

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
OCTOBER 24, 2007 – SPECIAL SESSION**

The Board of Island County Commissioners met in Special Session on October 24, 2007 beginning at 2:00 p.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. Wm. L. McDowell, Chairman, John Dean, Member, and Phillip Bakke, Member were present.

**AUTHORIZATION OF THE PLANNING DEPARTMENT TO SUBMIT A GRANT  
APPLICATION TO THE DEPARTMENT OF ECOLOGY'S CENTENNIAL CLEAN  
WATER FUND**

Jeff Tate, Director, Planning and Community Development and Keith Higman, Environmental Health Director, working jointly to complete a Grant Application to the Department of Ecology's Centennial Clean Water Fund, discussed the purpose of applying for the grant. Specifically, for the first year's completion of water quality monitoring and the fact that one of the basins on Camano shows an exceedence of fecal coli form. The Grant Application deadline is November 1 and would be in the amount of \$160,000 with a 25% match in the form of in-kind staff service. Mr. Tate requested that in order to meet the November 1 deadline that he be given an opportunity to discuss with individual Board members grant details, though he assured the Board the details are consistent with the Surface Water Quality Program adopted by the County. He requested approval to thereafter submit the grant application. Mr. Tate indicated, and Mr. Higman agreed, that the initial focus will be to develop tools and methods for the Rocky Point outreach, tools and methods that can be applied in the future to other basins in areas of the County with the same issues.

*Follow-up:* Mr. Tate may submit the grant application but was asked to return to the Board's November 5, 2007 Regular Meeting with request to ratify the decision.

**2008 BUDGET WORKSHOP**

**Review of Revenue and Expenditure Estimates with Budget Director**

Ellen Carlin, Auditor's Office, in attendance

**2008 Workshop Supplemental Budget Requests**

This Budget Workshop continues from Monday the Board's review, discussion and tentative majority agreement of supplemental budget requests. Revised hand-outs were provided. For ease of reference all supplemental budget requests and the Board's tentative majority agreement for each, including those reviewed and discussed Monday, are recapped here.

The Budget Director asked the Board to consider the property tax increases for 2008. Ms. Marlow will need to prepare ordinances to approve increases in the Current Expense, County Road and Conservation Futures tax levies. The Board directed the Budget Director to prepare ordinances increasing by 1% the Current Expense and Conservation Futures levies, plus new construction. The Board next discussed the County Road levy. Earlier in the year, the Public Works Director Bill Oakes had asked the Board to consider using the available banked capacity for County Road fund. Mr. Oakes said this was necessary to help offset the rising costs of petroleum products used for road maintenance and the increase in construction costs. Without a raise in the levy, Mr. Oakes informed the Board that there would not be sufficient monies

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available to fund projects such as the Race/Houston connector. Ms. Marlow said the total amount of last year's County Road levy was approximately \$7 million and banked capacity was \$350,000. The Board agreed that maintaining and improving county roads was a priority. The Board decided to phase in the use of banked capacity by taking an additional 1% in 2007, 1% in 2008 and the remainder in 2009.

**CURRENT EXPENSE:**

**Auditor**

APPROVED: .5 FTE Elections seasonal.

**Budget Director**

APPROVED: Re-evaluate Administrative Assistant position; Funding to attend Washington Counties Association Admin meetings.

**Clerk**

APPROVED: Partial increase to Deputy Clerk position from .5 FTE to .75 FTE, will consider bringing to full time once Therapeutic Court begins and if funded through the Mental Health Sales Tax.

DENIED: 1.0 FTE Deputy Clerk.

**Commissioners/Camano Annex**

APPROVED: Increase for extra help.

**District Court**

APPROVED: One full-time Deputy Clerk; Video conference equipment in Courtroom I; Increase Probation Officer 1 from .75 FTE to 1.0 FTE; Increase Probation Secretary from .5 FTE to 1.0 FTE.

DENIED: Walk-through detector.

**GSA – Dog Control**

**CASA/WAIF/Camano Animal Shelter/Whidbey Island Animal Control (Barnes)**

APPROVED: 5% across the board.

**GSA – Emergency Management**

APPROVED: PAQ for Deputy Director and Planner positions; mandated training exercises.

**GSA - Parks**

APPROVED: M&O increase of \$4,500.

DENIED: 1.0 FTE Parks Technician. Will review in 2008 following the hiring of a Parks Superintendent.

**Human Resources**

APPROVED: Re-evaluate Administrative Assistant position.

DENIED: Transfer Civil Service Secretary position to be supervised by HR.

**Juvenile Court Services/CASA Program**

APPROVED: Increase coordinator from .5 FTE to 1.0 FTE.

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**Planning & Community Development**

APPROVED: Outreach for Critical Area Adoption.

PENDING: Permit tracking set aside for now until closer to acquisition and cost is known; 1.0 FTE Critical Area Planner C-11, will leave a position vacant to fund this position; Peer Review off table until 2009.

**Prosecuting Attorney**

APPROVED: DPA 13 to DPA 14; 1.0 FTE Deputy Prosecuting Attorney Misdemeanor, conditionally approved on location in Planning or in Public Works, not displacing any other departments in the Law & Justice Building.

DENIED: Increase Paralegal from .5 FTE to 1.0 FTE receptionist position.

**Senior Services**

Senior Services of Island County/Oak Harbor Senior Programs/Camano Senior Services

APPROVED: 10% increase across the board.

FOLLOW-UP: Will review numbers for Senior Services of Island County at mid-year with appointment of new director.

**Sheriff**

APPROVED: 1 patrol deputy; additional detective specialty pay; increase to jail overtime budget.

DENIED: 2 corrections officers; increase civil records clerk from .4 FTE to 1.0 FTE.

**WSU Extension Services**

APPROVED: Board approved approximately \$26,000 in additional funding for Extension Services as shown on the worksheet prepared by the Budget Director.

**HYDROGEOLOGIST PROGRAM**

APPROVED: Increase Current Expense transfer to fund deficit.

**ON-SITE SEPTAGE PROGRAM**

DENIED: Additional funding for Extension Services.

OTHER FUNDS:

**AUDITOR'S O&M**

APPROVED: .5 FTE Records Management Assistant C-7 conditioned on review for future year necessity.

**PUBLIC HEALTH**

PUBLIC HEALTH NURSING:

APPROVED: Increase \$50,000 this year from Current Expense with remainder from fund balance.

**ENVIRONMENTAL HEALTH**

FOOD PROGRAM

APPROVED: 30% increase with remainder funded from Health reserve with remainder increased in 2009.

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LIQUID WASTE/LIVING ENVIRONMENT/WATER/SOLID WASTE

To be discussed further at staff session.

**NORTH WHIDBEY FAMILY RESOURCE CENTER**

APPROVED: Replace OPX lines with phone switch and voice mail.

**REET 1**

APPROVED: Increased funding for Fairground repairs and changing annual amount permanently to \$30,000.

**EBEY'S LANDING NATIONAL HISTORICAL RESERVE**

APPROVED: 10% increase.

There being no further business to come before the Board the meeting adjourned at 4:30 p.m. following budget workshop. The Board will meet next in Regular Session at 9:30 a.m. on November 5, 2007.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

\_\_\_\_\_  
Wm. L. McDowell, Chairman

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John Dean, Member

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Phillip Bakke, Member

ATTEST:

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Elaine Marlow  
Clerk of the Board