

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
AUGUST 25, 2008 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on August 25, 2008 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6th Street, Coupeville, Washington. Other topics for the Regular Session as shown on the agenda followed at 2:00 p.m. John Dean, Chairman, Phillip Bakke, Member, and William L. McDowell, Member, were present.

**ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**

Elected Officials and Appointed Department Heads Attending:

Phil Bakke	Sharon Franzen	Mac McDowell
Greg Banks	Jackie Henderson	Don Meehan – <i>Absent</i>
Robert Bishop – <i>Absent</i>	Keith Higman	Mike Merringer – <i>Absent</i>
Mark Brown	Betty Kemp	Bill Oakes – <i>Randy Brackett in Bill's absence</i>
Cathy Caryl - <i>Absent</i>	Larry Larson	Linda Riffe
Sheilah Crider	Elaine Marlow	Dan Sherk
John Dean	Dave Mattens	Jeff Tate

Presentation

Governor's Health Bowl

Larry Larson said the Wellness Committee has found an opportunity to take advantage of a promotion for increasing the health and well-being of the County in the form of the Governor's Health Bowl. The Governor's Health Bowl will begin September 18 and will run through November 1. A memorandum to all announcing the Bowl with relevant information, including 10 identified teams, will be forthcoming. Whitney Webber and others on the Wellness Committee are commended for their work in looking at ways to bring additional healthy choices and alternatives to the County.

General Roundtable Discussion

Assessor

- Wrapping up new construction; about 4,000 notices will go out next week.
- New construction value is down from previous two years: about 245 million versus 284 million the year before and 328 million year before that. Not surprising with current softening of the market.
- Today is last day of 60-day appeal period. Numbers are down significantly from the prior two years.

Auditor

- Winding up the election
- The State Auditors are away for a few weeks but will return for the ongoing process.

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Budget Director

In the midst of preparing for budget workshops to begin September 8.

Clerk

- One employee interested in attending the Zenith flex card training.
- Clerk's office is a small beneficiary of some of the 1/10th of 1% Mental Health and Substance Abuse Program revenue.

Commissioners

- Compliments to the Picnic Committee for all the hard work and good fun.
- Congratulations to Mr. Higman, as the new Health Services Director, for making it through the Pertussis situation.
- Thanks to Larry Larson for putting together some customer service concepts and training. Encouraged availability of Customer Service Survey to employees and public, tailored if need be to fit a specific department.

General Services

Request to immediately report to GSA any worker injuries and forthcoming L & I claims.

Health

- The Pertussis outbreak seems to be over, no new cases reported. Last count was 88 reported cases which is largest outbreak of Pertussis the Health Department has seen in Island County.
- Received Thursday of last week a resignation letter from Hydrogeologist Doug Kelly, a huge loss for the department.

Human Resources

- On Thursday, August 28, Zenith Administrators will visit the County to discuss the flex card should any employees have questions or concerns.
- FMLA training end of September
- Benefits Fair October 1

Human Services

- Human Services and Juvenile Court Services are beginning to implement the 1/10th of 1% Mental Health and Substance Abuse Program with the money collected in January.
- Compliments to the Picnic Committee for all the hard work and again, a job well done.

Planning

Next month Planning and Health will begin a County-wide program for allowing homeowners to inspect certain types of septic systems. Jointly they have put together outdoor classrooms on Camano and Whidbey where people can view what a septic system looks like, staffed with

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instructors to walk individuals through as to function and maintenance. A 45-minute DVD will be available at month's end to show how systems work and what should be done to help maintain those systems. Between September 1 and the end of the year there are approximately 29 different sessions on weekdays, weekends, and evenings to try to accommodate as many schedules as possible.

Prosecutor

- Survived onslaught of trials earlier in the year, slight breather at the moment.
- Gearing up to change over the case management system. Administrator training the end of September with data conversion currently in progress. If all goes as planned, by late October or early November a week-end switchover from one system to another will occur. The new system will provide better capability, more efficiency, and the ability to interact digitally with the Sheriff and ICOM.

Public Works

Considering a revision to the Guaranteed Ride Home Program in light of a couple of inquiries from departments concerning the policy. The revision would benefit those who utilize mass transit each day for transportation to work but at times must have an alternate means of transportation home. The issue will be discussed at a future staff session.

Sheriff

The defibrillator that the County purchased saved a life on Camano, without it the individual would not have survived with CPR alone. Money well spent.

Treasurer

- Now in the slower summer phase of catch up and clean up work.
- Suggestion to stop by and meet the new accountant, Tony, who is doing a wonderful job, if have not already.

Roundtable adjourned at 11:32 a.m. The next Roundtable is scheduled for October 27, 2008 at 11:00 a.m.

The Board of Island County Commissioners met in Regular Session on August 25, 2008 beginning at 2:00 p.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6th Street, Coupeville, Washington. John Dean, Chairman, Phillip Bakke, Member, and William L. McDowell, Member were present. The meeting began with the Pledge of Allegiance.

