

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
MAY 24-25, 2010 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on May 24, 2010 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6<sup>th</sup> Street, Coupeville, Washington. Other topics for the Regular Session followed at 2:00 p.m. as shown on the agenda. Helen Price Johnson, Chair, Angie Homola, Member, and John Dean, Member were present.

**ROUNDTABLE WITH ISLAND COUNTY  
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**

(Recording Part 1)

**Elected Officials and Appointed Department Heads Attending:**

Greg Banks	Jackie Henderson	Dave Mattens
Robert Bishop – <i>Excused</i>	Keith Higman	Mike Merringer
Mark Brown	Dave Hollett – <i>Excused</i>	Bill Oakes
Cathy Caryl – <i>Excused</i>	Angie Homola	Bob Pederson – <i>Excused</i>
Sheilah Crider	Betty Kemp	Helen Price Johnson
John Dean	Elaine Marlow	Linda Riffe
		Dan Sherk – <i>Excused</i>
		Patricia Terry

Also in Attendance:

*John McFarland, Interim Human Resources Director*

*Whitney Webber, Wellness Committee Chair*

Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, the following items were addressed:

**WELLNESS PROGRAM**

*(Handout provided and on file with the Clerk of the Board)*

John McFarland and Whitney Webber

Ms. Webber spoke to what has occurred thus far, what is working and not working, and solicited ideas on how to make the program more effective both on campus and at the satellite offices. Ms. Webber touched on the top four observations gleaned from the employee survey in which employees requested: 1) healthy food options in vending machines; 2) water and other beverage options; 3) flex time for physical activity; and, 4) a yearly wellness allowance. The Committee is also attempting to address the nutrition and physical activity ideas expressed. Mr. McFarland encouraged support at the management level.

**CIVIC ENGAGEMENT PROJECT**

Judy Feldman

The prepared video for the endeavor was shown to the group by Ms. Feldman after which she took feedback from the group.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
MAY 24-25, 2010 – REGULAR SESSION**

COUNTY STORAGE OPTIONS

Commissioner Homola

The Commissioner expressed concern about the ongoing problem of storage and records retention. The Sheriff, Prosecutor, Clerk and Mr. Higman (Public Health) provided feedback relative to their offices. Ms. Terry mentioned that she recently learned about funds that different counties have qualified for because of potential risk. At Commissioner Homola's request, she will investigate that possibility for the County.

VISION AND MISSION STATEMENT

The Sheriff suggested, and the Prosecutor concurred, that "public safety" should be more in the forefront; that is, *provide for the long-term health and safety of the people, the economy, and the natural resources*. Additionally he suggested that at the third bullet under Guiding Principles, that it say: *promote active participation in government*.

Chair Price Johnson indicated that the Statement will be scheduled for adoption in June so would welcome any additional suggestions for change as soon as possible.

Also of note:

- The financial accounting system will go-live August 1, with a presentation scheduled at the next Roundtable meeting in June. Training will begin in July. The HR/Payroll system is about one-third complete and scheduled to go live in 2011.
- The expected go-live date for the True Automation Assessor/Treasurer system is expected to be September 1.
- A County-wide, one-page newsletter will be prepared and included with the Assessor's property value mailer. Departments were encouraged to provide items of interest as soon as possible.
- The Treasurer requested that departments make their deposits on a daily basis.

*Roundtable adjourned at 12:10 p.m. The next Roundtable is scheduled for June 28, 2010 at 11:00 a.m.*

**SPECIAL SESSION**

*(Special Session Notice on file with the Clerk of the Board)*

(Recording Part 2)

The Board of Island County Commissioners met in Special Session at 1:00 p.m. as noticed to continue discussions concerning the County's 5-Year Budget Projections including further budget reductions, a possible property tax levy lid lift, and other options to alleviate the continuing structural budget deficit in the County Current Expense Fund.

Ms. Marlow and the Board reviewed and revised draft resolution language providing for the submission of a proposition to the voters of Island County at the August 2010 Primary election, for their ratification or rejection of a levy to increase the Regular Property Tax Levy.

A number of Elected Officials and Appointed Department Heads provided comment with respect to what additional cuts would mean to their respective departments and the public. Without additional revenue the voiced concerns were public safety and the inability to meet statutory

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
MAY 24-25, 2010 – REGULAR SESSION**

requirements. The Board's effort to request of the voters a levy lid lift was therefore supported and welcomed.

The Board adjourned its Special Session at 1:55 p.m., tabling further dialogue on the issue of the draft resolution and budget to the end of the Regular Session during Commissioners Comments and Announcements.

The Board of Island County Commissioners (including Diking Improvement District #4) met at 2:00 p.m. to consider items contained on the agenda. The meeting began with the Pledge of Allegiance.

