

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
APRIL 12, 2010 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on April 12, 2010 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. Helen Price Johnson, Chair, Angie Homola, Member, and John Dean, Member were present. The meeting began with the Pledge of Allegiance.

EMPLOYEE SERVICE AWARDS (Record Part 1 @ :35)

EMPLOYEE SERVICE AWARDS

<u>Department</u>	<u>Employee</u>	<u>No Years</u>
Health	Kathleen Parvin	20
Public Works	Henry Hilberdink	30
Solid Waste	Paul Gilbertson	5

EMPLOYEE OF THE MONTH FOR MARCH  
STAN BRADSHAW – CENTRAL SERVICES

Stan works in Central Services as the Network Administrator for Island County. He is responsible for keeping all of the switches, hubs, servers, and internet up and running. The main e-mail server required an upgrade a couple of weeks ago. This was a huge undertaking and had never been done before. Stan was assigned the responsibility of completing the upgrade. Stan worked for three (3) weeks preparing various servers and cleaning up email accounts. This was done with the assistance of Michael Hastings and Ron Yount. Since this large of an update had not been done before, Stan developed a step-by-step process for accomplishing the upgrade. On Friday, March 5<sup>th</sup> he was ready to start the conversion. There were 500 e-mail accounts to move, re-map with hundreds of connections to servers, printers and copiers. Stan was able to accomplish all that had to be done by working late both Friday and Saturday nights, ensuring that when people came to work on Monday everything would be up and running ready for all of us. All of this was accomplished while still maintaining his normal workload.

Over the past 12 years, Island County has had the luxury of a 99.999% up time on the network. Stan's efforts have kept the Island County infrastructure solid and everyone has benefitted from his hard work.

SPECIAL RECOGNITION

LT. HARRY UNCAPHER, ISLAND COUNTY SHERIFF'S OFFICE

SPECIAL RECOGNITION

ISLAND COUNTY JAIL STAFF

SPECIAL RECOGNITION

JUDY FELDMAN – WSU EXTENSION INTERIM DIRECTOR

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PUBLIC INPUT OR COMMENTS (Record Part 1 @ 33:51)

Rufus Rose asked about item 12, *Consultant Agreement with Davido Consulting Group, Inc. for on-call civil services for surface water.*

Mr. Oakes responded that the agreement is an on-call consultant contract for engineering services for drainage projects. Davido Consulting is a local firm based out of Freeland and has done a variety of drainage design projects for the County. The contract is for another three years and Davido is paid only for the work it does over that period of time.

CONSENT AGENDA (Record Part 1 @ 25:25)

*[Documents on file with the Clerk of the Board]*

BY UNANIMOUS MOTION (3-0) the Board approved the following items presented on the Consent Agenda with the exception of Item 11, *Supplemental Agreement No. 4 with H.W. Lochner, Inc.*, pulled from the agenda. Added to the Regular Agenda from the Chair's Agenda is Item 21, *Letter to Whidbey Camano Land Trust:*

Pre-audited bills & vouchers for payment: Voucher #: 332472 – 332707 - \$484,860.45

EFTs (electronic funds transfers): \$203,312.90

Minutes from previous meeting(s): Special Session: 4/2/2010; Regular Session: 4/5/2010

GSA Motorpool

- Purchase Order No. 8368 McLoughlin & Eardley. Purchase of light bars and associated hardware for Sheriff's deputy vehicles; Cost: \$11,278.79 (RM-SHER-10-0093)
- Purchase Order No. 8371 Motorola-Day Wireless. Purchase of radios and associated hardware for Sheriff's deputy vehicles; Cost: \$6,201.94 (RM-SHER-10-0094)

Human Resources

Personnel Action Authorizations as described in Memorandum from HR Director

<u>Department</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
Clerk	032/10	Deputy Clerk I Collections .50 fte	503.05	Replacement	04/16/10
Clerk	033/10	Deputy Clerk I	503.01	Personnel Action (Increase in Hours)	04/16/10
Juvenile Court Svcs	029/10	Juvenile Probation Counselor	1402.02	Replacement	04/12/10
Juvenile Court Svcs	034/10	Juvenile Detention Officer On Call	1407.16	Replacement	04/12/10
Juvenile Court Svcs	035/10	Juvenile Detention Officer On Call	1407.17	Replacement	04/12/10
Juvenile Court Svcs	036/10	Juvenile Detention Officer On Call	1407.23	Replacement	04/12/10

