

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
JULY 2, 2007 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on July 2, 2007 at 9:30 a.m. in the Island County Courthouse Annex, Hearing Room, 1 N.E. 6th Street, Coupeville, Washington. Mike Shelton, Chairman, Wm. L. McDowell, Member, and John Dean, Member, were present. The meeting began with the Pledge of Allegiance. By unanimous motion the Board approved the minutes from the regular meetings of June 11, 2007 and June 18, 2007.

**ELECTRONIC FUND TRANSFERS, PAYROLL, VOUCHERS AND PAYMENT OF
BILLS**

By unanimous motion, the Board approved the monthly electronic fund transfers, the payroll dated June 29, 2007, and the following vouchers/warrants:

Voucher (War.) #s: 265967-266296.....	\$ 235,122.08
Electronic Fund Transfers:	\$ 2,744.69

In anticipation of the closing of the Boyer property purchase the Board unanimously approved at its June 4, 2007 public meeting issuance of warrant(s) when called for by the title company. Voucher (War.) #s 265346-265347 totaling \$1,267,106.95 were issued on June 28, 2007.

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Larry Larson, Human Resources Director, the Board by unanimous motion approved the following personnel action authorizations:

Department	PAA #	Description	Position #	Action	Eff. Date
Health	084/07	EHS Intern, Temp .75 fte	2403.10	New Position	07/02/07
	085/07	Nursing Director Assistant Health Director	2401.00	Replacement	01/02/08
Public Works	086/07	Seasonal Laborer, 9 mos/Coupeville	2254.01	Replacement	07/02/07

SERVICES AGREEMENT WITH NW MANAGEMENT CONSULTING, INC.

The Board by unanimous motion approved the Agreement for Services with NW Management Consulting, Inc. for a compensation strategies review of professional staff. Amount: Not to exceed \$20,000. [RM-HR-07-0094].

**REAPPOINTMENT TO SERVE ON THE ISLAND COUNTY WATER CONSERVANCY
BOARD**

By unanimous motion, the Board reappointed William Attwater to serve another term as a member on the Water Conservancy Board for Island County. The term of this reappointment shall expire July 2, 2013.

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**APPLICATION FOR GROUP MEMBERSHIP AND AUTHORIZATION FOR RELEASE
OF INSURANCE DATA**

The Board, by unanimous motion, approved the Application for Group Membership and Authorization for Release of Insurance Data for the Washington Counties Insurance Fund/Pool, coverage year beginning July 1, 2007. *[ratification of action taken at June 26, 2007 staff session to meet coverage period]*

**INTERLOCAL AGREEMENT FOR COMMUNITY DEVELOPMENT BLOCK
GRANT/REGIONAL MICROENTERPRISE GRANT**

The Board by unanimous motion approved the Interlocal Agreement for the Regional Microenterprise Project Community Development Block Grant for development of small business throughout Grays Harbor, Clallam, Island, Jefferson, Mason, Pacific, San Juan, Thurston and Wahkiakum Counties. Jefferson County is the lead agency for the Community Development Block Grant/Regional Microenterprise Grant to provide \$250,000 for the Olympic Microloan Fund.

**CONTRACT WITH EVERGREEN AIDS FOUNDATION FOR HIV CASE
MANAGEMENT**

As recommended by Tim McDonald, Health Services Director, by memorandum dated June 26, 2007, the Board unanimously approved an agreement with the Evergreen AIDS Foundation for HIV case management. The contract continues Title II funding for HIV case management in Island County. Contract No: HS-26-07; Contract Amount: \$23,000. *[RM-HLTH-99-0044]*

**PROGRAM AGREEMENT WITH WASHINGTON STATE DEPARTMENT OF SOCIAL
AND HEALTH SERVICES**

By unanimous motion, the Board approved the Program Agreement with the Washington State Department of Social and Health Services for Consolidated, SDA, and Various services. DSHS Agreement No. 0763-22280; Contract amount: Fee for service *[RM-JUV-07-0097]*

**AMENDMENT NO. 1 TO INTERAGENCY AGREEMENT WITH WASHINGTON
STATE ADMINISTRATIVE OFFICE OF THE COURTS**

The Board by unanimous motion approved Amendment No. 1 to the Interagency Agreement with Washington State Administrative Office of the Courts for the expanded jury source list project, reimbursement for fiscal year 2007 and fiscal year 2008. The amendment extends the period of performance and increases the funding. Agreement No: IAA06161; Amount: \$1,900. *[RM-JUV-0098]*

BOYER PROPERTY PURCHASE

The Board by unanimous motion approved for the Chairman's signature the Amended Settlement Statement for the Easement Deed Recording Fee and Excise Handling Fee in the amount of 54.00.

