

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
DECEMBER 24, 2007 – SPECIAL SESSION**

The Board of Island County Commissioners met in Special Session on December 24, 2007 beginning at 9:30 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. Wm. L. McDowell, Chairman, John Dean, Member and Phillip Bakke, Member were present. The meeting began with the Pledge of Allegiance. By unanimous motion the Board approved minutes from the November 26 and December 3, 2007 Regular Sessions and November 27 and December 4 Special Sessions.

**ELECTRONIC FUND TRANSFERS, PAYROLL, VOUCHERS AND PAYMENT OF  
BILLS**

By unanimous motion the Board approved the electronic fund transfers, the payroll dated December 14, 2007, and the following vouchers/warrants:

Vouchers (War) #s 277600-277832 ..... \$218,441.63  
Electronic Fund Transfers ..... \$ 6,549.51

Veterans Assistance Fund. Claim #V7-9 in the amount of \$2,543.24 approved by unanimous motion of the Board, as recommended by the Veterans Assistance Review Committee [*emergency financial assistance to eligible veterans; names and specific circumstances are confidential*].

**HIRING REQUESTS & PERSONNEL ACTIONS**

As presented by Terry Chevront, Assistant Human Resources Director, the Board by unanimous motion approved the following personnel action authorizations:

<u>Department</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
District Court	148/07	Probation Secretary	1103.02	Personnel Action	01/01/08
	149/07	Probation Officer I	1103.01	Personnel Action	01/01/08
	150/07	Court Clerk District Municipal	1002.09	New Position	01/02/08
Assessor	151/07	Chief Appraiser	102.00	Replacement	12/24/07

**MEMORANDUM OF UNDERSTANDING – WASHINGTON STATE COUNCIL OF  
COUNTY AND CITY EMPLOYEES LOCAL 1845**

The Board by unanimous motion approved a Memorandum of Understanding with Washington State Council of County and City Employees Local 1845 regarding a new position referred to as a Juvenile Detention Officer Lead with a salary classification established as a level 10.

**APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS/COMMITTEES**

By unanimous motion the Board made the following appointments and reappointments:

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**Joint Administration Board (Tourism) for Island County**

Richard Soto is appointed to serve on the Joint Administration Board (Tourism) for Island County, representing Unincorporated South Whidbey.

**ISLAND COUNTY COMMISSIONERS - COMMITTEE ASSIGNMENTS**

By unanimous motion, the Board approved the annual Commissioner Committee assignments for 2008 as follows:

**BOARD APPOINTED**

Board/Committee	Commissioner
Ebey's Landing Nat'l. Historic Preserve Trust Board (County liaison)	Bakke
Economic Development Council	Bakke
Courthouse Security	McDowell
ICOM 911	McDowell (Alt. Dean)
Law & Justice Council	Bakke
LEOFF I Disability Board	McDowell
North Sound Connecting Communities Project (Farmhouse Gang)	Dean
North Sound Regional Support Network	Dean (Jackie Henderson, Alt)
Northwest Clean Air Agency	McDowell (Tim McD. Alt)
Northwest Regional Council	McDowell & Dean
Opportunity Council	Dean
Public Transportation Benefit Authority (PTBA)	McDowell & Dean
Regional Transportation Policy Organization (RTPO)	McDowell/Dean/Bakke
Senior Services Advisory Board (County liaison)	Bakke (Dean Alternate)
Solid Waste Advisory Board	McDowell
Technology Committee	Bakke (McDowell alternate)
Washington Counties Risk Pool	Bakke (Betty Kemp, Alternate)

**APPOINTED BY RESOLUTION/MANDATE OR OTHER**

Board of Health, Island County	McDowell /Dean/Bakke
Compensation Board, DES	Chairman
Council of Governments, Island County	McDowell/ Dean/Bakke
Election Canvassing Board	Chairman
Finance Committee	Chairman

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Joint Administration Committee on Tourism (2 <sup>nd</sup> 2% Committee)	Chairman
Justice Court Districting Committee	Chairman
Law Library Board of Trustees	Chairman
Lodging Tax Advisory Committee (2% Committee)	Chairman
Marine Resources Advisory Council	Chairman
NAS Whidbey Task Force	McDowell
Northwest Workforce Development Council	Bakke
Oak Harbor Senior Center Advisory Board	McDowell
Washington State Building Code Council	McDowell
Wash. Counties Insurance Fund Board of Directors	McDowell (Alt. Larry Larson)
WSAC Legislative Steering Committee	

**APPROVAL OF JANUARY STAFF SESSION AGENDA**

By unanimous motion the Board approved the Staff Session Agenda for January 2008 with Regular Sessions scheduled January 2 and January 16.

**RESOLUTION C-127-07 IN THE MATTER OF REVISING RESOLUTION C-150-01,  
FEES FOR BURNING PERMITS IN UNINCORPORATED ISLAND COUNTY**

The Board by unanimous motion approved Resolution C-127-07 in the Matter of Revising Resolution C-150-01, Fees for Burning Permits in Unincorporated Island County. Permits will be limited to seven days. *[Resolution on file with the Clerk of the Board]*

**PRE-CLOSING AND CLOSING DOCUMENTS FOR PROPERTY PURCHASE AT DRY  
LAKE TRAILHEAD**

Don Mason with General Services Administration explained to the Board that it previously approved the purchase through Conservation Futures and also approved signature of a Purchase and Sale Agreement. Mr. Mason is requesting today Board approval of the pre-closing documents to be signed by the Chairman and returned to the escrow company. The sellers, Walt and Mary Nicholas, will then sign both pre-closing and closing documents. It is anticipated that later in the week the escrow company will provide the Board for signature the closing documents. Along with approval to sign the pre-closing documents today, Mr. Mason is requesting permission to have the Chairman sign the closing documents presented later in the week for closing by January 1.

