

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
MAY 12, 2008 – REGULAR SESSION**

The Board of Island County Commissioners met in Regular Session on May 12, 2008 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. John Dean, Chairman, Phillip Bakke, Member, and William L. McDowell, Member were present. The meeting began with the Pledge of Allegiance.

**EMPLOYEE SERVICE AWARDS AND EMPLOYEE-OF-THE-MONTH**

**EMPLOYEE SERVICE AWARDS**

<u>Department</u>	<u>Employee</u>	<u>No Years</u>
Commissioners	Ingrid Smith	20
Extension	Susan Horton	5
Planning	Justin Craven	5
Sheriff	Michael Beech	15

**EMPLOYEE OF THE MONTH AWARD – MARCH**

**JAMES DUNNAWAY – FACILITIES/MAINTENANCE**

Mr. Dunnaway works in the Facilities/Maintenance Department as a Maintenance Tech and was hired November 26, 2007. When Mr. Dunnaway notices that something needs to be fixed he immediately takes care of it, regardless of what he is doing at the time, making sure that the employee is satisfied with the work done. He is always very conscientious, professional, and friendly and is definitely an asset to the Facilities/Maintenance Department. No matter how small or how big the task, Mr. Dunnaway is there with a smile on his face.

**EMPLOYEE OF THE MONTH AWARD – APRIL**

**MIKE SMITH – FACILITIES/MAINTENANCE**

Mr. Smith works in the Facilities/Maintenance Department as a night custodian in the Administration Building. Many employees have commented on what a great job Mr. Smith does in keeping the building clean. He goes above and beyond the call of duty, while still being professional and courteous, seeking out opportunities beyond his normal duties. Mr. Smith stops by the departments and asks if there is anything special that needs to be done and that, along with his positive attitude and can-do spirit, is an asset to Island County and the Facilities/Maintenance Department.

**SPECIAL RECOGNITION – CERTIFICATE OF GOOD PRACTICE 2007**

**BILL OAKES – PUBLIC WORKS DIRECTOR/ENGINEER**

Certificate of Good Practice presented to Mr. Oakes as approved by Resolution of the County Road Administration Board at its meeting on April 17, 2008.

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**CONSENT AGENDA**

By unanimous motion the Board approved the Consent Agenda as follows:

**ELECTRONIC FUND TRANSFERS, VOUCHERS, PAYMENT OF BILLS**

Vouchers (War) #s 287144-287351.....	\$317,268.31
Electronic Fund Transfers.....	\$ 4,539.13

**APPOINTMENTS AND/OR REAPPOINTMENTS TO BOARDS AND COMMITTEES**

**Water Resource Advisory Committee**

Appointment of Gary Fisher to Island County Water Resource Advisory Committee, representing Commissioner District #1, for a term to expire May 17, 2012.

**CENTRAL SERVICES**

Purchase Order No. 7659 to First Choice Business Machines for purchase of copier for Camano Annex. Amount: \$7,683.01, including freight and tax. (RM-CS-08-074)

**EXTENSION SERVICES**

Interlocal Agreement with Town of Coupeville for Climate Protection and Sustainability Project. Amount: \$42,100 (RM-WSU-08-078)

**GSA EMERGENCY MANAGEMENT**

Ordinance C-49-08 In the Matter of Authorizing the Director of the Department of Emergency Management to Approve and Sign Transfer of Custody Documents for Grant Acquired Equipment, Amending ICC 9.24A.050 (*Ordinance on file with the Clerk of the Board*)

Contract with Snohomish County Department of Emergency Management for Homeland Security Office of Domestic Preparedness FFY2007 Grant to provide funds for emergency preparedness training and related programs. Contract No: E08-098; Amount: \$85,747 (RM-DEM-08-067)

**GSA MOTOR POOL**

Purchase Order No. 8863 to Gardner Electronics for equipment installation for deputy patrol vehicles. Amount \$12,220.20 (RM-GSA-08-079)

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**HUMAN RESOURCES**

Personnel Action Authorizations

<u>Department</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
Assessor	079/08	Appraiser Level 1	108.01	Personnel Action Promotion	05/01/08
HR/Budget Director	080/08	HR/Budget Director Admin.Assistant	2303.00	Personnel Action Reclassification	05/12/08
Juvenile Court Services	084/08	Acting Juvenile Detention Manager	1407.11	Personnel Action Out of Class Pay	04/15/08
Planning & Community Development	074/08	Planning Intern, Temp	1600.04	New Position Revise Effective Date	05/12/08
	083/08	Parks Tech .8 fte	1755.04	New Position	05/12/08
Public Works	081/08	SW Attendant I .5 fte	2248.00	Replacement Position	05/12/08
	085/08	SW Tech I	2257.08	Replacement Position	05/12/08

**HUMAN SERVICES**

Purchase Order No. 8654 to David Pitonyak, Ph.D. to provide Toolbox for Change Workshop. Amount: \$4,500 (no RM number assigned)

Contract with Washington State DSHS for Long-Term Payable. DSHS Agreement No. 0863-38317; No \$ amount is specified in contract as amount is based on actual annual review. (RM-HLTH-07-0081)

**PLANNING AND COMMUNITY DEVELOPMENT**

Lead Entity Capacity Funding Awards (WA State Department Fish & Wildlife Lead Entity Grant). Total Awarded \$54,993 (GMA No. 9824)

