

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 54
APRIL 4, 2012 – WORK SESSIONS**

Action Requested: Project includes a conveyance for drainage of the local area neighborhood south of the County Park on South Maxwellton Road. Improvements include catchbasins, pipe and a pumping station to provide relief of localized flooding; Total Appropriation: \$375,000.00
Follow Up: Okay with full Board to move resolution forward to a Monday meeting.

Subject/Description: Initiation of County Drainage Project (CDP) – Fox Spit Road outfall

Attachment: draft resolution

Action Requested: The project involved creating a new outfall on Fox Spit Road to prevent further degradation of an adjacent bluff near private property. Improvements include catchbasins, 18” diameter pipe, and diffuser T; Total Appropriation: \$66,000.00.

Follow Up: Okay with full Board to move resolution forward to a Monday meeting.

Subject/Description: Initiation of County Drainage Project (CDP) – Columbia Beach at Berg/Floodwater Conveyance System

Attachment: draft resolution

Action Requested: Project includes a new floodwater conveyance installed to mitigate local flooding. The conveyance will consist of a new catch basin and approximately 190 feet of 12” pipe and 170 feet of 18” pipe; Total Appropriation: \$36,500.00.

Follow Up: Okay with full Board to move resolution forward to a Monday meeting.

Subject/Description: Initiation of County Drainage Project (CDP) – Cultus Bay Culvert Replacement

Attachment: draft resolution

Action Requested: This project involves the replacement of a deteriorating 10” concrete pipe with a 30” plastic pipe under Cultus Bay Road, just south of Possession Road; Total Appropriation: \$17,000.00.

Follow Up: Okay with full Board to move resolution forward to a Monday meeting.

Subject/Description: Initiation of County Drainage Project (CDP) – South Camano at Sunnyside/Stormwater Outfall & Drainage Easement

Attachment: draft resolution

Action Requested: This project will provide the County with a new stormwater outfall and drainage easement. Improvements will include catchbasins, pipe and diffuser T; Total Appropriation: \$45,000.00.

Follow Up: Okay with full Board to move resolution forward to a Monday meeting.

**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, March 4, 2012 at 9:30 a.m., in the Island County Annex Building, Commissioners’ Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Kelly Emerson, Member
Angie Homola, Member

Staff: Pam Dill

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 55
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Record @20:20

Subject/Description: Job Requisitions

Attachment: yes

Action Requested:

- PAA-020/12 – Public Works -Equipment Operator I, Oak Harbor Road Shop - R16 – replacement position
- PAA-021/12 – Public Works – Truck Driver I, Oak Harbor Road Shop – R-11- replacement position
- PAA-022/12 – Facilities – Acting Supervisor – out of class pay from March 12 until Supervisor returns to work

Commissioner Emerson moved to approve PAA-020/12, PAA-021/12, and PAA-022/12. The motion was seconded by Commissioner Homola and carried unanimously.

Subject/Description: HRA VEBA policy for non-represented employees with 31+ years tenure

Attachment: yes

Action Requested: The Board approved adoption of a VEBA for NR employees with over 30 years tenure in place of annual accrual of an additional vacation day. Melanie has been informed by VEBA Service Group that they cannot offer the VEBA as designed as it discriminates in favor of the top 25% highest paid employees in the County. They can provide a VEBA of the same amount to the effected population based on the average pay of the non-highly-compensated employees, which they identify as around \$45,000.00 per year or \$175 per day.

Melanie Bacon recommended the County revise the HRA VEBA policy for employees with 31+ years tenure to provide \$175 HRA VEBA contributions per day for each year of employment over 30 per adopted policy, augmented by cash payout equal to the difference in employee daily pay.

Follow up: Okay with full Board to bring revised resolution to a Monday meeting.