CONSENT AGENDA

By unanimous motion the Board approved the Consent Agenda as follows with the exception of item 6, *Agreement with Washington State Recreation & Conservation Funding Board (Useless Bay East Farmland)* and item 7, *Agreement with Washington State Recreation & Conservation Funding Board (Ebey's Reserve Farmland)*, both removed from the agenda:

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ELECTRONIC FUND TRANSFERS, VOUCHERS, PAYMENT OF BILLS

Vouchers (War) #s 294504-294724.....	\$556,759.24
Electronic Fund Transfers.....	\$ 1,971.22

PLANNING AND COMMUNITY DEVELOPMENT

Public Hearing Scheduled – September 15, 2008 - 10:20 a.m.

OPS 495/07 - Applicant Kelly Kelwitz is requesting to classify 7.4 acres from two contiguous parcels totaling 9.76 acres into the Open Timber current use program. This includes 4 forested acres from a 5 acre parcel, R13115-380-2640, and 3.4 partially forested acres from a 4.76 acre parcel, R13115-333-2410.

Amendment No. 3 to Agreement for Legal and Consulting Services with Dearborn and Moss.
Amendment Amount: Not to exceed \$10,000

PUBLIC HEALTH

Contract with Snohomish Health District/Region 3 AIDS Service Network – Region 3 AIDS (2008). Adds \$595 to the 2008 contract to provide incentives for high-risk clients to be tested for HIV. Contract No. HD-48-07; Amendment No. 1; Contract Amount: \$51,395; Amendment Amount: \$595 (RM-HLTH-99-0014)

Contract with Compass Health – HIV/AIDS Case Management. Provides funding for HIV/AIDS case management in Island County at the current level of service. Contract No. HD-05-08; Contract Amount: \$18,000 (RM-HLTH-99-0044)

Letter of Understanding with Robin Bloom RDH, BA – Smiles for Schools. Endorsed dental hygienist will apply sealants and fluoride varnishes to children in Island County schools who qualify. Contract No. HD-06-08; Contract Amount: \$-0- (RM-HLTH-08-0136)

Data Use Agreement with The Michigan Public Health Institute – Child Death Review. Establishes terms and conditions for the use of data obtained from the case reviews submitted by the Island County Child Death Review Team. Contract No. HD-07-08; Contract Amount: \$ -0- (RM-HLTH-08-0143)

Contract Collection Agreement with Whidbey Island Bank for On-Site Septic Repair Financial Assistance Loan (Armstrong)

Contract Collection Agreement with Whidbey Island Bank for On-Site Septic Repair Financial Assistance Loan (Frank)

PUBLIC WORKS

County Roads

Resolution C-87-08/R-35-08 In the Matter of Amending Public Works Project designated as PWP 05-01. Work Order No. 732 Rhododendron Trail Project (Resolution on file with the Clerk of the Board)

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Quit Claim Deed with Washington State Department of Transportation for Turnback Agreement TB 1-0162; SR 20, Ault Field South and SR 20, Ault Field North; Oak Harbor NCL to Frostad Road vicinity. (PW-0820-102)

Schedule Public Hearing – September 15, 2008 - 10:20 a.m.

Franchise #18(7) with City of Oak Harbor for extension of existing water line along Balda Road; Sec. 10, Twp. 32N, R 1E. (PW-0820-95)

Drainage

Bid Award to Gary Harper Construction for Saratoga Road 24-inch Installation; CDP 08-01, Work Order No. 431; Amount: \$121,798.00

Public Works

Bid Award Recommendation for Bayview Road Shop Expansion; PWP 08-04, Work Order No. 11; reject bids

LIQUOR LICENSE

Application for Special Occasion Liquor License No. 092361 by the Friends of Friends Medical Support Fund for a special occasion to be held October 4, 2008 from 7:00 p.m. to 10:30 p.m., at the Freeland Hall, Shoreview Drive, Freeland, WA

REGULAR AGENDA

**COUNTY ROAD ADMINISTRATION BOARD (CRAB) RURAL ARTERIAL
PROGRAM (RAP) PROSPECTUS; BOON ROAD - SECTION 2; BIENNIUM
2009-2011.**

**COUNTY ROAD ADMINISTRATION BOARD (CRAB) RURAL ARTERIAL
PROGRAM (RAP) PROSPECTUS; FROSTAD ROAD; BIENNIUM 2009-2011.**

Randy Brackett, Assistant County Engineer, said the two Road Administration Board (RAP) applications before the Board are part of a state funded program which, every two years, about \$40 million is appropriated to be distributed among regions within the state with Island County as part of the northwest region. Island County receives approximately 11% of that funding and then must compete competitively among four other counties within the northwest region on a project-by-project basis for the remainder. The applications are the second and final phase of that process. The first phase was a preliminary estimate prepared and submitted the end of February.

Involved are the second section improvements of Boon Road and third section improvements of Frostad Road with funding already secured for the first part of Boon Road and two portions of Frostad. Both projects require that information be submitted about the types of concerns expressed in terms of safety; that is, site distances, shoulder widths, pavement and structural conditions, and average daily traffic loading. Once submitted, the projects will be reviewed against submissions by other counties for funding. An early indication of the award will come about December but no formal notification until April 2009.

