

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 29  
FEBRUARY 3, 2010 – WORK SESSIONS

**Public Works**  
**Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, February 3, 2010, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** **Helen Price Johnson, Chair**  
**Angie Homola, Member**  
**John Dean, Member**

**Staff:** **Pam Dill**

**Staff Present:** **Steve Marx, Jerry Mingo, Randy Brackett, Dave Bonvouloir**

**Others Present:** **Elaine Marlow, Steve Erickson, Marianne Edain, Rufus Rose, Kat Morgan, Nature Conservancy, Melinda Milner, Nature Conservancy**

**Add-on**

(Record Part 1 @:08)

**Subject: Parks: Barnum Property on Camano Island – Nature Conservancy Grant Application**

**Attachment:** Briefing Paper

**Proposed Action:** Kat Morgan and Melinda Miler with The Nature Conservancy provided the Board with an overview of the property on Camano Island known as Barnum Point. The property consists of 100 acres of uplands and associated tideland, including a mile of shoreline.

The Nature Conservancy is applying for a Federal Grant to purchase the property and must name a land steward for the property. They would like to name the County as the underlying property owner on the grant application. In the grant application the Conservancy will be seeking funding for site design and implementation as well as management funds to support the park for the first few years. At this point all they are asking of the County is approval to move forward with seeking the best available funding sources for the project.

**Follow up:** The Board supports the Nature Conservancy in pursuing grant opportunities.

**Solid Waste**

**Subject: General Services Contract: HWA Geosciences, Inc.: Voluntary Cleanup Program at Freeland Site**

**Attachment:** Memo of Recommendation

**Proposed Action:** Contract – HWA Geosciences, Inc.; Voluntary Cleanup Program (VCP), soil/water sampling and analyses; \$13,630.00 (incl. WSST)

**Follow Up:** Okay with Board to move forward to Monday's agenda.

**Subject: Bid Recommendation: Yard Waste Composting – Camano; Lenz Enterprises of Stanwood**

**Attachment:** Draft Memo of Recommendation

**Proposed Action:** Award Recommendation – Lenz Enterprises; Yard Waste Composting, Camano Island; \$22.50/ton

**Follow Up:** Okay with Board to move forward to Monday's agenda.

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**Subject: Washington State Coordinated Prevention Grant: Hazardous Waste Collection & Disposal**

**Attachment:** Draft Coordinated Prevention Grant Agreement

**Proposed Action:** Grant Agreement – Washington State Department of Ecology; Moderate Risk Waste Collection & Disposal; January/2010 – December/2011; \$168,845.00 (\$126,634.00/State, \$42,211/County)

**Follow up:** Okay with Board to move forward to Monday's agenda.

**Subject: Message of Appreciation to John Dean from Corine Hieb (Camano)**

**Attachment:** none

**Proposed Action:** John Meyer, Island County Hazardous Waste, presented Commissioner Dean with a Northwest map art from Corine Hieb in appreciation of his work on the Hieb property acquisition.

**Roads**

**Subject: Local Agency Agreement RE: Glendale Road Stream Restoration & Road and Streambed Stabilization with Natural Systems Design**

**Attachment:** Draft Agreement

**Proposed Action:** Randy briefed the Board on the draft on-call Stream & Riparian Management agreement with Natural Systems Design.

**Follow Up:** Informational only, no action taken.

**Public Works**

**Subject: Parks: Memorandum of Understanding (MOU) with Whidbey Camano Land Trust (WCLT)**

**Attachment:** MOU between IC & WCLT

**Proposed Action:** Memorandum of Understanding between Island County & Whidbey Camano Land Trust – Agreement for participation in development of Island County Parks and Habitat Conservation Plan.

**Follow up:** Okay with Board to move forward to Monday's agenda.

**Subject: Parks: CIP Projects – Rhododendron Park/Camano View**

**Attachment:**

**Proposed Action:**

- Rhododendron Park – ADA accessible sidewalk/installation of donated playground equipment
- Camano View – Rebuilding of a beach viewing platform and stairs for beach access.

**Follow up:** Okay with Board to move forward with Camano View project. The Board would like to have further discussion on the Rhododendron Park project.

