

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
JUNE 4, 2007 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on June 4, 2007 beginning at 9:30 a.m., in the Island County Courthouse Annex, Hearing Room, 1 N. E. 6th Street, Coupeville, Washington. Mike Shelton, Chairman, Wm. L. McDowell, Member, and John Dean, Member, were present. The meeting began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from the Regular Session held on May 21, 2007 and three Special Sessions held on May 22, 2007.

ELECTRONIC FUND TRANSFERS, PAYROLL, VOUCHERS AND PAYMENT OF BILLS

By unanimous motion, the Board approved the Electronic Fund Transfers, the payroll dated May 31, 2007, and the following vouchers/warrants:

Vouchers (War.) #'s: 263260-263678 - \$352,932.70
Electronic Fund Transfers: \$1,394.63

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Larry Larson, Human Resources Director, the Board by unanimous motion approved the following personnel action authorizations:

<u>Dept.</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
Planning & Comm. Devl.	064/07	Asst. Office Mgr	1706.00	Replacement	6/4/07
Planning & Comm. Devl.	068/07	Assoc. Plnr/Enforcement	1708.08	Replacement	7/16/07
Assessor	065/07	Appraiser Trainee	109.01	Replacement	6/4/07
Assessor	066/07	Segregations Clerk, Temp	113.00	Replacement	6/4/07
Public Works	067/07	Laborer I, Coupeville	2245.02	Replacement	6/4/07
Sheriff	069/07	Corrections Officer	4015.07	Replacement	7/2/07

APPROVAL OF WARRANT ISSUE FOR BOYER PROPERTY PURCHASE

In anticipation of the expected closing of the Boyer property purchase, Commissioner McDowell motioned to authorize the issuance of a warrant so it is available for the purchase when needed. He indicated that closing is expected either this week or next.

By unanimous motion the Board approved the issuance of the warrant for the Boyer property purchase.

RESOLUTION C-65-07 AMENDING THE ISLAND COUNTY PERSONNEL POLICIES AND PROCEDURES MANUAL

The Board, by unanimous motion, approved Resolution C-65-07 Amending the Island County Personnel Policies and Procedures Manual, Section 2.01.018 concerning the overtime policy and emergency work premium pay. *(Resolution on file with the Clerk of the Board)*

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**REAPPOINTMENT TO THE ISLAND COUNTY AFFORDABLE HOUSING ADVISORY
BOARD**

By unanimous motion, the Board reappointed Lisa A. Clark to serve another three year term as a member of the Island County Affordable Housing Advisory Board representing the Opportunity Council. Her term will run until June 16, 2010.

**REAPPOINTMENT TO THE ISLAND COUNTY AFFORDABLE HOUSING ADVISORY
BOARD**

By unanimous motion, the Board reappointed Judith Yeakel to serve another three year term as a member of the Island County Affordable Housing Advisory Board representing the Island County Housing Authority. The term of her reappointment will run until June 16, 2010.

APPOINTMENT TO THE ISLAND COUNTY AFFORDABLE HOUSING ADVISORY BOARD

By unanimous motion, the Board appointed Rhea Nelson to serve as a member of the Island County Affordable Housing Advisory Board. This appointment refills the position held by Bill Morrow and will expire June 16, 2008.

**REAPPOINTMENT TO THE ISLAND COUNTY AFFORDABLE HOUSING ADVISORY
BOARD**

By unanimous motion, the Board reappointed Debbie Torget to serve another three year term as a member of the Island County Affordable Housing Advisory Board representing the Opportunity Council. Her term shall run until June 16, 2010.

**APPOINTMENT TO THE NORTH SOUND REGIONAL SUPPORT NETWORK ADVISORY
BOARD**

By unanimous motion, the Board appointed TerryAnn D. Gallagher to serve as a member of the North Sound Regional Support Network Advisory Board. Her term shall run for two years, expiring June 30, 2009.

**RATIFICATION OF LETTER TO ROBERT L. LUND IN SUPPORT OF APPLICATION BY
THE OPPORTUNITY COUNCIL**

By unanimous motion the Board ratified the Chairman's May 30, 2007 letter to Robert L. Lund, U.S. Department of Agriculture Rural Development, in support of the application by the Opportunity Council for a Housing Preservation Grant. *[Letter on file with the Clerk of the Board]*

**HEARING SCHEDULED: ORDINANCE C-66-07 AMENDMENT TO ICC 3.02C.020 AND
3.02C.040 RURAL COUNTY SALES OR USE TAX**

The Board, by unanimous motion, scheduled a public hearing on Ordinance C-66-07, an Amendment to ICC 3.02C.020 and 3.02C.040 Rural County Sales or Use Tax for June 25, 2007 at 1:50 p.m. Chairman

