

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 1
JANUARY 6, 2010 – WORK SESSIONS

Public Works
Summary Minutes

Work Session was held between the County Commissioners and Public Works on Wednesday, January 6, 2010, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Angie Homola, Member
John Dean, Member

Staff: Pam Dill

Staff Present: Bill Oakes, Connie Bowers, Randy Brackett, Steve Marx, Bryant Mercil,

Others Present: Elaine Marlow, Rufus Rose

(Record Part 1 @:40)

Solid Waste

Subject: Approve Invoice for Services/Investigation of Solid Waste Compactor; Recycle Systems, Inc. \$12,000

Attachment: Invoice (Purchase Order-Voucher)

Proposed Action: Purchase Order No. 9162 – Recycle Systems LLC; Consulting fee to locate, inspect, negotiate pricing, etc. for AMFAB TP-150 Solid Waste Compactor; \$12,000.

Follow Up: Okay with Board to move forward to Monday's agenda.

(9:06:43)

Subject: Transfer Station Expansion – Determination of Successful Bid

Attachment: Bid Tabulation

Proposed Action: Bid Award – Award to Myers General Commercial Corporation for Coupeville Solid Waste Transfer Station Expansion; PWP 09-02, Work Order No. 450; Amount: \$368,560.00. (Identical low bids were received from two bidders. A random drawing was conducted to determine the successful bidder.)

Follow Up: Okay with Board to move forward to Monday's agenda.

Roads

(9:10)

Subject: 2010 Guardrail Projects & CRP Initiation

Attachment: Contract Plans, Vicinity Maps & CRP

Proposed Action: Resolution in the Matter of initiating CRP 10-01, Work Order No. 455; 2010 Guardrail Installation on Whidbey Island and Camano Island.

Follow Up: Okay with Board to move forward to Monday's agenda.

(9:16:18)

Subject: Traffic Control Signs Contract

Attachment: Cover Sheet – Request for Bids

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 2
JANUARY 6, 2010 – WORK SESSIONS

Information: Request for bids for furnishing traffic control signs for a period of 3 years with two – 1 year extension.

Follow Up: Information only.

(9:20:23)

Subject: Supplemental Agreement No. 8 – Terry’s Corner Park-N-Ride

Attachment: Supplemental Agreement No. 8; PW-002030

Proposed Action: Supplemental Agreement No. 8 – Pertect, Inc.; Terry’s Corner Park-n-Ride; Completion date revised to May 31, 2010

Follow up: Okay with Board to move forward to Monday’s agenda.

(9:22:33)

Subject: Supplemental Agreement No. 1 – East Camano Dr./McElroy Intersection Improvement

Attachment: Supplemental Agreement No. 1; PW-0820092

Proposed Action: Supplemental Agreement No. 1 – Reichhardt & Ebe Engineering, Inc.; Completion Date is revised to December 31, 2010

Follow up: Okay with Board to move forward to Monday’s agenda.

Public Works

(9:24:24)

Subject: Camano Island County Park Development Project (Henry Lane) – Direct Appropriation Contract

Attachment: none

Proposed Action: Grant Agreement – Washington State Public Works Board; Camano Island County Park Development; Contract Number LG09-951-119; Twenty-four month time-line; 2009-2011 Grant Programs; \$300,000.00

Follow up: Okay with Board to move forward to Monday’s agenda.

(9:27:50)

Subject: Bid Award – Island County Fairgrounds RV Dump Station: PWP 09-03; WO No. 453

Attachment: Small Works Bid Tabulation/Engineer’s Recommendation

Proposed Action: Bid Award – Bid Award to Todd Nysether Construction LLC for Island County Fairgrounds RV Dump Station; PWP 09-03, Work Order No 453; Amount: \$47,709.00

Follow up: Okay with Board to move forward to Monday’s agenda.

(9:32:54)

Add-On

Subject: Frostad Road Project financing

Attachment: none

Information: Bill has been informed by the County Road Administration Board (CRAB) that the \$2 million in construction funding for the Frostad Road project, due to the gas tax shortfall, will not be financed this biennium. The project is shovel ready and given the current bidding climate

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 3
JANUARY 6, 2010 – WORK SESSIONS

Bill recommended going out for bids on the project and finding some way to fund it and carry the costs to 2013. One option is to rearrange the Six Year Plan.

