caryl and Elaine Marlow, Budget Director, the equipment requests and discussed ways to reduce the amount.

Assessor: Requesting nine laptops to replace other existing laptops. Ms. Caryl needs to research further as Assessor's thinking is at some point he will be getting another system and will want to have tablet PCs for that system. Will discuss replacing laptops with desktops. Assessor conceded to replacing four laptops with desktop computers and those can be purchased in the 2008 replacement budget.

Auditor: Requests five 22-inch flat panel monitors for accounting staff to help with spreadsheet use. Can cover two regular flat-panel monitors, reducing the existing budget by \$400. Chief Deputy needs new computer and that will be replaced in 2007, further reducing the budget by \$2,000.

Camano Annex: New copier and replacement is recommended.

Clerk: Desktop computers for courtrooms already replaced. Recommend purchase of five Laserfiche licenses. Can be funded from Auditors O & M. Budget Director will discuss with Auditor's Office.

District Court: Two desktop computers for Judges can be replaced through 2008 replacement budget. Video conferencing taken care of by establishing that all that was needed is another communication line to the other courtroom because the system is on a cart. Budget reduced by another \$10,000.

GSA: New copier and replacement is recommended.

JCS: New desktop computer, funding is available through the Juvenile Detention Fund. Request for six remote telephone headsets. Ms. Caryl will determine who they are for and how they will be used.

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Prosecuting Attorney: Read-only access to Clerk's data with Laserfiche, 10 copies. Recommends approval.

Sheriff: Requesting five new monitors (replacements) at North and South Precincts; one color printer; shredder; office chairs; Ultralite ALS kit (finger printing kit) for lab; dehumidifier; color copier; two full computer systems for South Precinct (2008 replacement budget); and blue tooth accessories. Ms. Caryl will look into the following before making a recommendation:

- Color copier: how many copies will be made and for what purpose;
- Blue tooth accessories: will recommend installing microphones instead of headsets if earpiece not necessary;
- Monitors: determine status;
- Inventory of equipment in effort to reduce wireless service costs and fees.

Treasurer: Laptop for traveling purposes; two laser printers; two 10-key calculators; two telephone headsets and Lifters; Laserfiche license for digitized REET affidavits.

With modification, the 2008 Office Equipment Budget is reduced in total to \$55,000. Ms. Caryl will continue her review and report back to the Board.

The meeting adjourned at 10:25 a.m. following budget workshop. The Board will meet next in Regular Session beginning at 11:00 a.m. this morning with the Roundtable followed by regular agenda items at 1:30 p.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Wm. L. McDowell, Chairman

John Dean, Member

Phillip Bakke, Member

ATTEST:

Elaine Marlow
Clerk of the Board