**General Services Administration**  
**Summary Minutes**

Work Session was held between the County Commissioners and General Services Administration on Wednesday, February 3, 2010, at 10:13 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

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**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
Angie Homola, Member  
John Dean, Member

**Staff Present:** Betty Kemp, Bruce Rohm

**Others Present:** Elaine Marlow, Fred Wefer - Fire Warden

**Burn Permit Program**

(Record Part 1 @1:07:20)

**Subject:** Discuss status of Island County Burn Permit Program

**Attachment:** handout

**Discussion:** The Budget Director noted that even with the increased fees that went into effect October 1, 2009, and Fred Wefer's generous offer to take deployment and furlough days, the burn permit program is still going to be in the hole this year.

**Follow Up:** The Board approved moving forward with an interfund loan from current expense to pay the 4<sup>th</sup> quarter billing for the Burn Permit Program and requested that Betty provide the Board with an analysis report on the program and bring it back to work session for further discussion on the future of the program.

**Island County Fair**

**Subject:** Interagency Agreement Number K309 between Island County and Washington State Department of Agriculture, Fairs Program

**Attachment:** yes

**Proposed Action:** Interagency Agreement with WA St Dept of Agriculture, Fairs Program, providing a grant for capital improvements at the Island County Fair; Amount \$21,138.00

**Follow Up:** Okay with Board to move forward to Monday's agenda.

**Sheriff**  
**Summary Minutes**

Work Session was held between the County Commissioners and the Sheriff on Wednesday, February 3, 2010, at 10:31 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
Angie Homola, Member  
John Dean, Member

**Staff Present:** Sheriff Mark Brown, Wylie Farr, Greg Banks, Patricia Terry, Caroline Morse

**Others Present:** Elaine Marlow, Larry Larson, Rufus Rose

(Record Part 1@1:25:16)

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**Subject: Equitable Sharing Agreement and Annual Certification Report between the Island County Sheriff's Office and Department of Justice**

**Attachment:** Agreement

**Proposed Action:** Equitable Sharing Agreement and Annual Certification Report with the Department of Justice.

**Follow-up:** Okay with Board to move forward to Monday's agenda.

**Subject: Monthly crime report**

**Attachment:**

**Information:**

Calls for service up 14% from last year; Island County Sheriff's Office responded to 1700 calls for service in January 2010 compared to 1500 in January 2009.

- Lind's Pharmacy robbery – January 4
- Chase Bank robbery – January 14
- Aggravated Assault – January 24
- Heroin overdose – could be controlled substance homicide
- Interrupted burglary on Camano
- Organized Theft ring – stealing from marina's
- Camano - 18 burglaries in January compared to 9 last year - not Colton Harris Moore related

**Island County Clerk**  
**Summary Minutes**

Staff Session was held between the County Commissioners and the Clerk's Office on Wednesday, February 3, 2010, at 10:44, a.m. in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners: Helen Price Johnson, Chair**  
**Angie Homola, Member**  
**John Dean, Member**

**Staff: Pam Dill**

**Staff Present: Patricia Terry, Mark Brown, Wylie Farr, Greg Banks, Caroline Morse**

**Others Present: Elaine Marlow, Larry Larson**

(Record Part 1 @1:38:24)

**Subject: Personnel issue**

**Attachment:** yes

**Proposed Action:** Patricia noted that several of her employees are carrying significant compensatory time on the books. Compensatory time normally should be used within 90 days following the pay period in which it is earned. One employee in particular has been allowed to accrue nearly 300 hours over an indeterminate length of time. With the reduced work week and increased productivity demands, it would significantly jeopardize the Clerk's office ability to conduct its work if employees seek to recoup this time back as days off. Patricia requested approval to cash out all the accruals in her office. She has informed her staff that any future compensatory time must be pre-approved. The goal is that large accruals will no longer occur.



**Subject: North Sound Mental Health Administration (NSMHA) on-site review**

**Attachment:** Letter dated 1/19/10 from Margaret Rojas, NSMHA, to Jackie Henderson

**Information:** NSHMA reported that the information reviewed in the clinical records selected for the audit indicated that Jail Services Program services are being provided in an appropriate manner. NSMHA contractual expectations are being met in a timely and well documented manner. No findings were indicated during the review.

