

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
MARCH 5, 2007 – REGULAR SESSION

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on March 5, 2007 beginning at 9:30 a.m., in the Island County Courthouse Annex, Hearing Room, 1 N. E. 6th Street, Coupeville, Wa. Mike Shelton, Chairman, Wm. L. McDowell, Member, and John Dean, Member, were present. The meeting began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from regular session February 26, 2007.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board:
Voucher (War.) #257166 -257467\$235,624.11.

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Larry Larson, Human Resources Director, the Board by unanimous motion, approved the following personnel action authorizations:

Dept.	PAA #	Description/Position #	Action	Eff. Date
Assessor	014/07	Program Adm./Segregations #114.00	New Position	3/5/07
Auditor	015/07	Indexing Deputy .50 FTE #208.02	Replacement	3/5/07

LEAVE OF ABSENCE APPROVED

As presented by Mr. Larson, the Board by unanimous motion approved a Leave of Absence for Connie Kemp in accordance with current policies and procedures from March 5, 2007 through and including April 25, 2007.

**RESOLUTION #C-25-07 AMENDING THE POLICY REGARDING REASONABLE
ACCOMMODATION FOR QUALIFIED INDIVIDUALS WITH A DISABILITY**

As presented, Mr. Larson indicated that the proposed policy incorporates Washington State and federal statutes in order to provide one clear concise document; there are no substantive changes in the way the County operates.

By unanimous motion, the Board adopted Resolution #C-25-07 Amending the Policy Regarding Reasonable Accommodation for Qualified Individuals with a Disability. [*C-25-07 on file with the Clerk of the Board*].

BOARD OF ISLAND COUNTY COMMISSIONERS STAFF REPLACEMENTS

The Board of County Commissioners has been in the process of replacing three office staff members who provided notification of retirements, with all three by the end of June of this year. Chairman Shelton summarized the application and interview process for replacements:

- Eleven in-house applications received in response to the job posting for “Executive Secretary Pool”
- Screening committee reviewed the applications recommending seven for interview by the Board
- The Board conducted interviews on February 23 and February 28 of the top seven candidates

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Chairman Shelton recommended the Board fill the three positions as follows:

Debbie Thompson Position #601 Administrative Assistant – Commissioners Office
Debbie has served 17 years as legal assistant supporting the Chief Civil Deputy Prosecuting Attorney and the land use Deputy Prosecutor

Ingrid smith Position #602 Executive Secretary – Commissioners Office. Ingrid has served for 18 years as legal secretary/paralegal in the Prosecuting Attorney's Office

Pam Dill Position #610 Administrative Secretary – Commissioners Office Pam has 13 years of experience working with the Planning Commission and maintaining GMA record, as well as 9 years working with the Hearing Examiner.

It was a pleasure for Commissioner Dean meet and interview the candidates, noting he came at it from a little different viewpoint than the other two Commissioners. He was very impressed as a new Commissioner with the caliber of the candidates, and was in total agreement with the Chairman's recommendation.

Commissioner McDowell observed that it was a very competitive application list and the interviews reinforced his knowledge of some very fine employees working for the County, which made it an extremely difficult decision, but he supported the Chairman's recommendation.

After the interview process, Chairman Shelton had no doubt that any of the seven applicants interviewed could perform functions admirably, and it had been a very difficult choice for him to make; ultimately, the three applicants recommended he believes to be the best fit for the office.

Commissioner Dean moved acceptance of the Chairman's recommendation to fill the three positions within the Commissioners Office due to retirements of Ellen Meyer, Jan Ford and Donna Benson.

**CONTRACT APPROVED FOR PROJECTS/ACTIVITIES FUNDED BY 2% TAX
REVENUES FOR 2007 PROGRAM YEAR**

By unanimous motion, the Board approved the following contract for projects/activity funded by 2% Tax Revenues for the 2007 program year [projects approved 11/6/06]: Meerkerk Rhododendron Gardens #RM-BOCC-07-0022, Discover Spring Beauty on Whidbey Island Tourism Promotion, in the amount of \$2,539.00.

