

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
JULY 13, 2009 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on July 13, 2009 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. John Dean, Chairman, Helen Price Johnson, Member, and Angie Homola, Member were present. The meeting began with the Pledge of Allegiance.

**EMPLOYEE SERVICE AWARDS**

<u>Department</u>	<u>Employee</u>	<u>No Years</u>
Auditor	Lynda Marquis	5
Health	Evangeline Servania	5
Health	Donna Bailey	5
Public Works	Matt Nash	20

**EMPLOYEE OF THE MONTH FOR JUNE**

**CATHY SNOWDEN – JUVENILE COURT SERVICES**

Ms. Snowden, with Juvenile Court Services, works with parents and teens facing difficult situations. Recently, she was involved with a crisis that involved a missing teen. Her compassion and empathy for the family helped the family get through this horrible time. Ms. Snowden provided support to a family in desperate need. This ability to reach out and help others in a time of need exemplifies the caring spirit common in the Island County family. It shows once again how employees serve the people of Island County and affect their lives.

**SPECIAL RECOGNITION**

**DEPUTY DAN TODD – ISLAND COUNTY SHERIFF’S OFFICE**

It was recently brought to the attention of the Board that on November 29, 2008 Deputy Todd responded to a suicidal threat complaint in Coupeville. Upon arrival, he discovered a male subject who was in the process of committing suicide by carbon monoxide poisoning. He entered the garage while it was filled with deadly carbon monoxide gas, extracted the subject from his vehicle, and got him out to clean air. Deputy Todd took further action in clearing his airway prior to arrival of the medical response team. This is a fine example of a deputy going above and beyond the call of duty in order to serve and protect the citizens of Island County. Deputy Todd’s ability to keep a cool head and draw upon his training showed what a consummate professional he truly is.

**CONSENT AGENDA**

By unanimous motion the Board approved the Consent Agenda as follows:

**ELECTRONIC FUND TRANSFERS, VOUCHERS, PAYMENT OF BILLS**

Vouchers (War) #s 314575-314875 ..... \$364,893.56  
 Electronic Fund Transfers..... \$ 12,044.70

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JULY 13, 2009 – REGULAR SESSION**

**FACILITIES**

Purchase Order No. 7791 Bargreen-Ellingson, Inc.; replacement ovens in Jail; Amount: \$7,175.13 (RM-FAC-09-0302)

**HUMAN RESOURCES**

Personnel Action Authorizations

<u>Department</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
Human Services	076/09	Human Services Specialist	2408.15	Personnel Action (Increase Hours)	08/31/09
Human Services	077/09	Human Services Specialist .50 fte	2408.20	New Position	07/13/09

**HUMAN SERVICES**

Services Agreement with Compass Health to provide mental health intake assessments to individuals who are enrolled in the Jail Transition Program. Contract No. HS-07-09; Amount: \$2,500 (RM-HS-09-0259)

**PUBLIC WORKS**

County Roads

Temporary Construction Easement – Amy Sue Lopit; Frostad Road Improvements; CRP 96-06A, Work Order #209; Parcel 333-3000; Sec. 18, Twp 33N, R 2E (RM-PW-09-0108) (PW-0920-39)

Drainage

Agreement with Staheli Trenchless Consultants, Inc.; On-call Consultant Agreement for Trenchless Construction; \$350,000.00; Expiration date – July 31, 2012 (RM-PW-09-0266) (PW-0920-100)

Solid Waste

Request to Waive Competitive Solicitation – Selection of firm to perform the Island County Solid Waste/Biosolids Rate Study

Contract with Skumatz Economic Research Associates (SERA); Preparation of rate study – fees for solid waste & septage, 3-year period; \$30,000.00. (RM-PW-09-0243)(SW-08-09-0236)

**LIQUOR LICENSES**

Application for Special Occasion Liquor License No. 363790 by the Greenbank Farm Management Group for a special occasion to be held July 25 and 26, 2009 from 10:00 a.m. to 9:00 p.m. at the Greenbank Farm (enclosed area), 765 Wonn Rd., Greenbank

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
JULY 13, 2009 – REGULAR SESSION**