Subject/Description: Human Resources Director approval authorization

Attachment: yes

Action Requested: Authority from the Board to approve on their behalf:

- Leaves-without-pay up to 30 days – Okay with full Board to authorize Melanie Bacon to approve.
- Pay increases under Labor Agreement w/1845 – Section 21.7- discuss during budget process
- Out of class pay under PPPM 2.01.014 - continue to bring out of class pay to the Board at work session for informational purposes
- Labor Agreement w/1845 Section 13.1 - Okay with full Board to authorize Melanie Bacon to approve.

Subject/Description: Inclement Weather Policy

Attachment: draft policy

Action Requested: Approval of resolution adopting the revised Island County Policy 2.01.066.

Follow up: Okay with full Board to move forward with resolution.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 56
APRIL 4, 2012 – WORK SESSIONS**

**Planning & Community Development
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, April 4, 2012 at 10:25 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Kelly Emerson, Member
Angie Homola, Member

Staff: Pam Dill

Staff Present: Bob Pederson, Director, Paula Bradshaw

Others Present: Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale

Record @01:15:55

Subject/Description: Historic Properties

Attachment: none

Discussion: Bob Pederson briefed the Board on the need to designate a local review board for referral of applications for special tax valuation on historic properties that are not in Ebey's Landing National Historic Reserve or within one of the incorporated municipalities.

Follow up: Planning staff will check with other jurisdictions and bring the discussion back to a future work session.

**Budget Director/GSA/IT
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, April 4, 2012, at 10:35 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Kelly Emerson, Member
Angie Homola, Member

Staff: Pam Dill

Staff Present: Elaine Marlow, Budget Director

Others Present: Anne LaCour, Sheilah Crider, Kasia Pierza, Marcia Van Dyke, Rufus Rose, Jeff Lauderdale,

Record @01:25:25

Subject/Description: 2011 Conservation Futures Fund M & O Award

Attachments: yes

Action Requested: Conservation Futures Funding Agreement with South Whidbey School District #206 for improvements to Maxwellton Outdoor Classroom & Nature Preserve; Amount: \$12,000.

Follow-up: Okay with full Board to move forward to a Monday meeting.

Record @01:52:00

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 57
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Add-on

Subject/Description: Bid Award of Official Island County Legal Newspaper

Attachments: yes

Action Requested: *Commissioner Price Johnson moved to award the bid to the Whidbey Examiner for a one year period beginning July 1, 2012. The motion was seconded by Commissioner Homola and carried unanimously.*

Commissioners Agenda
Summary Minutes

The County Commissioners met during Work Session on Wednesday, April 4, 2012 at 10:36 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: **Helen Price Johnson, Chair**
 Kelly Emerson, Member
 Angie Homola, Member

Staff: Pam Dill

Others Present: Elaine Marlow, Budget Director, Eileen Jackson

Record @01:27:05

Subject/Description: Consider applicants to the Housing Authority of Island County

Attachments: yes

Action Requested: The Board considered applicants for the Housing Authority of Island County.

Follow-up: Okay with Board to move recommendation forward to Monday's meeting.

Subject/Description: Consider applicant for Conservation Futures Technical Advisory Group

Attachments: yes

Action Requested: The Board considered applicants for the Conservation Futures Technical Advisory Group.

Follow up: Okay with Board to move recommendation forward to Monday's meeting.

Subject/Description: Consider applicants for Board of Equalization

Attachments: yes

Action Requested: The Board considered applicants to the Board of Equalization.

Follow up: Okay with Board to move recommendation forward to Monday's meeting.

Subject/Description: Board of County Commissioner Out of County Travel Guidelines

Attachments: yes

Action Requested: The Board reviewed the revised draft guidelines for Board of County Commissioner out of county travel.

Follow up: No decision was made at this time.

Subject/Description: Safe Ride Home Whidbey Island

Attachments: yes

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 58
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Information: Eileen Jackson described the concept and efforts behind the Safe Ride Home program.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Kelly Emerson, Member

Angie Homola, Member

ATTEST:

Elaine Marlow, Clerk of the Board