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Shelton pointed out that this Ordinance increases the allowable rate of the Rural County Sales or Use Tax from 0.08 percent to 0.09 percent. *[Ordinance on file with the Clerk of the Board]*

PROFESSIONAL SERVICES AGREEMENT WITH JIM CLARK, D/B/A CP PRINTS

By unanimous motion the Board approved the Professional Services Agreement with Jim Clark, d/b/a CP Prints to provide on-going website maintenance services for Island County WSU Extension Services. The contract amount will not exceed \$10,000.00. *(RM-WSU-07-0086)*

STATE OF WASHINGTON DEPARTMENT OF ECOLOGY COMMUNITY LITTER CLEAN-UP PROGRAM GRANT AGREEMENT

By unanimous motion the Board approved an Interagency Agreement with the State of Washington Department of Ecology for a Community Litter Clean-up Program Grant in an amount of \$56,500. The grant provides funding for a two-year period for clean-up of beaches and parks in Island County. *[Grant No. C0800001]*

HEALTH DEPARTMENT CONTRACTS

The following Health Department contracts were approved by unanimous motion of the Board, as transmitted under cover memorandum dated May 30, 2007 from Tim L. McDonald, Health Services Director:

Contract with Washington State Department of Ecology for Centennial Clean Water Fund On-Site Repair Supplemental Grant/Loan Program. Provides on-site repair financial assistance through grants to qualifying citizens. Grant No: G0700125; Grant Amount: \$121,000 *[RM-HLTH-07-0067]*

Amendment No. 2 to Washington State Department of Health Consolidated Contract. Amendment continues funding for WIC Farmers Market, Group B Drinking Water Program, and Preventative Health & Health Services. Contract No: C14949; Contract Amount: \$714,230, Amendment Amount: \$14,799 *[RM-HLTH-06-0140]*

Amendment No. 3 to Cooperative Agreement with U. S. Dept. of Health & Human Services/Centers for Disease Control & Prevention for Delivering Environmental Health Services Grant. Amendment gives formal approval of the incorporation of \$18,566 in carryover funds from contract year 2 into the current year 3 budget. Contract No: HD-10-04; Contract Amount: \$382,344 *[RM-HLTH-01-0106]*

Contract with Gloria Kohler, M.A. for outreach, preparation and support group facilitation for Island County seniors. Contract No: HS-15-06; Contract Amount: \$2,500 *[RM-HLTH-06-0145]*

Contract with Washington State DSHS/Executive Management & Operations for advance funds allowance to alleviate cash flow associated with time lag between payment by the County for services and receipt of payment by DSHS for DD & DASA programs. Contract No: 0763-18498; Contract Amount: \$ -0- *[RM-HLTH-07-0081]*

Contract with Washington State Department of Ecology for On-Site Repair Supplemental Grant/Loan Program. Provides on-site repair financial assistance. Contract No: L0700005; Loan Amount of: \$200,000 *[RM-HLTH-07-0068]*

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**APPROVAL OF DESIGNATED MENTAL HEALTH PROFESSIONALS AND
DESIGNATED CRISIS RESPONDERS – LORI YOUNGQUIST, MA**

The Board, by unanimous motion, approved the designation of Lori Youngquist, M.A. as a mental health professional and designated crisis responder. *[Designation on file with the Clerk of the Board]*

RATIFICATION OF SPECIAL OCCASION LIQUOR LICENSE

Having received beforehand recommendations of approval from the appropriate departments reviewing special occasion liquor license applications, the Board by unanimous motion ratified the Chairman's action taken on May 23, 2007 to timely approve Special Occasion Liquor License No. 092772 by Whidbey Animals' Improvement Foundation for a special occasion to be held on June 2, 2007 from 5:00 p.m. to 9:00 p.m. at the Greenbank Farm, 765 Wonn Road, Greenbank, WA.

PURCHASE ORDER WITH RAND MATERIAL EQUIPMENT HANDLING

[Pulled from today's agenda: Sign Purchase Order No. 7295 – SW-07-0082; Island County and Rand Material Equipment Handling; Forkliftable Containers for Bayview Recycle Facility & Coupeville Solid Waste Complex; \$17,578.47 (incl SST)]

PURCHASE ORDER WITH CAPITAL INDUSTRIES

[Pulled from today's agenda: Sign Purchase Order No. 7296 – SW-07-0083; Island County and Capital Industries; Roll-off Containers for Bayview Recycle Facility; \$14,674.65 (incl SST).]