Memorandum Requesting Waiver of Competitive Solicitation as allowed under ICC 2.29.030(B)(12) for Services Agreement with Whidbey Camano Land Trust. (GMA No. 9825)

Services Agreement with Whidbey Camano Land Trust to conduct conservation easement studies as detailed in the Strawberry Point Assessment SRFB Project 06-2217N; Contract Amount: \$55,000 (RM-PLAN-08-077) (GMA No. 9823)

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**PROSECUTING ATTORNEY**

Agreement for Software and Services of Independent Contractor for Damion Case Management System in Prosecuting Attorney's Office. Amount: \$58,920 (RM-PA-08-001)

Purchase Order No. 655802 to Dell Computers for servers for new case management system in Prosecuting Attorney's Office. Amount: \$9,482.36 (RM-PA-08-076)

**PUBLIC HEALTH**

Amendment No. 8 to Contract with Washington State Department of Health – Consolidated Contract. Funding reduction of \$16,500 to Group A Drinking Water Program, addition of \$150,000 to the Preventive Health & Health Services (PHHS) Community Prevention Block Grant, and addition of \$46,237 to the Public Health Emergency Preparedness Response Program. Contract No. C14949; Contract Amount: \$1,415,680; Amendment Amount: \$179,737 (RM-HLTH-06-0140)

**PUBLIC WORKS**

County Roads

Resolution C-50-08/R-17-08 In the Matter of Initiating a County Road Project Designated as CRP 08-02; Work Order No. 433; Camano Island Overlays. (Resolution on file with the Clerk of the Board)

Resolution C-51-08/R-18-08 In the Matter of Initiating a County Road Project Designated as CRP 08-03; Work Order No. 432; Whidbey Island Overlays. (Resolution on file with the Clerk of the Board)

Supplemental Agreement No. 3 to Contract with Herman Traffic Engineering: Change Completion Date to May 16, 2009; Change Maximum Amount Payable to \$301,650. (PW-0820-53)

Bid Award to Pacific Corrugated Pipe, Inc. for 2008 culvert supplies. Amount: \$7,529.90 (incl SST).

Bid Award to Paramount Petroleum, McAsphalt Industries, Inc., and US Oil & Refining Company for 2008 Liquid Asphalt Materials, May/2008 – May/2009, Whidbey and Camano Shops.

Bid Award to Lakeside Industries for 2008 Asphalt Concrete Materials, May/2008 – May/2009, Whidbey and Camano Shops.

**Hearing Scheduled – June 2, 2008 – 10:20 a.m.**

Franchise #16(R) Renewal, Puget Sound Energy - Renewal of franchise located in County rights-of-way on Whidbey Island, WA. (PW-0820-41)

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**SHERIFF**

Settlement Agreement with Digital Digitus, Inc. for refund to Island County of \$29,224.76 plus accrued interest (purchase of defective equipment).

**REGULAR AGENDA**

Jonalyn Woolf-Ivory informed the Board and assembly of the process leading up to and what follows the adoption of Resolution C-52-08 Calling for a Special Election Relating to Establishment of a Library Capital Facility Area to be Known as the “Coupeville Library Capital Facility Area,” to Issue General Obligation Bonds in the Amount of \$2,300,000, and Imposition of an Excess Levy to Retire Said Bonds.

The Board of Trustees from Sno-Isle Libraries and also the Coupeville Town Council approved Resolutions to put forward an election in August for the public to have an opportunity to form a Library Capital Facility Area, the area being the legal boundary of the Coupeville School District. The public who live in the Coupeville School District would have the opportunity first to vote on whether the district should be formed, a simple majority vote, and then there would be a vote on the bond measure of 2.3 million dollars to expand the Coupeville Library; that measure must pass with a 60% majority in order for it to go into effect. If it does not pass, the community would have one other opportunity if it wished to run the bond measure again. The millage rate associated with the bond measure is approximately 7 cents per thousand.

By unanimous motion the Board approved Resolution C-52-08 Calling for a Special Election Relating to Establishment of a Library Capital Facility Area to be Known as the “Coupeville Library Capital Facility Area,” to Issue General Obligation Bonds in the Amount of \$2,300,000, and Imposition of an Excess Levy to Retire Said Bonds

The adopted Resolution will be immediately forwarded to the Auditor who will then request that the Prosecuting Attorney’s Office prepare the official ballot title for the proposed Coupeville Library Capital Facility Area. (*Resolution on file with the Clerk of the Board*)

**COMMISSIONERS’ COMMENTS AND ANNOUNCEMENTS**

By unanimous motion the Board approved Resolution C-53-08 Proclaiming May 11-17, 2008 Washington State University Master Gardener Volunteer Week.

**EXECUTIVE SESSION ANNOUNCED**

Chairman Dean announced that the Board would meet in Executive Session to discuss with legal counsel representing the County potential/pending litigation as allowed under RCW 42.30.110 (1)(i). The session was held in the County Administration Building, Second Floor, Room #215, 1 N. E. 7<sup>th</sup> Street, Coupeville and was expected to last approximately 30 minutes. The Chairman did not anticipate an announcement afterwards in open public session.

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There being no further business to come before the Board the meeting adjourned following Executive Session. The Board will meet next in Regular Session on May 19, 2008 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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John Dean, Chairman

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Phillip Bakke, Member

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Wm. L. McDowell, Member

ATTEST:

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Elaine Marlow, Clerk of the Board