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Human Services

- Contract with Judith E. Gorman, LICSW to provide short-term mental health counseling services. Contract No. HS-04-10; Amount: \$5,000 (RM-HS-10-0085)
- Contract with Margaret Potchatek, Psy.D. to provide short-term mental health counseling services. Contract No. HS-05-10; Amount: \$5,000 (RM-HS-10-0097)
- Contract with Marisa LaRue, LICSW to provide short-term mental health counseling services. Contract No. HS-10-10; Amount: \$5,000 (RM-HS-10-0096)

Prosecuting Attorney

Business Visa Agreement with Whidbey Island Bank authorizing issuance of credit card

Public Works – County Roads

*Pulled from the Agenda and not considered - Item 11, Supplemental Agreement No. 4 with H.W. Lochner, Inc, Completion Date extended to July 16, 2010. (RM-PW-10-0080) (PW-0720-100-4)*

Public Works – Surface Water

Consultant Agreement with Davido Consulting Group, Inc. for on-call civil services for surface water. Amount: \$350,000; Completion Date-May 31, 2013 (RM-PW-10-0089) (PW-1020-027)

REGULAR AGENDA (Record Part 1 @ 36:10)

*[Documents on file with the Clerk of the Board]*

Planning & Community Development

Schedule Public Hearing – Ordinance C-31-10 (PLG-001-10) In the Matter of Re-Adopting an Interim Official Control that Regulates the Use of Property within the Freeland Non-Municipal Urban Growth Area

Mr. Boscolo indicated that over the last month the issue was addressed at two Work Sessions wherein changes were made, both at the suggestion of the public and Board recommended. Ordinance C-31-10 (PLG-001-10) now includes language that speaks to public involvement, encouraging such in the permit review process to alleviate expressed concerns. Also added is the permitting of farm stand uses within the low density residential area along SR 525. The cover ordinance includes clarification to reflect the land use element within the subarea plan instead of the entire plan in general. Staff proposed that the public hearing occur April 26, 2010 at 2:15 p.m.

IT WAS MOVED BY DEAN, SECONDED BY HOMOLA, to schedule the public hearing.  
MOTION CARRIED: 3-0

**Public Hearing Scheduled – April 26, 2010 – 2:15 p.m.**

Ordinance C-31-10 (PLG-001-10) In the Matter of Re-Adopting an Interim Official Control that Regulates the Use of Property within the Freeland Non-Municipal Urban Growth Area

Commissioners

Resolution No. C-32-10 Proclaiming the Month of May 2010 Community Action Month in Island County

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Commissioner Dean said the resolution is prepared each year and presented at the Opportunity Council annual meeting in May. The Opportunity Council, based in Bellingham, is the County's community action agency with an office in Oak Harbor. The Commissioner sits on the Council's board.

IT WAS MOVED BY DEAN, SECONDED BY HOMOLA, to approve Resolution C-32-10. MOTION CARRIED 3-0

Commissioners

Letter to Whidbey Camano Land Trust endorsing its effort to protect the 664-acre forest known as the Trillium property

Ms. Powell from the Whidbey Camano Land Trust explained the request that Island County hold the Trillium property if the Land Trust is successful in raising \$4.2 million by June 10. In return the Land Trust 1) pledges to raise at least \$50,000 in a stewardship fund to be used by Island County to care for the property and, 2) will organize volunteers to do much of the stewardship and maintenance similar to what occurs at Putney Woods and Saratoga Woods on Whidbey.

Mr. Oakes added that the Land Trust asked that the County become the underlying land holder; the Land Trust, itself, would hold a conservation easement over the property and would define what can be done with the acreage. Mr. Oakes expressed his appreciation for the Land Trust's cooperation in how the County manages open space land, and also appreciates its recognition of the need for maintenance funding to be raised with the acquisition funding.