Follow up: Bill will come back to the Board with a revised Six Year Plan.

(9: 47:43)

Subject: Snohomish PUD tidal energy project

Attachment: none

Discussion: Bill briefed the Board on the history of tidal energy in Puget Sound. He explained that Foster Pepper has been under contract with the County to monitor developments of the Snohomish PUD's various tidal energy projects, as they seek a federal license to implement pilot projects and act as interveners for the County. Snohomish PUD's preferred location for testing, and eventually locating, a permanent array of in-water tidal energy devices is Admiralty Inlet. Foster Pepper sent a letter to the Board advising them that in order to improve the County's position before the Federal Energy Regularly Commission (FERC) they need to participate in the stakeholder process or otherwise authorize Foster Pepper to attend on the County's behalf.

Bill discussed the situation with the Planning Director who has worked on FERC applications in the past and it was his opinion that issues relating to the Admiralty Inlet project could be handled in house.

General Services Administration
Summary Minutes

Work Session was held between the County Commissioners and General Services Administration on Wednesday, January 6, 2010, at 10:14 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Angie Homola, Member
John Dean, Member

Staff: Pam Dill

Staff Present: Betty Kemp

Others Present: Elaine Marlow

(Record Part 1 @ 1:09:54)

Risk Management

Subject: Proposed ordinance change of ICC 2.32.010 to conform to ESHB 1553 (Addressing Claims for Damages against State and Local Governments)

Attachment: ordinance

Proposed Action: Ordinance Amending the Island County Claim for Damages Form ICC 2.32.010. This ordinance modifies the county claim form contained in ICC 2.32.010 to conform with the new requirements of ESHB 1553, which amended RCW 4.96.020.

Follow Up: Okay with Board to move to Monday's Board meeting.

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 4
JANUARY 6, 2010 – WORK SESSIONS

Sheriff
Summary Minutes

Work Session was held between the County Commissioners and the Sheriff on Wednesday, January 6, 2010, at 10:35 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Angie Homola, Member
John Dean, Member

Staff: Pam Dill

Staff Present: Sheriff Mark Brown, Wylie Farr, Mike Merringer, Patricia Terry, Greg Banks

Others Present: Elaine Marlow

(Record Part 1 @ 1:31:28)

Subject: MOU between Sheriff's Office and Health Department

Attachment: MOU

Proposed Action: Memorandum of Understanding with the Island County Health Department for Nursing Services for 2010; HD-15-09; \$55,000.00

Follow-up: Okay with Board.

Subject: Department of Corrections (DOC) Contract No. COCO7305 Amendment No.

Attachment: contract

Proposed Action: Amendment No. 1 between State of Washington Department of Corrections and Island County and the Island County Sheriff's Department amending the term from August 1, 2009 until July 31, 2011. Contract No. COCO7305

Subject: Personnel

Attachment: none

Information: Sheriff Brown informed the Board that he has 4 to 5 deputies that are applying for positions in Lake Stevens, Marysville, Oak Harbor and Skagit County. He will be setting a Civil Service Board meeting for next month to prepare a new hire list in case they lose multiple officers. Sheriff Brown will also look into the County's obligation to deputies who have been called to military reserve duty and the policy for temporarily filling those positions.

Follow up: Informational only.

Prosecuting Attorney
Summary Minutes

Work Session was held between the County Commissioners and Prosecutor on Wednesday, January 6, 2010, at 10:47 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Angie Homola, Member
John Dean, Member

Staff: Pam Dill

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 5
JANUARY 6, 2010 – WORK SESSIONS

Staff Present: Mike Merringer, Mark Brown, Wylie Farr, Patricia Terry

Others Present: Elaine Marlow

(Record Part 1 @1:42:50)

Subject: 1845 contract adjustments

Attachment: none

Information: Greg noted that he has advised Judge Strow that due to the reduction in working hours of all of the criminal paralegal support staff, effective January 1, 2010, the Prosecuting Attorney's office will no longer participate in any way in the prosecution or provision of discovery in traffic infraction cases.