The Board by unanimous motion approved for signature by the Chairman the Pre-Closing and Closing Documents for the Dry Lake Trailhead property purchase in the amount of \$25,000 (plus closing costs of \$1,168.97) from Sellers Walt and Mary Nicholas. *[RM-GSA-07-0137]*

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The Board also by unanimous motion appointed Phillip Bakke as interim Chairman of the Board of County Commissioners effective December 26, 2007 through December 31, 2007 and further authorized the interim Chairman to sign the closing documents for the Dry Lake Trailhead property purchase expected to be completed later in the week.

**USE AND OCCUPANCY AGREEMENT – OAK HARBOR FAMILY RESOURCE  
CENTER**

Mr. Mason said that the Board previously authorized the Veteran's Assistance Fund to rent space at the Oak Harbor Family Resource Center for the purpose of providing the local Veteran's service organizations with an outreach center. The lease is between the current expense fund who owns the building and GSA who will then be authorizing its use to the Veteran's service organizations. Monthly lease amount is less than \$42 per month.

David Michael with the DAV Chapter 47 [*provided hand-out-“Island County Veterans Resources” on file with the Clerk of the Board*] explained that since August 2005 the DAV has been trying to get the support of the Veteran's Advisory Board to open the Family Resource Center in Oak Harbor since the majority of Veterans reside there. He also spoke about the hand-out, “Island County Veterans Resources,” saying before distribution he needs approval of the Board for use of the County logo.

The Board by unanimous motion approved the Family Resource Center, Oak Harbor, Use and Occupancy Agreement for use by the Island County GSA to establish an outreach center for Veteran's service organizations. Annual lease amount: \$499.32 [*RM-GSA-07-0135*]

Commissioner Bakke then moved to authorize the Island County Veterans to use the County logo and Cathy Caryl with Central Services will transmit the original electronic artwork for the logo to Mr. Michael. Seconded by Commissioner Dean, unanimously carried.

Mr. Mason will arrange for the original artwork to be provided to Mr. Michael and will also provide the correct address for the Family Resource Center. Expected move-in date January 7, 2008.

**LIQUOR LICENSE APPLICATION APPROVED**

Having received recommendations of approval by the appropriate departments, the Board by unanimous motion approved forwarding a recommendation of approval to the Washington State Liquor Control Board for the following liquor license application:

New Application for Liquor License No. 088729-3F by Applicants Kimberly Ruth Bailey d/b/a Kimberly Bailey, Inc., Trade name: Pickles Deli, 11042 State Route 525, Ste. 122, Clinton, WA

Special Occasion Liquor License No. 092151 from the Camano Senior Center for special occasions to be held on January 26, 2008 from 1:00 p.m. to 7:00 p.m., February 9, 2008 from 7:00 p.m. to 10:00 p.m., March 14, 2008 from 7:00 p.m. to 10:00 p.m. and March 8, 2008 from 2:00 p.m. to 7:00 p.m. at the Camano Senior Center, 606 Arrowhead Road, Camano Island, WA

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Assumption of Liquor License No 360483-3F from Harold Leroy White, d/b/a Harold's Gay 90's Pizza, to Patrick William and Kathleen Diane Marshall, Trade name: Harry's Pizza Parlor, 18275 SR 525, Freeland, WA

**PUBLIC WORKS**

At the recommendation of Bill Oakes, Public Works Director, the Board by unanimous motion approved the following:

**Roads:**

Supplemental Agreement No. 1 to Contract with W & H Pacific, Inc. for Geodetic Control and Orthoimagery Project, extending the completion date to April 30, 2008. [PW-0720-116]

Purchase Order No. 8277 with NC Machinery for purchase of 2007 Caterpillar 950H Wheel Loader in the amount of \$205,520.44, including trade-in and sales tax. [PW-0720-118]

Resolution C-128-07/R-49-07 In the Matter of Amending Island County's Six-Year Transportation Improvement Program for the Years 2008–2013. [Resolution on file with the Clerk of the Board]

**Public Works:**

Content Release Agreement with Google granting Google a non-transferable, non-exclusive, world-wide perpetual license to copy, reproduce, web host, publicly display, publicly perform, publish, print, transmit and create and sell Derivative Products via Google's Image Server. [PW-0720-117]

Purchase Order No. 7856 with Washington State Department of Information Services for software purchase for Civil 3D Cross Grade in the amount of \$6,061.75 including freight and tax, purchased under State Contract.

There being no further business to come before the Board, the Special Session adjourned at 10:25 a.m. The Board will meet next in Regular Session on January 7, 2008 beginning at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

\_\_\_\_\_  
Wm. L. McDowell, Chairman

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John Dean, Member

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Phillip Bakke, Member

ATTEST:

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Elaine Marlow, Clerk of the Board