Application for Special Occasion Liquor License No. 091623 by FETCH for a special occasion to be held on August 8, 2009 from 1:00 p.m. to 4:00 p.m. at the enclosed area, 5697 Casper Court, Langley

Letter Request for 20-day Extension for Approval of New Application for Liquor License No. 405112-6A by applicants Karen O. Krug and Jack A. Krug, Tradename: Krug, LLC, d/b/a Spoiled Dog Winery, 5603 Bayview Rd., #2, Langley, WA 98260

Letter Request for 20-day Extension for Approval of New Application for Liquor License No. 405113-6E by applicants Kenneth Michael Bloom and Virginia A. Bloom, d/b/a Blooms, 5603 Bayview Rd., Bay 2 #A, Langley, WA 98260

**REGULAR AGENDA**

**Appointments and/or Re-Appointments to Boards and Committees**

**RECOMMENDATION OF AN APPOINTMENT TO THE SOLID WASTE ADVISORY  
COMMITTEE TO REPLACE A MEMBER-AT-LARGE WHO RESIGNED**

Commissioner Price Johnson researched the history of the committee and determined, after reading the RCWs, that the committee is required to have a minimum of nine members. No maximum number of members is indicated. She sees a benefit by having both candidates appointed rather than just one so urged the Board, and moved, to expand the committee to allow the appointment of both Dave Campbell with Island Recycling (the franchise haulers are already members of the committee) as well as Sarah Schmidt, seconded by Commissioner Homola.

Mr. Oakes, Public Works Director, indicated that the Board may have as many members on the committee as it chooses. There currently are nine members.

Ms. Marlow expressed concern about whether the committee was formed by resolution. If so, it will be necessary first to make sure the resolution does not state a specific number and amend it if necessary to include an additional member.

The Board decided it would be best to first consider the resolution before making such appointments. The motion was withdrawn and the matter tabled pending further clarification on the resolution.

**RESOLUTION C-86-09 SPECIAL COUNSEL FOR REVIEW OF AN ORDINANCE  
RELATING TO THE ADOPTION OF STANDARDS FOR PUBLIC DEFENSE**

In light of the Board's decision to have outside counsel review the contract, according to Mr. Merringer, the Judges felt it was also important to have outside counsel review the standards as well. Mr. Merringer contacted Mr. Banks and Mr. Banks concurred with the selection of Jon Ostlund who has background in this area. Mr. Ostlund was contacted and agreed to review the documents for a nominal fee, \$65 per hour.

By unanimous motion the Board approved Resolution C-86-09 Special Counsel for Review of an Ordinance Relating to the Adoption of Standards for Public Defense. *(Resolution on file with the Clerk of the Board)*

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
JULY 13, 2009 – REGULAR SESSION

**PUBLIC HEARINGS**

**Public Works - County Roads**

**FRANCHISE #333 – STEVE GEORGE FOR A SEWER TRANSPORT SYSTEM;  
NAUTICAL WAY AND A PORTION OF HOLMES VIEW DRIVE & EAST HARBOR  
ROAD**

At 10:25 a.m. Chairman Dean opened a public hearing to consider Franchise #333 with Steve George for a Sewer Transport System.

Mr. Oakes pointed out that the franchise is for a sewer transport line in County right-of-way for an off-site septic system, the effluent line from a septic tank located in Secs. 14, 23, Twp. 30N, R2E within the Plat of Saratoga Beach, Divisions 3 and 5. The franchise was reviewed by applicable departments and staff recommended approval.

Chairman Dean opened the floor to public comment and there being none, public comment was closed.

By unanimous motion the Board approved Franchise #333 with Steve George for a Sewer Transport System, Nautical Way and a Portion of Holmes View Drive and East Harbor Road, (PW-09-0206) (PW-0920-93)

**FRANCHISE #375 – RANDALL SITTNER; TRANSFER OF EXISTING SEWER  
COLLECTION SYSTEM, GREENTREE DRIVE**

At 10:31 a.m. the Chair opened a public hearing to consider Franchise #375 with Randall Sittner.