Juvenile & Family Court Services
Summary Minutes

Work Session was held between the County Commissioners and the Juvenile Department on Wednesday, January 6, 2010, at 10:50 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
Angie Homola, Member
John Dean, Member

(Record Part 1 @1:46:10)

Staff Present: Mike Merringer, Mark Brown, Wylie Farr, Patricia Terry

Others Present: Elaine Marlow

Subject: Agreement with the Volunteer Lawyer's Program (VLP) to provide Court Facilitator Services

Attachment: Agreement and Waiver of competitive Solicitation

Proposed Action: Agreement to Provide Family Law Courthouse Facilitator Services with Volunteer Lawyer Program of Island County; Amount: \$38,000.04

Waiver of Competitive Solicitation Procurement under ICC 2.29.030(B)(12) for Volunteer Lawyer Program of Island County to provide the Court Facilitator Program.

Follow-up: Okay with Board.

Island County Clerk
Summary Minutes

Staff Session was held between the County Commissioners and the Clerk's Office on Wednesday, January 6, 2010, at 10:53 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
Angie Homola, Member
John Dean, Member

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 6
JANUARY 6, 2010 – WORK SESSIONS

Staff Present: Patricia Terry, Mike Merringer, Mark Brown, Wylie Farr, Greg Banks

Others Present: Elaine Marlow

(Record Part 1 @ 1:49:02)

Subject: PAA for Chief Deputy

Attachment: none

Proposed Action: PAA for Chief Deputy Clerk. Hire date 3/1/10.

Follow Up: Okay with Board.

**Planning & Community Development
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, January 6, 2010, at 11:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
John Dean, Member
Angie Homola, Member

Staff: Pam Dill

Staff Present: Bob Pederson, Paula Bradshaw, Anthony Boscolo, Brandon Sweeza

Others Present: Elaine Marlow, Rufus Rose, Steve Erickson

(Record Part 1 @ 1:54:30)

Subject: Continued discussion on 2010-2012 Planning Commission Docket

Attachments: yes

Discussion: Bob discussed the projects associated with the Planning Commission Docket, Long Range Planning, Zoning Code Changes and general planning.

Planning Work Program – 2010

Planning Commission Docket & Long Range Planning	Requested Hours
Freeland Subarea Plan (.75 FTE)	1,000
Business (Outdoor) Storage (carryover from 2005 Docket)	60
SMP update – scope of work and contract/initial public outreach	1,344
Fish and Wildlife – coordinate w/SMP	
Parks Plan – coordinate w/PW	80
Oak Harbor UGA	80
AG Ordinance Implementation	1,344
PBRS and Timber Open Space (10 requests)	120
Public Requests	
<i>Subtotal</i>	<i>4,028</i>

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 7
JANUARY 6, 2010 – WORK SESSIONS

Divide by Billable Hours	1,344
Total Required Planners	3.1

Zoning Code Changes & General Planning	Requested Hours
Affordable Housing – zoning incentives	200
APZ – zoning ordinance amendments	200
Low Impact Design Regulations (EPA Grant & PW coordination) 1 FTE	1,344
Sign Ordinance	200
2010 Census	200
FEMA Flood update	80
Ebey’s Implementation	400
WEAN Requests:	
Hearing Examiner & SEPA appeals	40
Definition of Impervious Surfaces	40
Land Use Intensity & Wetland Buffers	200
Priority Species & Habitats in Critical Areas Ord.	400
New AG Facilities & BMPs	800
<i>Subtotal</i>	<i>4,028</i>
Divide by Billable Hours	1,344
Total Required Planners	3.0

Steve Erickson summarized WEAN’s proposed 2010 amendments.

Follow up: Continue discussion to the January 20, 2010 work session.

**Health Department
Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, January 6, 2010, at 1:00 p.m., in the Island County Annex Building, Commissioners’ Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
Angie Homola, Member
John Dean, Member

Staff Present: Keith Higman, Kerry Graves, Suzanne Tuner, Aaron Henderson, Linda Telles, Carrie McLaughlin

Others Present: Elaine Marlow, Larry Larson

Note: The first Health Department Staff Session of the month is designated for informal discussion of Board of Health matters.