*The Juvenile/Superior Courts Mid-Year Reports scheduled at 2:15 p.m. was postponed to July 19, 2010 at 10:30 a.m.*

PUBLIC INPUT OR COMMENTS

None

CONSENT AGENDA (Recording Part 3 @ :20)

*[Documents on file with the Clerk of the Board]*

BY UNANIMOUS MOTION (3-0) the Board approved the following items presented on the Consent Agenda:

Pre-audited bills and vouchers for payment – Voucher #: 335451–335773 - \$632,441.44  
EFTs (electronic funds transfers) - \$20,698.92  
Minutes from previous meeting(s) – None presented

Correspondence

Letter of support for an application from the Opportunity Council to the United States Department of Agriculture Rural Development for a Housing Preservation Grant

Extension Services – Marine Resources Committee

- Amendment No. 2 to U.S. Environmental Protection Agency thru Washington State University Subaward No. G002452. The Amendment extends the Agreement date to September 30, 2010. Amount: No change (RM-WSU-10-0193)
- Agreement between Snohomish County and Island County for Marine Education for Youth, Contract No. TS-HS-10-02. Amount: \$2,760 (RM-WSU-10-0108)
- National Fish and Wildlife Foundation Grant Agreement, Project No. 2008-0053-071 Cornet Bay Estuary Restoration (WA). Amount: \$75,000 (RM-WSU-10-0107)
- Purchase Order No. 9402 to Vendor No. 8073 Govinda Rosling for professional services relating to Task 3.1 Pigeon Guillemot Breeding Summer Survey. Funding provided by State of Washington, Department of Ecology, CZM310 Grant Agreement No. G1000001 Northwest Straits Commission/Marine Resources Committee. Amount: \$3,760 (RM-WSU-10-0225)

Human Services

Contract with Darleen Kildow to provide short term mental health counseling services. Contract No. HS-14-10; Amount: \$5,000 (RM-HS-10-0138)

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
MAY 24-25, 2010 – REGULAR SESSION**

Planning & Community Development

Resolution C-51-10 in Support of a Washington Wildlife and Recreation Program Grant to Develop a Strategic Plan for Agriculture in Island County

Public Health

- Contract Amendment with WA State Department of Health – Consolidated Contract. Amendment adds \$11,000 for ARRA Immunizations Reaching More Children Program, \$40,000 to the ARRA Nutrition & Physical Activity Program, \$8,500 to the Beach Sampling Program, and \$1,140 to WIC Nutrition Program. Contract No. C14949, Amendment No. 23; Contract Amount: \$3,102,732, Amendment Amount: \$60,640 (RM-HLTH-10-0130)
- Contract Amendment with WA State Department of Ecology – Education & Outreach. Amendment allows for distribution of funds between program elements with no change to the contract value. Contract No. G1000316, Amendment No. 1; Contract Amount: \$119,510, Amendment Amount: \$-0- (RM-HLTH-10-0212)
- Contract Amendment with WA State Department of Ecology – On-site Financial Assistance Program. This amendment is issued to officially close out this funding project and establish a final repayment schedule. Contract No. L0600020, Amendment No. 2; Contract Amount: \$300,000, Amendment Amount: \$ -0- (RM-HLTH-10-0214)
- Purchase Order with Photo Finish Films, Inc. – Professional Services. Purchase order to produce graphic animations for web based On-Site Program trainings. PO No. 8966; PO Amount: \$8,785 (RM-HLTH-10-0213)
- Purchase Order with How It Works, Inc. – Professional Services. Purchase order to do website development for the Environmental Health On-Site Training Program. PO No. 8968; PO Amount: \$5,065.70 (RM-HLTH-10-0218)
- Contract with Town of Coupeville – Conservation Services. Contract for Town of Coupeville for project design, installation and water quality monitoring of a phytoremediation pilot project on Ebey’s Prairie to remediate water quality impairment. Contract No. HD-08-10; Amount: \$6,285 (RM-HLTH-10-0220)

Public Works – County Roads

- Bid Award – 2010 HMA Overlays – Whidbey Island; CRP 10-02, Work Order No. 477; Award to Lakeside Industries, Inc.; \$1,434,239.75
- Bid Award – 2010 HMA Overlays – Camano Island; CRP 10-03, Work Order No. 476; Award to Cemex Construction Materials Pacific, LLC; \$428,048.28
- Resolution C-52-10/R-15-10 In the Matter of the Sale or Disposal of Surplus County Property (Cedar Timber Logs)

Public Works – Parks

Resolution C-53-10/R-16-10 In the Matter of Reviewing and Adopting Boat Launch Fees for Maple Grove, Cavalero and Utsalady Parks Boat Ramps

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
MAY 24-25, 2010 – REGULAR SESSION**

REGULAR AGENDA (Recording Part 3 @ 08:30)

*[Documents on file with the Clerk of the Board]*

*Consider Appointments and/or Re-Appointments to Boards and Committees*

Recommendation to Re-appoint Terry Ann Gallagher to the North Sound Mental Health Administration Advisory Committee representing Island County

IT WAS MOVED BY HOMOLA, SECONDED BY DEAN, to RE-APPOINT Terry Ann Gallagher. MOTION CARRIED: 3-0

Recommendation to Re-appoint Candace Trautman to the North Sound Mental Health Administration Advisory Committee representing Island County

IT WAS MOVED BY DEAN, SECONDED BY HOMOLA, to RE-APPOINT Candace Trauman. MOTION CARRIED: 3-0

Recommendation of an Appointment to the Island County Planning Commission representing Commissioner District #2

At the request of Commissioner Homola the appointment is tabled to the Board's next Regular meeting, June 7.