Mr. Oakes explained that the franchise is for the transfer of an existing sewer collection system, Franchise #271 to Mr. Sittner. The system is located in Sec. 16, Twp. 30N, R2E in the Plat of Greentree Division No. 1 on Whidbey. This also is an off-site septic system and the effluent transport line for a single family home. Applicable departments reviewed the franchise request and Mr. Oakes recommended approval.

Chairman Dean opened the floor to public comment and there being none, public comment was closed.

Commissioner Price Johnson wondered about a maximum distance for such lines, to which Mr. Oakes responded there is no maximum distance but rather is more limited to pumping power. Practically, he said, distance is about 1500 feet for a single family home. What triggers a franchise is a length of greater than 500 feet in the County right-of-way; otherwise a permit is just needed.

By unanimous motion the Board approved Franchise #375 with Randall Sittner for a Transfer of Existing Sewer Collection System, Greentree Drive. (RM-PW-09-0238) (PW-0920-105)

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
JULY 13, 2009 – REGULAR SESSION**

**COMMISSIONERS COMMENTS & ANNOUNCEMENTS**

*Chairman Dean*

- *Coupeville Library Expansion Project*

The Board, as the governing body of the Coupeville Library Capital Facilities Area, attended a groundbreaking ceremony for the new Coupeville Library Expansion project.

*Commissioner Homola*

- *Planning Director*

Commissioner Homola provided the Board with copies of the County policies and pay scale for reference. She remains concerned that the Board did not have an opportunity to discuss the offering salary. The Commissioner proposed that the Board consider the salary range offered versus offering something commensurate with Mr. Pederson's skill level; that is, \$75,000, to at least bring him nearer to other department heads levels and experience levels. People, she believes, should be appointed to positions based on their skill level and that promotions are based on merit and skill level. Chairman Dean and Commissioner Price Johnson decided they needed time to review the documents Commissioner Homola presented before making such a decision.

Commissioner Homola also mentioned putting into place a performance appraisal so the merits of staff can be identified. This effort would be a start to revising the current policy.

- *State Building Code Council*

Commissioner Homola participated in the State Building Code Council hearings for mechanical plumbing and building and the Washington State International Energy Code. Those meetings were to decide what would move forward to public hearings in September and October. It is still the decision of the committee that the Washington State Energy Code will move forward for 2009 with amendments, with the intent to adopt the National Energy Code in 2012 with amendments. The International Code was not ready in time to meet the deadline for review. She added that sprinklers will not be required for residential but will remain in the appendix. Each jurisdiction will have some leverage as to how they want to handle fire sprinklers.

*Commissioner Price Johnson*

- *Restructuring*

Since the last restructuring meeting Commissioner Price Johnson met with 11 Department Heads and Elected Officials to identify some efficiencies between departments and within departments in line with the goals set forth for restructuring.

Human Resources will provide four personnel policies on-line as a first step to having the entire group of policies available in that fashion. There were suggestions of increasing the contract review level and moving animal licensing from one department to another for a better fit. She believes there is an opportunity to do some good and innovative things for Island County that will

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
JULY 13, 2009 – REGULAR SESSION**

better position the County for years ahead, particularly before the budget process unfolds. She requested feedback from the Board as to next steps.

Chairman Dean suggested the discussion occur at Work Session with an invitation to Department Heads and Elected Officials to talk about what might be appropriate. He appreciated the continued conversation by Commissioner Price Johnson.

Commissioner Homola also appreciated the effort expended by Commissioner Price Johnson. The one-on-one conversations have helped to better understand the dynamics and history of the County.

Commissioner Price Johnson urged the Board to make themselves available for those conversations as well. She will put together a summary document indicating what has been done thus far and some ideas she has for steps going forward.

- *Conferences*

Commissioner Price Johnson received a mailing about an Affordable Housing Conference in Spokane and she considered attending at her own expense. The issue is an important one for Island County.

There being no further business to come before the Board the meeting adjourned at 10:41 a.m. The Board will meet next in Regular Session on July 20, 2009 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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John Dean, Chairman

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Helen Price Johnson, Member

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Angie Homola, Member

ATTEST:

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Elaine Marlow, Clerk of the Board