**Health Department**  
**Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, February 3, 2010, at 11:19 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair      **Staff:** Pam Dill  
Angie Homola, Member  
John Dean, Member

**Staff Present:** Keith Higman, Kerry Graves, Dr. Roger Case, Suzanne Turner, Linda Telles, Aaron Henderson, Laura Shay, Volunteer

**Others Present:** Elaine Marlow

*Note: The first Health Department Staff Session of the month is designated for informal discussion of Board of Health matters.*

**Administration**

(Record Part 1 @ 2:13:15)

**Subject: Children's Commission – Proposed By-Law Changes**

**Attachment:** none

**Proposed Action:** Proposed changes include addition/clarification of "youth" member with a one (1) year term; proposed elimination of three "at-large representatives" on the Executive Committee and in Officer group; and, proposed changes to officer terms.

**Follow up:** Okay with Board to move forward with updates to Island County code where needed.

**Subject: 2010 Census Partnership**

**Attachment:** none

**Information:** Health Department is participating as a formal member of the Census Bureau's partnership program. Kathleen Parvin and Kerry Graves have agreed to participate in the Complete Count Committee.

**Subject: Secure Medicine Return Bill**

**Attachments:** yes

**Proposed Action:** Resolution supporting the establishment of a convenient and secure medicine return program provided by medicine producers as proposed in the Secure Medicine Return Bill (2SHB1165/PSSB5279) now under consideration by the WA State Legislature.

**Follow up:** Okay with Board to move resolution forward to Monday's agenda.

**Environmental Health**

**Subject: Department of Ecology – Watershed Planning – Amendment #8**

**Attachment:** contract

**Proposed Action:** Contract with WA State Department of Ecology – Watershed Planning.

Amendment to redistribute funding between work tasks at no change to the contract net amount. Contract No. G0600084, Amendment No. 8; Contract Amount \$444,444, Amendment Amount \$-0-

**Follow up:** Okay with Board to move forward following legal and risk review.

**Subject: Contract – WA Department of Ecology – Coordinated Prevention Grant (CPG)**

**Attachment:** contract

**Proposed Action:** Contract with WA State Department of Ecology – Coordinated Prevention Grant. Contract continues funding for the solid waste program for solid waste enforcement efforts and review of solid waste handling facilities. Contract No. G1000416; Contract Amount: \$75,952.00; Contract Period: 1/1/10-12/31/11

**Follow up:** Okay with Board to move forward to Monday's agenda.

**Subject: Contract – Department of Ecology – WRIA 6/Education & Outreach**

**Attachment:** contract

**Proposed Action:** Contract with WA State Department of Ecology – WRIA 6 Education & Outreach. Contract funds development of education & outreach, rule development, interlocal partnerships, and the Water Resources Advisory Committee. Contract No. G1000489; Contract Amount: \$30,000

**Follow up:** Okay with Board to move forward following legal and risk review.

**Nursing Services**

**Subject: Purchase Order-Voucher-No. 8961**

**Attachment:** PO

**Proposed Action:** Purchase Order with Pacific Rim Health Consulting/Jan Gross for continuing education to provide STARS classes/parent education in March 2010 and in May 2010. Purchase Order No. 961; Amount: \$2,500 (RM-HLTH-10-0020)

**Follow up:** Okay with Board to move forward to Monday's agenda.

**Subject: Contract – Snohomish Health District – Region 3 AIDS Service Network 2010**

**Attachment:** contract

**Proposed Action:** Contract with Snohomish Health District – 2010 Region 3 AIDS Service Network. Contract provides continued funding for 2010 HIV/AIDS program in Island County. Contract No. HD-0-3-10; Contract Amount: \$35,625

**Follow up:** Okay with Board to move forward following legal and risk review.

**Subject: Contract Amendment – Compass Health – HIV/AIDS Medical Case Management**

**Attachment:** contract

**Proposed Action:** Contract Amendment with Compass Health – HIV/AIDS Case Management. Contract continues funding for HIV/AIDS Medical Case Management services. Contract No. HD-05-08, Amendment No. 1; Contract Amount: \$28,500, Amendment Amount: \$10,500

**Follow up:** Okay with Board to move forward following legal and risk review.

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**Department of Emergency Services**  
**Summary Minutes**

Work Session was held between the County Commissioners and the Department of Emergency Services on Wednesday, February 3, 2010, at 1:05 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair  
Angie Homola, Member  
John Dean, Member