**RESOLUTION C-67-07/R-27-07 – APPROVING PLANS AND SPECIFICATIONS AND
AUTHORIZING CALL FOR BIDS**

By unanimous motion the Board approved Resolution C-67-07/R-27-07 – In the Matter of Approving Plans & Specifications and Authorizing Call for Bids for the 2007 Camano Island Overlays CRP 07-03, Work Order No. 412. *[Resolution on file with the Clerk of the Board]*

RESOLUTION C-68-07/R-28-07 – DECLARING COUNTY PROPERTY SURPLUS

By unanimous motion the Board approved Resolution C-68-07/R-28-07 – In the Matter of Declaring County Property Surplus to Grant Easements on Parcel R13111-432-4450 for the granting of a well easement to the Town of Coupeville. *[Resolution on file with the Clerk of the Board]*

**AGREEMENT WITH TOWN OF COUPEVILLE – WELL SYSTEM EASEMENT
AGREEMENT**

The Board, by unanimous motion, approved the Well System Easement Agreement with the Town of Coupeville, Parcel R13111-432-4450, for granting the easement and allowing the operation of a well system for the Town of Coupeville. *[PW-0720-017]*

**AGREEMENT WITH TOWN OF COUPEVILLE – SANITARY CONTROL AND ACCESS
EASEMENTS AGREEMENT**

By unanimous motion the Board approved the Sanitary Control and Access Easements Agreement with the Town of Coupeville, Parcel R13111-432-4450. *[PW-0720-26]*

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**HEARING HELD: CONSIDERATION OF AN OPEN SPACE TIMBER LAND CURRENT
USE PROGRAM APPLICATION – OPS 498/06**

At 10:30 a.m. as scheduled and advertised, Chairman Shelton opened a Public Hearing for the purpose of considering an Open Space Timber Land Current Use Program Application submitted by Stephen Willeford. Mr. Bakke, Director of Planning and Community Development, said that Mr. Willeford is requesting that 1.5 acres of parcel number R23024-154-1760 be placed into the current use Open Timber program.

No one in the audience spoke either for or against approval of OPS 498/06.

By unanimous motion the Board approved OPS 498/06 by Stephen Willeford as presented and recommended.

**HEARING HELD: ORDINANCE C-56-07 (PLG-014-07) IN THE MATTER OF REPEAL OF ICC
16.06.030(E), TAX LOTS CREATED BY RIGHT-OF-WAY SEPARATION**

At 10:35 a.m. Chairman Shelton opened another Public Hearing for the purpose of considering Ordinance C-56-07 (PLG-014-07) in the Matter of Repeal of ICC 16.06.030(E), Tax Lots Created by Right-of-Way Separation. *[GMA # 9372]*

Jeff Tate, Assistant Director of Planning and Community Development, presented Ordinance C-56-07/PLG-014/07 for approval explaining that this Ordinance results from the Final Decision and Order of the Western Washington Growth Management Hearings Board in Case No. 06-2-0023. According to the Decision and Order, the County must repeal section 16.06.030(E) ICC, the right-of-way segregation provision in the County's subdivision ordinance Chapter 16.06, in order to meet compliance with the Washington State Growth Management Act. Following such action by the Board, and as directed in the Final Decision and Order, the Prosecuting Attorney will file a progress report with the Growth Board showing that such action was taken.

No one in the audience spoke either for or against approval of Ordinance C-56-07 (PLG-014-07).

The Board by unanimous motion approved Ordinance C-56-07 (PLG-014-07) in the Matter of Repeal of ICC 16.06.030(E), Tax Lots Created by Right-of-Way Separation.

REQUEST TO INITIATE CONTRACT WITH DR. JOHN S. RICHARDSON

Mr. Bakke presented a request on behalf of Keith Dearborn to initiate a contract with Dr. John S. Richardson as a consultant to serve on the Peer Review Panel for Island County's update of its Wetlands and Fish and Wildlife Conservation Area Critical Area policies and regulations. Mr. Bakke explained that Mr. Richardson is a Professor with the Department of Forest Sciences, is an Associate of the Peter Wall Institute for Advanced Studies, is an Associate member of the Department of Zoology with the University of British Columbia, and is imminently qualified. He recommends approval to initiate this contract in an amount not to exceed \$5,000. *[GMA # 9373]*

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There being no further business to come before the Board, the meeting adjourned at 10:40 a.m. The next regular meeting of the Board will be on June 11, 2007 beginning at 9:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chairman

Wm. L. McDowell, Member

John Dean, Member

ATTEST:

Elaine Marlow, Clerk of the Board