Recommendation to Appoint Maury Hood to the Water Resource Advisory Committee representing Commissioner District #1

IT WAS MOVED BY DEAN, SECONDED BY HOMOLA, to APPOINT Maury Hood. MOTION CARRIED: 3-0

PUBLIC HEARINGS

*None Scheduled*

TREASURER (Recording Part 3 @ 12:15)

*[Documents on file with the Clerk of the Board]*

*Bid Award for 2010-2011 Tax Title Foreclosure Reports*

Jill Smith (Deputy Treasurer) indicated that acceptance of the bid would allow the Treasurer to order title reports following filing in Superior Court of the Certificate of Delinquency for the 2010-2011 foreclosure proceedings. She recommended acceptance of the lowest bidder, Stewart Title.

IT WAS MOVED BY HOMOLA, SECONDED BY DEAN, to accept the bid of Stewart Title as recommended. MOTION CARRIED: 3-0

At 2:15 p.m. the Board recessed, reconvening at 2:30 p.m. to continue its discussion on the budget and draft levy lid lift resolution.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
MAY 24-25, 2010 – REGULAR SESSION**

COMMISSIONERS COMMENTS AND ANNOUNCEMENTS (Recording Part 4)

*Continued Discussion on the Budget and Draft Levy Lid Lift Resolution*

The Board commenced again its discussion about the scope of the draft resolution, and also conferred on the proposed estimate of an added levy rate to raise an additional \$2,059,776. The Assessor indicated that it would take \$0.16 for a total levy rate to be collected in 2011 of \$0.75 per \$1,000 of assessed valuation to achieve the desired remedy.

At 3:03 p.m. the Board recessed its Regular meeting, agreeing to reconvene May 25 at 1:30 p.m. to continue their discussion on the budget and proposed levy lid lift resolution.

MEETING RECONVENED – MAY 25, 2010 – 1:30 P.M. (Recording Part 5)

*Continued Discussion on the Budget and Draft Levy Lid Lift Resolution*

At 1:30 p.m. the Board reconvened its Regular Session of May 24 with Chair Price Johnson and Member Angie Homola attending. Member John Dean attended via videoconference.

Having re-worked the draft resolution and ballot title based upon the recommended changes, Ms. Marlow again reviewed with the Board the resolution and modifications. Following dialogue, additional changes were proposed and accepted. For purposes of clarification with respect to the proposed total levy rate, the following language was included in the resolution:

*WHEREAS, the property tax rate is computed based upon the overall total assessed value of property in the County on January 1. The Island County Assessor estimates that the total assessed value of property for January 1, 2010 will be reduced between 10% to 15% but the final figure will not be determined until later in the year. If the total assessed value of property is reduced 12% the dollar rate to raise the same regular levy amount next year as in 2010, plus the 1% limit factor, would be \$0.59 per \$1,000 of assessed valuation and the voter-approved added levy rate to raise an additional \$2,059,776 would be \$0.16 for a total levy rate to be collected in 2011 of \$0.75 per \$1,000 of assessed valuation.*

IT WAS MOVED BY HOMOLA, SECONDED BY DEAN, to ADOPT Resolution C-54-10 Providing for the Submission of a Proposition to the Qualifying Voters of Island County at the August 2010 Primary Election for their Ratification or Rejection, Providing for Authority to Levy an Increase in the Regular Property Tax Levy.

The Commissioners all agree that while difficult, the measure will help the County hold the line and not have to make further drastic cuts in 2011 which would leave the County struggling to meet statutory requirements and reduce the devastating cuts that have taken place over the last couple of years. The effort is a proposal for the future of the County and its citizens because without additional revenue, the cuts the County would face will be unacceptable to most. The Board will continue to look at ideas for consolidation, for automation, and improvement in the quality and efficiency of County services. Ms. Marlow and the Board extended their thanks to the Prosecuting Attorney's office for their help in the development of the resolution.

The Chair having called for a vote, MOTION CARRIED: 3-0

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
MAY 24-25, 2010 – REGULAR SESSION**

There being no further business to come before the Board the meeting adjourned at 2:36 p.m. With the May 31 Memorial Day Holiday, the Board will meet next in Regular Session on June 7, 2010 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Helen Price Johnson, Chair

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Angie Homola, Member

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John Dean, Member

ATTEST:

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Elaine Marlow  
Clerk of the Board