(Record Part 2 @ :38)

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 8
JANUARY 6, 2010 – WORK SESSIONS

Administration

Subject: PAA Request

Attachment: Watershed Project Manager 2010 Salary Proposal spreadsheet

Proposed Action: Request to increase Watershed Project Manager 1 position - Chris Luerkens from .75 FTE to 1.00 FTE (2010 actual work week 37.5 hours) – funding from RCO Grant – approval on 1/25/10 Board meeting

Follow up: Okay with Board.

Environmental Health

Subject: Recreation & Conservation Office (RCO) Grant – Lead Entity/Salmon Project

Attachment: yes

Proposed Action: Contract Amendment with WA State Recreation & Conservation Office (RCO) – Lead Entity/Salmon Project. Contract amendment continues funding to complete lead entity functions, habitat work, and development of a nearshore protection priority list. Contract No. 09-1500N, Amendment No. 1; Contract Amount \$163,118, Amendment Amount \$63,118

Follow up: Okay with Board to move forward following legal and risk review.

Administration

Subject: Discussion of operating hours with reduced staff time.

Attachment: none

Information: Annex Building will be closed to the public on Fridays and not answering the phone. Public Health will establish an emergency voice mail line. They have not completed a formal plan for Public Health outlying offices.

Subject: Consolidated Contract/Department of Health – Amendment #21

Attachment: contract

Proposed Action: Contract Amendment with WA State Department of Health – Consolidated Contract. Contract amendment continues 2010 funding by adding: \$125,887 to Blue Ribbon Local Health Funds; \$19,204 to Child Immunization Activities; and \$90,452 to Local Capacity Development Funds. Contract No. RM-HLTH-10-0002, Amendment No. 21; Contract Amount \$3,035,730, Amendment Amount \$ 235,543

Follow up: Okay with Board to move forward following legal and risk review.

**Human Services
Summary Minutes**

Work Session was held between the County Commissioners and Human Services on Wednesday, January 6, 2010, at 1:30 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Angie Homola, Member
John Dean, Member

Staff: Pam Dill

Staff Present: Jackie Henderson, Director, Lynda Richards

Others Present: Elaine Marlow, Ann LaCour

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 9
JANUARY 6, 2010 – WORK SESSIONS

Administration

(record Part 2 @ 28:45)

Subject: Proposed Island County Veterans' Assistance Fund Policies and Procedures

Attachment: Policies and Procedures

Proposed Action: After further review the Board made some additional grammatical corrections, additions and deletions. The Board requested Anne LaCour check the RCW regarding the use of the funds for medical and clothing expenditures. *(RCW 73.08.080 states that expenditures from the veteran's assistance fund may be used for programs authorized by RCW 73.08.010. RCW 73.08.010 allows the county legislative authority (with recommendations from VAB) to establish appropriate services needed for indigent veterans and their families.)*

Follow up: Okay with Board to move forward to Monday's agenda.

Subject: Department of Commerce cuts – Washington Homeless Grant Assistance Program

Attachment: none

Information: Jackie informed the Board that she sent the Department of Commerce her proposed changes and will bring the amendment to the Board once they get it back.

Subject: Governor's Budget

Attachment: none

Information: Proposed cuts statewide:

Jail Transition - \$1Million

Mental Health - \$14 Million

Developmental Disabilities - \$16 Million

Chemical Dependency - \$17 Million

Mental Health

Subject: Compass Health Jail Transition Program Contract

Attachment: Contract

Proposed Action: Service Agreement with Compass Health to provide mental health intake assessments for individuals who qualify for Jail Transition Services; Contract No. HS-01-10; Contract Period: January 1, 2010- September 30, 2011; Contract Amount: \$5,000.00

Follow up: Okay with Board to move forward to Monday's agenda.

**Island County Treasurer
Summary Minutes**

Work Session was held between the County Commissioners and the Treasurer on Wednesday, January 6, 2010, at 2:07 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Angie Homola, Member
John Dean, Member

Staff: Pam Dill

Present: Linda Riffe, Treasurer

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 10
JANUARY 6, 2010 – WORK SESSIONS

Others Present: Elaine Marlow, Budget Director

(Record Part 2 @1:03:35)

Subject: Personnel Matters

Attachment: none

Proposed Action: PAA for Jill Smith to increase hours from .60 to 1.0 FTE from January 7, 2010 through January 20, 2010. PAA for replacement of Administrative Assistant (Tai Ralston) 3 days a week.