**Staff:** Pam Dill

**Staff Present:** Dave Hollett

**Others Present:** Elaine Marlow, Rufus Rose

(Record Part 2 @:11)

**Subject:** Homeland Security Citizens Corps Program

**Attachment:** amendment

**Proposed Action:** Amendment A to Interagency Grant Agreement with Snohomish County to support the Citizen Corps Councils, time extension to October 31, 2010. Contract: K-455-CCP

**Follow Up:** Okay with Board to move forward to Monday's agenda.

**Subject:** Support for transition from Island County Sheriff's Office to BOCC

**Attachment:** none

**Proposed Action:** Work with staff to schedule permanent time slot on the Board's work session agendas.

**Follow up:** Scheduled for 1<sup>st</sup> Wednesday of the month at 3:30 p.m.

**Island County Treasurer**  
**Summary Minutes**

Work Session was held between the County Commissioners and the Treasurer on Wednesday, February 3, 2010, at 1:20 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair  
Angie Homola, Member  
John Dean, Member

**Staff:** Pam Dill

**Present:** Linda Riffe, Treasurer, Anne LaCour, Dave Mattens, Rufus Rose

**Others Present:** Elaine Marlow, Budget Director, Jack McLaughlin, DA Davidson via teleconference

(Record Part 2 @ 17:00)

**Subject:** Bond refunding

**Attachments:** yes

**Proposed Action:** Jack McLaughlin, DA Davidson, explained to the Board bond issuance procedures and schedule.

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**Follow up:** The Board approved moving ahead with bond rating with Standard and Poor's.

**Budget Director**  
**Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, February 3, 2010, at 2:00p.m. and 2:50 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair  
Angie Homola, Member  
John Dean, Member

**Staff:** Pam Dill

**Staff Present:** Elaine Marlow, Budget Director

(Record Part 2 @ 53:00)

**Subject: True Automation update**

**Attachments:** yes

**Information:** Dave Mattens provided the Board with a summary of the current technology being used throughout the state as well as a quick overview of the True Automation contact negotiations that have transpired.

(Record Part 2 @ 1:41:05)

**Subject: Northwest Workforce Development Council applicants**

**Attachments:** yes

**Proposed Action:** The vacancies are for the K-12 Local Education and the Private/Business positions which have expired. Only one application was received from Shannon Eshnaur who requested reappointment. His reappointment is supported by the Northwest Workforce Council. No applications were received for the K-12 Local Education position.

**Follow-up:** Okay to move forward recommendation for reappointment to the Northwest Workforce Development Council representing the Private/Business sector. Re-advertise for K-12 Local Education position.

**Subject: Housing Advisory Board applicants**

**Attachments:** yes

**Proposed Action:** Currently three vacancies on the Affordable Housing Advisory Board. One must be a member of and represent the Island County Housing Authority. (Housing Authority will make a recommendation for the position.) The other two vacancies should come from the affordable housing construction industry, commercial real estate financing, property management companies or agencies who serve low income households. There was only one applicant for this position.

**Follow-up:** Okay to move forward with recommendation to Monday's meeting. Re-Advertise for second vacancy.

**Subject: Formation of citizens committee regarding future revenue ideas for the County (cont. from 1/20/10 work session)**

**Attachments:** none

**Discussion:** The Board directed the Budget Director to put together a 5 year budget projection model for next work session based on the following assumptions:

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- The Board will approve a 1% property tax increase, as allowed by law
- Low level increase in sales tax and interest rate revenues
- Overall increase in salaries/benefits/wages (even at current staffing level)

**Chairman's Agenda**  
**Summary Minutes**

The County Commissioners met during Chairman's portion of Work Session on Wednesday, February 3, 2010, at 2:10 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

**County Commissioners:** Helen Price Johnson, Chair  
Angie Homola, Member  
John Dean, Member

**Staff:** Pam Dill

**Staff Present:** Elaine Marlow, Budget Director

**Others Present:** Rex Porter, Dick Toft, Ian Jeffers, Joe Hillers, Ken Urstad

(Record Part 2 @ 1:04:28)

**Subject:** Marine Resource Committee quarterly update

**Attachments:** 2010 Work Plan

**Information:** MRC quarterly update on projects and funding expenditures.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Helen Price Johnson, Chair

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Angie Homola, Member

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John Dean, Member

ATTEST:

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Elaine Marlow, Clerk of the Board