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By unanimous motion the Board approved both County Road Administration Board's Rural Arterial Program Prospectus for Boon Road and Frostad Road, 2009–2011 Biennium, as submitted.

RESOLUTION C-89-08 (PLG-012-08) IN THE MATTER OF ADOPTING FINDINGS OF FACT IN SUPPORT OF THE BOARD'S DECISION TO REPEAL ORDINANCE C-71-08

Mr. Tate said the proposed Resolution is in response to the Board's action on August 18, 2008 to repeal the interim official control initially enacted on June 16, 2008, in favor of a separate interim control adopted under another ordinance. The resolution describes the rationale for repealing the first interim control.

By unanimous motion the Board approved Resolution C-89-08 (PLG-012-08) in the Matter of Adopting Findings of Fact in support of the Board's decision to repeal Ordinance C-71-08/PLG-010-08. (*GMA No. 9968*)

PUBLIC HEARINGS

ORDINANCE C-81-08/R-32-08 – AN ORDINANCE REGULATING PARKING ON A PORTION OF DEER LAKE ROAD, AMENDING ISLAND COUNTY CODE SECTION 10.02.010(Q)

At the appropriate time Chairman Dean opened a public hearing regarding Ordinance C-81-08/R-32-08 Regulating Parking on a Portion of Deer Lake Road.

Randy Brackett, Assistant County Engineer, said the proposed ordinance is to allow for parallel parking in the vicinity of the Clinton Library, between the library and Dan Porter Park. Because of a history about parking needs in the area involving the ferry terminal below, there was once a public parking lot set up behind the post office which addressed many of the parking needs. The library in particular, however, finds itself with a continued need for parking in close proximity to the library. As is the case with County roads, parking is prohibited unless otherwise indicated by County code and the proposed ordinance will provide a maximum two-hour parking in the vicinity. It is believed there will be two to three parking spaces from this location on the west side of Deer Lake Road. Public Works recommends approval.

Chairman Dean opened the public comment portion of the hearing.

Debbie Colfer, 3698 Smugglers Cove Road, Greenbank. Ms. Colfer is the Clinton Library Branch Manager and supports the effort for additional parking. She said the library opened in 2000, nine hours a week, three days a week, and is now open 32 hours a week, five days a week with circulation increased 400-500 percent.

Lois Packer, 4855 Berg Road, Clinton. Ms. Packer is President of the Friends of the Library and believes that two or three parking places are good but they desperately need more. Another five would be 50% of the need as the parking lot is always full. She thanked Commissioner Bakke for his help and appreciates any consideration by the Board for additional parking.

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Mr. Brackett said that the 173 available feet indicated in that area is a misnomer because reverse curbs and sidewalks must be provided, an integral part of affording pedestrian passage, in addition to parking spaces.

There being no further comment Chairman Dean closed the public comment portion of the hearing.

By unanimous motion the Board approved Ordinance C-81-08/R-32-08 An Ordinance Regulating Parking On A Portion Of Deer Lake Road, Amending Island County Code Section 10.02.010(Q). Commissioner Bakke and staff will visit the area, prior to installation of the curb and gutter, to determine if there is room for additional parking beyond the two or three stalls recommended.

**CORRECTION OF A CLERICAL ERROR IN THE OFFICIAL RECORD FOR
ORDINANCE C-12-08/PLG-002-08 IN THE MATTER OF ADOPTING FINDINGS OF
FACT FOR THE DESIGNATION OF FREELAND AS A NON-MUNICIPAL URBAN
GROWTH AREA AND INCOPORATING THE FREELAND SUBAREA PLAN INTO
THE ISLAND COUNTY COMPREHENSIVE PLAN**

Elaine Marlow, Clerk of the Board, brought to the Board's attention an inadvertent clerical error in the official record.

On February 11, 2007 the Board considered revised Findings of Fact for the Freeland NMUGA interim control ordinance. Mr. Tate handed to the Board and staff a revised version of the findings, the Board acted upon the revised version of the findings, but after returning to her office Ms. Marlow inadvertently attached an incorrect page to Ordinance C-12-08/PLG-002-08. On the advice of David Jamieson, Chief Civil Deputy Prosecuting Attorney, she informed the Board of the clerical error and will substitute the correct page in the record. [GMA No. 9777]

COMMISSIONERS COMMENTS AND ANNOUNCEMENTS

By unanimous motion the Board approved Resolution C-88-08 Proclamation Designating September 13, 2008 as Children's Day in Island County.

EXECUTIVE SESSION ANNOUNCED

Chairman Dean announced that the Board will briefly recess then reconvene to meet in Executive Session at 3:00 p.m. in the office of the Commissioners, Conference Room 217 of the County Administration Building, Second Floor, 1 NE 7th Street, Coupeville, as allowed under RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate by lease or purchase. The Executive Session was expected to last about 30 minutes with no announcement thereafter.

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There being no further business to come before the Board the meeting adjourned following Executive Session. The Board will meet next in Regular Session on September 8, 2008 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

John Dean, Chairman

Phillip Bakke, Member

Wm. L. McDowell, Member

ATTEST:

Elaine Marlow, Clerk of the Board