**RESOLUTION #C-26-07 CERTIFICATION OF THE ISLAND COUNTY PERSONAL
PROPERTY INVENTORY FOR 2006**

Resolution #C-26-07 Certification of the Island County Personal Property Inventory for 2006 to meet the mandates of RCW 36.32.210 was approved by unanimous motion of the Board. [*Resolution #C-26-07 on file with the Clerk of the Board*]

**AMENDMENT #2 AND AMENDMENT #3 TO CONTRACT WITH SETRACON, INC. FOR
CRITICAL INFRASTRUCTURE ASSESSMENT**

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By unanimous motion, the Board approved Amendment #2 to contract with Setracon, Inc. for Critical Infrastructure Assessment to include an additional sector planning meeting, the amendment in the amount of \$3,000.00 and Amendment #3 to the contract with Setracon, Inc. for Critical Infrastructure Assessment to include additional critical infrastructure planning meeting, Amendment #3 in the amount of \$1200.00 (RM-DEM-05-0152).

CONTRACT WITH SNOHOMISH COUNTY FOR U.S. DEPARTMENT OF HOMELAND SECURITY FFY 2006 STATE HOMELAND SECURITY GRANT PROGRAM

The Board by unanimous motion approved contract with Snohomish County for U.S. Department of Homeland Security FFY 2006 State Homeland Security Grant Program, Agreement #E07-190, in the amount of \$112,856 (RM-DEM-07-0005).

INTERAGENCY AGREEMENT WITH WASHINGTON STATE MILITARY DEPARTMENT EMERGENCY MANAGEMENT DIVISION FOR INSTALLATION OF ALL HAZARDS ALERT BROADCAST (AHAB) WARNING SYSTEM

The Board by unanimous motion approved Interagency Agreement with the Washington State Military Department of Emergency Management Division for installation of All Hazards Alert Broadcast (AHAB) Warning System, Agreement # X07-007 in the amount of \$15,000 (RM-DEM-07-0017).

HEALTH DEPARTMENT CONTRACTS APPROVED

As provided to the Board under cover memorandum dated February 28, 2007 from Tim L. McDonald, Health Services Director, the Board by unanimous motion approved the following Health Department contracts:

Contract #HD-01-07 (RM-HLTH-02-0093) with Compass Health for shared receptionist services at the Camano Health Care Facility, in the amount of \$9,000

Contract #HD-18-07 (RM-HLTH-99-0014) with Snohomish Health District for 2007 Region 3 AIDS Service Network, providing funding for 2007 HIV/AIDS program in Island County in the amount of \$50,800

Contract #HD-04-07 (RM-HLTH-01-0046) with Christopher Spitters, M.D. to provide professional TB consultation, not to exceed \$10,000

Interlocal Agreement #HD-16-07 (RM-HLTH-07-0023) with Whidbey Island Conservation District to provide backyard conservation workshops, providing for four workshops presenting low impact development and backyard conservation strategies in the amount of \$8,100.

SPECIAL OCCASION LIQUOR LICENSE #092151 BY CAMANO SENIOR CENTER

The Board having received favorable recommendations of approval from the appropriate County departments reviewing liquor applications, the Board by unanimous motion recommended approval to the Washington State Liquor Control Board on Application for Special Occasion Liquor License

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#092151 by Camano Senior Center for special occasion to be held March 10, 2007 from 1:00 p.m. to 4:00 p.m. at the Camano Senior Center located at 606 Arrowhead Road, Camano Island, WA

**HEARING SCHEDULED: RESOLUTION NO. #C-27-07 (PLG-012-07) ADOPTING THE
CAMANO ISLAND NON-POINT POLLUTION PREVENTION PLAN**

Phil Bakke, Director, Planning & Community Development and Jeff Tate, Assistant Director, Planning & Community Development, presented proposed PLG-012-07 Adopting the Camano Island Non-Point Pollution Prevention Plan for purposes of scheduling for public hearing, suggesting the following time and location: March 26, 2007 @ 6:00 p.m. Camano Four Springs, Meadow Room, 585 Lewis Lane, Camano Drive, Camano Island, WA. Handed out at this time was a complete copy of Exhibit A, with color maps. The recommendation of the Island County Planning & Community Department is approval. [GMA #9166]

By unanimous motion, the board scheduled Resolution #C-27-07 (PLG-012-07) Adopting the Camano Island Non-Point Pollution Prevention Plan for a public hearing on March 26, 2007 @ 6:00 p.m., Camano Four Springs, Meadow Room, 585 Lewis Lane, Camano Island, WA.

There being no further business to come before the Board at this time, the meeting adjourned at 10:00 a.m. The next regular meeting of the Board will be on March 12, 2007 beginning at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Wm. L. McDowell, Member

John Dean, Member

ATTEST:

Elaine Marlow, Clerk of the Board