Following Board remarks, a reading of the letter into the record, and questions from Mr. Rose,

IT WAS MOVED BY DEAN, SECONDED BY HOMOLA, to APPROVE FOR SIGNATURE the letter of support to the Whidbey Camano Land Trust. MOTION CARRIED: 3-0

Consider Appointments and/or Re-Appointments to Boards and Committees

Recommendation of two appointments/reappointments to the Housing Authority Board of Commissioners

IT WAS MOVED BY DEAN, SECONDED BY PRICE JOHNSON, to RE-APPOINT Mark Mouw and Rick Urban. MOTION CARRIED: 3-0

Recommendation of two appointments to the Conservation Futures Citizens Advisory Board

IT WAS MOVED BY HOMOLA, SECONDED BY DEAN, to APPOINT Donna Keeler (Member position residing within Town of Coupeville) and Don Sherman (Member position residing within Coupeville School District). MOTION CARRIED: 3-0

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PUBLIC HEARINGS (Record Part 1 @ 01:01:00)

*[Documents on file with the Clerk of the Board]*

Public Works – County Roads

Franchise #337

At 10:59 a.m. Chair Price Johnson opened the public hearing.

Mr. Oakes introduced Franchise #337 as being one for an existing water distribution system in the plat of Mutiny View Manor, Divisions No. 1/2, located in Secs. 14/15, Twp 29N, R 2E on South Whidbey. Public Works and Public Health both reviewed the franchise request and recommended approval.

The Chair opened the floor to public comment and there being none, public comment was closed.

IT WAS MOVED BY DEAN, SECONDED BY HOMOLA, to APPROVE Franchise #337 (RM-PW-10-0043) (PW-10220-12). MOTION CARRIED: 3-0

Public Works – County Roads

Franchise #378

The public hearing was opened by the Chair at 11:00 a.m.

Franchise #378, according to Mr. Oakes, is for transfer and renewal for a sewer transport line for an off-site drainfield located on Camano Island in the Plat of Camano Country Club, Division 11, situated in Secs. 29/30, Twp 31N, R 3E. Public Works and Public Health reviewed the request and staff recommended approval.

The Chair opened the floor to public comment and there being none, public comment was closed.

IT WAS MOVED BY DEAN, SECONDED BY HOMOLA, to APPROVE Franchise #378 (RM-PW-09-0336) (PW-0920-13). MOTION CARRIED 3-0

Public Works – County Roads

Franchise #382

The public hearing was opened at 11:02 a.m.

Mr. Oakes said that Franchise #382 is for transfer and renewal for an existing water distribution system located in the Plat of Kineth Point Woods in Sec. 35, Twp 32N, R 1E on Whidbey Island. Staff recommended approval.

Chair Price Johnson opened the floor to public comment and there being none, public comment was closed.

IT WAS MOVED BY DEAN, SECONDED BY HOMOLA, to APPROVE Franchise #382 (RM-PW-09-0374) (PW-0920-143). MOTION CARRIED: 3-0

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Public Works – Parks

Ordinance C-19-10/R-02-10 In the Matter of Establishing Island County Adopt-a-Park Program and Revising Island County Code Chapter 9.40, Island County Parks Property Rules and Regulations

Chair Price Johnson opened the public hearing at 11:03 a.m.

Mr. Oakes indicated that the ordinance adopts language into the Island County Code, Chapter 9.40, to formalize the Adopt-A-Park program. Mr. Marx provided an overview of his work to date toward the program and the procedure should someone choose to become involved.

Public comment was opened and there being none, public comment was closed.

IT WAS MOVED BY DEAN, SECONDED BY HOMOLA, to ADOPT Ordinance C-19-10/R-02-10. MOTION CARRIED: 3-0

COMMISSIONERS COMMENTS & ANNOUNCEMENTS

None

At 11:10 a.m. the Board recessed, reconvening at 11:30 a.m. to conduct the Annual Inspection of the Island County Corrections and Detention Facilities. At 12:30 p.m. following inspection the Board once again recessed, reconvening at 1:00 p.m. to meet to discuss the Mission Statement process.

MISSION STATEMENT PROCESS (Record Part 2)

At 1:00 p.m. the Board reconvened and met with Judy Feldman, as facilitator, to create a Mission Statement for Island County.

Following a lengthy discussion about the scope of a Mission Statement and ultimately how it might appear, it was agreed to once again meet on Monday, April 19, 2010 at 12:00 p.m. to finalize the effort.

There being no further business to come before the Board the meeting adjourned at 3:03 p.m. The Board will meet next in Regular Session on April 19, 2010 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

\_\_\_\_\_  
Helen Price Johnson, Chair

ATTEST:

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Angie Homola, Member

\_\_\_\_\_  
Elaine Marlow  
Clerk of the Board

\_\_\_\_\_  
John Dean, Member