Follow up: Okay with Board.

Subject: Foster Pepper Bond Counsel Retainage Resolution

Attachment: resolution

Proposed Action: Resolution Retaining Foster Pepper PLLC As Bond Counsel for the County.

Follow up: Okay with Board to move forward to Monday's agenda.

Subject: Financial update

Attachment: none

Information:

- LGIP interest rate was 0.295 on 12/29/09. Yesterday, January 5, 2010 it went down to 0.205.
- LGIP interest earned in 2008 - \$860,575.00; interest earned in 2009 - \$218, 309.00.
- REET collected in 2005 \$17Million; 2009 \$6 Million
- County residual as of 12/23/09 was \$9.9 Million; it is less then that now.
- The Governor may be delaying payments that the State owes to the School Districts on June 30, 2010. If that happens the schools will be short on funds and they may be looking at the County to help carry them until they get that apportionment. Linda will be contacting the schools to let them know that Island County is not in a financial position to do that.

Budget Director
Summary Minutes

Work Session was held between the County Commissioners and the Budget Director on Wednesday, January 6, 2010, at 2:25 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Angie Homola, Member
John Dean, Member

Staff: Pam Dill

Staff Present: Elaine Marlow, Budget Director

Other Present: Darrell Jacobsen, James Moore, Bill Oakes, Dave Hollett

(Record Part 2 @1:22:33)

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 11
JANUARY 6, 2010 – WORK SESSIONS

Subject: Consider applicant for vacancy on Historical Review Committee

Attachments: yes

Proposed Action: Current opening is due to resignation of Tom Tack and is for a term to expire August 13, 2012.

Follow-up: Move forward with recommendation on Monday.

Subject: Ltr from Phil Johnson, Jefferson County Commissioner

Attachments:

Proposed Action: Request to support the creation of a local option 5% severance fee on sand, gravel and hard rock. Bill Oakes reviewed the draft legislation and suggested it include language that addresses how to handle the interim products, exempts public pits and specifically targeted out of county sales.

Follow up: Information only, no action taken.

Subject: Authorization to Declare an Emergency and declare an Imminent Danger under RCW 77.55

Attachments: Letter from Department of Fish & Wildlife

Proposed Action: For facilitating communications in emergency situations, WDFW needs to know who can declare an emergency in Island County.

Follow-up: The Board authorized Bill Oakes, Public Works Director with Dave Hollett, DEM as backup.

(Record Part 2 @ 2:08:16)

Subject: Professional Services Agreement with Thomas Carlson for sales tax data analysis

Attachments: Memorandum dated 1/6/10 from Elaine Marlow to BOCC

Proposed Action: Elaine noted that Thomas Carlson will convert old sales tax data from 2005, 2006 and 2007 into the County's database at a cost of \$45.00/hour.

Mr. Carlson also provides a service that allows for sales tax data analysis. These reports are extremely beneficial as budgeting and informational tools. The charge to subscribe to the service is \$50.00/month.

The other service Mr. Carlson provides analyzes and compares the State's sales/use tax data base with the Department of Licensing transaction data base to determine incorrect codings, and coordinate corrections with the state Department of Revenue. His fee is 20% of the new revenue actually received by Island County.

Follow up: The Board approved moving forward through contract review. The archival work should have a "not to exceed \$500.00" clause.

Subject: Letter from Island County Affordable Housing Advisory Board recommendations for funding

Attachments: Memo dated 1/6/10 from Elaine Marlow to BOCC

Information: The Island County Affordable Housing Advisory Board recommends funding for the following projects:

- Habitat for Humanity requests \$27,000 to purchase property for affordable housing on South Whidbey.
- Housing Authority of Island County requests \$25,000 for development costs for Sunny View Village project.

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 12
JANUARY 6, 2010 – WORK SESSIONS

- Housing Authority of Island County requests O & M funding \$3,500 for 3 years to support Garden House.

