BOARD OF ISLAND COUNTY COMMISSIONERS
1 N.E. 7th Street
P. O. Box 5000, Coupeville, Wa. 98239-5000

July 22, 2016

TO: Everett Herald
Glen Harris, The Whale Radio
Justin Burnett, Editor, South Whidbey Record
Eric Marshall, Whidbey Weekly
Megan Hansen, Editor, Whidbey Examiner
Elisabeth Murray, The Whidbey Examiner
Keven Graves, Editor, Whidbey News Times
Jessie Stensland, Whidbey News Times
Debra Vaughn, Whidbey News Times
Alex Ashley, Stanwood Camano News
Jim Shipley, The Crab Cracker
Janis Reid, Whidbey Daily News
Cassandra Calderon, Whidbey News Times
Kathy Boyd, Stanwood Camano News

FROM: Richard M. Hannold, Chair
Board of Island County Commissioners

RE: - 2017 ISLAND COUNTY BUDGET -
BUDGET WORKSHOP SCHEDULE AND NOTICE OF SPECIAL SESSIONS

Attached please find a copy of the Budget Workshop Schedule for the 2017 Island County Budget process. The schedule reflects 1) dates that County Elected Officials and Appointed Department Heads will meet with the Board to present their budgets; 2) Board Workshop dates to discuss the preliminary budget; 3) public hearing dates scheduled for December 5 and December 12 at 10:00 a.m.; and, 4) meetings that are Special Sessions of the Board.

This memorandum serves as notice of those Special Sessions that are being held for the purpose of conducting Budget Workshops. For the public hearing in December, an additional Notice of Special Session will be distributed the week prior.

Unless otherwise specified, all Budget Workshops will be held in the Board of County Commissioners Hearing Room (Room #102B - Basement), County Annex Building, 1 N.E. 6th Street, Coupeville.

RMH:dt
Attachment
cc: Jill Johnson, Member
Helen Price Johnson, Member
Elaine Marlow, Budget Director

Arrangements to reasonably accommodate special needs, including handicap accessibility or an interpreter, will be made upon receiving 24-hour advance notice by calling: (360) 678-7919 from North Whidbey, (360) 629-4522 Ext #7919 from Camano Island or (360) 321-5111 Ext #7919 from South Whidbey.

2017 Budget Workshops/Public Hearing Schedule
(Times are approximate and subject to change)

WORKSHOPS WITH DEPARTMENTS TUESDAY, SEPTEMBER 13 (Adjourn Meeting to 9/15)		WORKSHOPS WITH DEPARTMENTS THURSDAY, SEPTEMBER 15 (9/13 Adjourned Meeting Reconvened)		WORKSHOPS WITH DEPARTMENTS MONDAY, SEPTEMBER 19 SPECIAL SESSION		WORKSHOPS WITH DEPARTMENTS THURSDAY, SEPTEMBER 29 (9/27 Adjourned Meeting Reconvened)	
Time	**Department**	**Time**	**Department**	**Time**	**Department**	**Time**	**Department**
1:30-2:30	Public Health	9:30-10:00	Clerk	9:30-10:30	Human Services	9:30-10:00	Civil Service Commission
2:30-3:30	Planning *ADDT'L WORKSHOP OCTOBER 11 @ 1:30*	10:00-10:30	Coroner	10:30-11:30	Prosecutor	10:00-10:30	Auditor
	5 MINUTE BREAK	10:30-11:00	Assessor	WORKSHOPS WITH DEPARTMENTS FRIDAY, SEPTEMBER 23 (9/20 Adjourned Meeting Reconvened)		10:30-11:00	Treasurer
3:35-4:35	Public Works		*LUNCH BREAK*	2:00-3:00	IT		*5 MINUTE BREAK*
		~~1:30-2:30~~ 2:00-3:00	Sheriff/Jail	3:00-3:30	WSU Extension	11:05-11:35	Human Resources
				3:30-4:30	Facilities		*LUNCH BREAK*
				WORKSHOPS WITH DEPARTMENTS MONDAY, SEPTEMBER 26 SPECIAL SESSION		1:30-2:30	GSA/Risk/Budget
				10:00-11:00	Superior/Juvenile Courts	2:30-3:30	Commissioners
				11:00-12:00	District Court		

July 22 2016
Rev Sept 14 2016
Rev Oct 21 2016

COMMISSIONER BUDGET WORKSHOPS TO DISCUSS THE 2017 PRELIMINARY BUDGET	
Tuesday October 11 1:30-4:30	Budget Workshop *ADDED – Additional Budget Workshop with Planning*
Thursday October 20 10:00-Noon 1:30-4:30	Budget Workshop *(10/18 Adjourned Meeting Reconvened)*
Monday October 24 10:00-Noon SPECIAL SESSION	Budget Workshop *The Board will meet with the Budget Director to review revenue and expenditure estimates and other matters related to the development of the 2017 Island County Budget, including a discussion of supplemental budget requests.*
Wednesday October 26 2:30-4:30 CANCELLED	Budget Workshop - CANCELLED *(10/25 Adjourned Meeting Reconvened)*
Tuesday November 1 1:30-3:00	Budget Workshop *(Adjourn Meeting to 11/3)*
Thursday November 3 10:00-Noon 1:30-4:30	Budget Workshop *(11/1 Adjourned Meeting Reconvened)*
Monday November 21 9:30-Noon 1:30-4:30 SPECIAL SESSION	Budget Workshop

July 22 2016
Rev Sept 14 2016
Rev Oct 21 2016

Wednesday November 23 2:30-4:30	Budget Workshop *(11/22 Adjourned Meeting Reconvened)*
Tuesday November 29 1:30-4:30	Budget Workshop
Monday December 5 10:00 A.M. SPECIAL SESSION	Budget Public Hearing
Monday December 12 10:00 A.M. SPECIAL SESSION	Budget Public Hearing Continued *(if needed)*

July 22 2016
Rev Sept 14 2016
Rev Oct 21 2016