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**GRANT AGREEMENT WITH STATE OF WASHINGTON DEPARTMENT OF
ECOLOGY FOR NORTHWEST STRAITS PROJECT**

By unanimous motion the Board approved the Grant Agreement with the Washington State Department of Ecology for the Northwest Straits Project: Marine Resources Committee Action and Administration in the amount of \$174,000. Grant No. G0800002 [RM-EXT-07-0108]

EXTENSION SERVICES WAIVER AND CONTRACT APPROVED

The Board by unanimous motion approved a waiver of Competitive Solicitation pursuant to ICC 2.29.030(B)(12) and approved the contract with Lighthouse Environmental Programs for the Community Litter Cleanup Program for litter and illegal dumping cleanup and education. Amount: Not to exceed \$56,500.

PUBLIC WORKS

By unanimous motion the Board approved the following as recommended by Randy Brackett, Assistant County Engineer:

Rural Arterial Program Project Agreements:

Rural Arterial Program Project Agreement, County Road Administration Board (CRAB) for Arrowhead Road – 2, Project No. 1507-02, language revision concerning the criteria for use of funds. Amount: \$470,554.00 [PW-0720-52]

Rural Arterial Program Project Agreement, County Road Administration Board (CRAB) for Boon Road – 1, Project No. 1507-01, language revision concerning the criteria for use of funds. Amount: \$750,000.00 [PW-0720-53]

Rural Arterial Program Project Agreement, County Road Administration Board (CRAB) for Frostad Road - 1B and 2, Project No. 1501-02, language revision concerning the criteria for use of funds. Amount: \$1,250,000.00 [PW-0720-54]

Sign Purchase Order

Sign Purchase Order No. 5091, Konica Minolta Business Solutions for a Public Works Accounting copier replacement, Bizhub 600 to be purchased from State Contract No. 03706; Amount: \$7,161.88, including state sales tax, delivery, and set-up. [PW-0720-55]

Bid Awards

Bid Award to Rinker Materials West LLC for 2007 HMA Overlays on Camano Island, CRP 07-03, Work Order No. 412; Amount: \$1,006,799.00

[Agenda 5(f) - Bid Award to Norstar Industries, Inc. for a 2007 Side Discharge Conveyor, pulled from today's agenda]

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Agreements

Agreement with Universal Field Services, Inc. for right-of-way and property acquisition negotiation services. Term: Three years; Amount: \$150,000.00 [PW-0720-38]

Agreement with Northwest Valuation Services for appraisal services. Term: Three years; Amount: \$55,000.00 [PW-0720-40]

Agreement with Washington Appraisal Services. Term: Three years; Amount: \$55,000.00 [PW-0720-41]

Agreement with The Eastman Company for appraisal services. Term: Three years; Amount: \$55,000.00 [PW-0720-42]

Agreement with GEO-Test Services, Inc. for on-call material testing and engineering. Term: Expires July 31, 2010; Amount: \$200,000.00 [PW-0720-43]

Agreement with Materials Testing & Consulting, Inc. for on-call material testing and engineering. Term: Expires July 31, 2010; Amount: \$200,000.00 [PW-0720-45]

Supplemental Agreement No. 2 with Herman Traffic Engineering. Increase in maximum amount payable and change to scope of work with completion date extended to May 16, 2008. Amount: \$222,450.00 [PW-0620-101(B)]. The original contract involved the preliminary design study for Ault Field/Oak Harbor Road intersection improvements. This supplemental agreement takes it to the design phase.