Annual revenue is \$110,000 from a fee on recording of documents. The fund also receives \$5,000 annually from the Housing Authority as repayment of loan to construct Marjies House. As of 12/29/09 the cash balance in the fund was \$120,000. Total funding requested is \$62,500.

Follow-up: Okay with Board.

Subject: ICOM

Attachment: none

Discussion: ICOM is in the process of discussing how to secure loan funding to pay off debt incurred when the center was upgraded and their ability to fund operating costs for 2010. The City of Oak Harbor is offering to establish a low interest loan to help the districts pay their share. It was Elaine's recommendation that the County pay their share up front or do an interfund loan in house in order to not incur any interest costs.

Follow up: The Board expressed concern about the effect on the County's cash flow before April, and asked Elaine will investigate the possibility of making 3 payments.

Subject: Consider reappointment to the Mosquito Control District Board of Directors

Attachments: yes

Information: Don Anderson was originally appointed June 8, 2009 to complete an unexpired term. He is willing to be reappointed to serve a full two year term.

Follow-up: Move forward with recommendation on Monday.

Subject: Consider applicants for vacancy on Planning Commission

Attachments: yes

Information: The current openings are for a representative from Commissioner District 1 and a representative from Commissioner District 3.

Follow-up: Move forward with recommendation on Monday.

Subject: Letter from San Juan County Council

Attachments: Letter dated 11/23/09 from Rich Peterson to John Dean

Information: Letter from San Juan County Council asking Island County to join them in requesting enhanced enforcement of regulations for the protection of Southern Resident orcas.

Follow up: Commissioner Dean will prepare a support letter on behalf of the Board and present it at the Board's January 11, 2010 meeting for approval.

Subject: Food Stamp usage in Island County

Attachments: yes

Information: During a budget hearing a citizen noted that Island County had a high food stamp usage. DSHS's latest report, dated June 2009, indicates the number of food assistance cases, as reported by the Oak Harbor office, was 1,973 about 7% of the County's population.

Subject: Letter to Snohomish County Council

Attachment: none

Proposed Action: Letter to Snohomish County Council requesting assistance in working cooperatively with Camano Island community members to convey information regarding a salmon restoration proposal that will overlap our county jurisdictions.

Follow up: Okay with Board to move forward to Monday's agenda.

Chairman's Agenda

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 13
JANUARY 6, 2010 – WORK SESSIONS

Summary Minutes

The County Commissioners met during Chairman's portion of Work Session on Wednesday, January 6, 2010, at 2:42 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: Helen Price Johnson, Chair
Angie Homola, Member
John Dean, Member

Staff: Pam Dill

Staff Present: Elaine Marlow, Keith Higman, Bill Oakes, Greg Banks, Betty Kemp, Judy Feldman, Cathy Caryl, Lynda Richards, Dave Hollett, Dave Mattens,

Others Present: Rufus Rose, Justin Burnett "Whidbey Examiner"

(Record Part 2 @ 1:40:00)

Subject: Technology team update and presentation

Attachments: Resolution creating a standing committee known as the Island County Information Technology Strategy Team and appointing members thereto

Proposed Action: The Island County Information Technology Strategy Team has developed a set of goals, including:

- Establish an Information Technology Governance Framework
- Prepare a 6-year financial plan, including Capital and Maintenance and Operational components
- Make reliable and robust information technology a top County priority
- Provide dynamic user-friendly Community Information Technology access.

The Strategy Team has established a membership composed of elected officials and department heads that will also represent the interests of the remaining departments; created an IT Strategy Team Charter; and a new IT Strategy Team resolution to be signed by the Board.

The Strategy's Team next step is to review Moss Adams recommendations contained in the Information Technology Assessment and Strategic Technology Plan for the County as a whole. Central Services will report on the status of the recommendations to the Strategy Team. The Team will identify and establish guidelines for technical project review and approval and report to the BOCC on a quarterly basis at roundtable.

Follow-up: Okay with Board to bring resolution forward to Monday's agenda with the following change: BE IT FURTHER RESOLVED THAT the following county officials are hereby *initially* appointed to serve on the Strategy Team:

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Angie Homola, Member

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 14
JANUARY 6, 2010 – WORK SESSIONS

John Dean, Member

ATTEST:

Elaine Marlow, Clerk of the Board