[Agenda 5(h) - Agreement with Abeyta & Associates for right-of-way & property acquisition services pulled from today's agenda]

[Agenda 5(o) - Agreement with Zipper Zeman Associates for on-call geotechnical engineering services pulled from today's agenda]

Adopt-A-Road Litter Control Program

Adopt-A-Road Litter Control Program Renewal with Friends of Camano Island Parks. Effort to reduce roadside litter on Dry Lake Road to Mountain View Road on Elger Bay Road; Mountain View Road West from Elger Bay Road to West Camano Road; Lowell Point Road from the south end (Camano Island State Park) to Mountain View Road; West Camano Road from Mountain View Road West to Monticello Road.

Resolutions

Resolution C-73-07/R-31-07, in the Matter of Declaring County Property Surplus to Grant an Easement on Parcel No. R32924-480-0720. [Resolution on file with the Clerk of the Board]

Resolution C-74-07/R-32-07, in the Matter of Initiating a County Drainage Project Designated as CDP 07-01, Work Order 399 for culvert replacement at Sunset Drive. Amount: \$310,000.00 [Resolution on file with the Clerk of the Board]

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**APPROVAL/SIGNATURE: BOARD’S WRITTEN DECISION – OPEN RECORD
APPEAL HEARING – APPEAL SHP 206/06 BY IOAN AND MARIA AITONEAN**

On June 11, 2007 the Board held an Open Record Appeal Hearing on Appeal SHP 206/06 by Ioan and Maria Aitonean, Appellants. Mr. and Mrs. Aitonean appealed the Administrative Determination of the Assistant Director of the Department of Planning and Community Development who issued a determination that a fifth lot could not be created under ICC 16.06.030(D) and (E) because the lot would not meet the base density requirements of the Rural zone. The property is located at 116 Chase Way, Camano Island.

The Board’s written decision was prepared based on the record and the individual written statements from each Commissioner provided at public meeting June 25, 2007.

Mr. Bakke, Director of Planning and Community Development, informed the Board that he received an e-mail message at 10:03 a.m. from Dawn Ketter, Legal Assistant to Appellants’ attorney, Loren Combs. Ms. Ketter requested that the Board delay its written decision for an additional 21 days, to July 23, 2007. The e-mail reads as follows:

Good Morning –

This is Dawn Ketter, Loren Combs’ Legal Assistant.

This email is submitted pursuant to Island County Code Section 16.19.190(a)(2). Applicant, through its legal representative, is hereby requesting, in writing, that the Board of County Commissioners not render their written Decision in this matter for an additional 21 days.

Thank you for your consideration.
[GMA # 9377]

By unanimous motion the Board approved delay of the approval/signature of the written decision concerning the Aitonean Open Record Appeal Hearing, SHP 206/06, until July 23, 2007.

ISLAND FESTIVAL, PERMIT # 189/07 TEMPORARY USE PERMIT

Mr. Bakke presented for the Board’s approval a Temporary Use Permit, TEM 189/07, for a three-day music, arts, and recreation festival event to be held July 20, 21, and 22, 2007 at the South Whidbey Community Park on Maxwellton Road, Langley, WA. Staff recommendation was outlined in an undated memorandum recommending approval, subject to conditions listed in County staff documents.

By unanimous motion the Board approved the three-day music, arts, and recreation festival known as “Island Festival” requested for July 20, 21, and 22, 2007 at the South Whidbey Community Park on Maxwellton Road, Langley, WA to be undertaken according to conditions listed in County staff documents.

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**APPROVAL OF REVISED GRANT APPLICATION WITH WASHINGTON STATE
SALMON RECOVERY FUNDING BOARD**

Mr. Bakke requested approval to submit a Revised Salmon Recovery Funding Board (SRFB) Grant Application that would clarify the amount previously indicated in the November 7, 2006 application due to removal of certain work.

By unanimous motion the Board approved the Revised Grant Application with the Washington State Salmon Recovery Funding Board for the Strawberry Point Protection Assessment. Grant No. 06-2217N; Revised Amount: \$211,900 [RM-PLAN-07-0091] [GMA # 9378]

There being no further business to come before the Board at this time, the meeting adjourned at 10:35 a.m. The next regular meeting of the Board will be on July 9, 2007 at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Wm. L. McDowell, Member

John Dean, Member

ATTEST:

Elaine Marlow
Clerk of the Board