

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 114
JULY 3, 2013 – WORK SESSIONS**

**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, July 3, 2013 at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Kelly Emerson, Chair
Helen Price Johnson, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: Bruce Rohm

Others Present: Elaine Marlow, Budget Director

Record @ 00:05

Subject/Description: Job Requisitions

Attachment: yes

Action Requested:

Human Services

- Administrative Liaison, New Position, C-11 #056/13 – *Tabled to July 10, 2013 Work Session*

Public Works

- Laborer 1, Coupeville Road Shop, Replacement, R-8 #054/13
- Laborer 1, Oak Harbor Road Shop, replacement, R-8 #055/13
Commissioner Johnson moved to approve Job Requisition #054/13 and #055/13. The motion was seconded by Commissioner Price Johnson and carried unanimously.

Planning & Community Development

- Current Use Planner, Replacement, C-10, C-11 or C-12, depending on qualifications #058/13
Commissioner Johnson moved to approve Job Requisition #058/13. The motion was seconded by Commissioner Price Johnson and carried unanimously.

**Public Works
Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, July 3, 2013, at 9:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Kelly Emerson, Chair
Helen Price Johnson, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: Connie Bowers, Jerry Mingo, Devin Joslin

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Others Present: Elaine Marlow, Budget Director

Record @ 17:02

Solid Waste

Subject/Description: Contract Extension/Island County – Waste Management of Washington, Inc. Recycle Services for Camano Island

Attachment: Memo & Draft Contract Extension

Action Requested: Approval of three year Contract Extension with Waste Management of Washington, Inc. for Recycle Services for Camano Island; Term Extension: 1/1/2014 – 12/31/16.

Follow Up: Okay with full Board to move forward to a Monday agenda.

Roads

Subject/Description: Patmore Road Speed Study

Attachment: Memorandum dated 7/3/13 from Devin Joslin to BOCC

Action Requested: Citizen Petition requesting to lower the speed limit from 50 mph to 35 mph on the entire length of Patmore Road. Engineer's recommendation is to keep the speed limit as it is currently posted at 50 mph.

Follow Up: Okay with full Board.

Subject/Description: Classic Road Speed Study

Attachment: Memorandum dated 7/3/13 from Devin Joslin to BOCC

Action Requested: Citizen Petition requesting to lower the speed limit on Classic Road from 50 mph to 35 mph on the segment between SR 525 and Honeymoon Bay Road/Resort Road. Engineer's recommendation is to keep the speed limit as it is currently posted at 50 mph. It was noted that both of these roads are included in the annual evaluation for shoulder widening.

Follow Up: Okay with full Board.

**Health Department
Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, July 3 2013, at 9:40 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Kelly Emerson, Chair
Helen Price Johnson, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: Keith Higman, Director, Jill Wood, Laura Luginbill, Kathleen Parvin, Dr. Brad Thomas

Others Present: Elaine Marlow, Budget Director, Ann LaCour

Record @ 31:14

Environmental Health

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Subject/Description: Burn Permits

Attachment: none

Information: Keith Higman briefed the Board on changes in processing and issuance of burn permits. The program will be housed with Environmental Health and Planning and Community Development. Environmental Health will accept permits over the counter in Coupeville and on Camano. Inspections will be done by the Building Inspectors.

Subject/Description: On-Site Septic System (OSS) Contractor Payment Process – A QI Project to Improve Customer Service

Attachment: graphs

Discussion: Jill Wood noted that currently the length of time for payment to OSS Contractors takes too long. The goal is to process payments and mail checks to OSS Contractors within an average of 15 days of the signed approval from the Public Health Director. Staff presented potential solutions to streamline the process. Options include:

- Use of a loan fund with regular repayment
- Use cash reserves in Water Quality fund to pay contractor in advance of payment from DOE (*preferred option*)

Commissioner Price Johnson suggested that in order to avoid delays on the part of the Board due to Holidays and 5th Mondays the Board approve the voucher contingent upon and concurrent with forwarding to DOE for approval.

Follow up: Health staff will evaluate the options and bring the discussion back to a future work session.

Subject/Description: Waiver from ICC 2.01.078

Attachment: none

Action Requested: Keith requested approval of a waiver from ICC 2.01.078 to provide light refreshments and coffee at 2 ILIO Project meetings.

Follow up: Okay with full Board.

Add-on

Community & Family Health

Subject/Description: Tuberculosis treatment services: funding for patient co-payments

Attachment: handout – Tuberculosis- General Information

Discussion: Keith briefed the Board on the requirements of WAC 246-170-031, in particular WAC 246-170-031(2), which obligates the Health Department to pay for medicine and case management if a member of the community has active TB.

Island County currently has a member of the community with active TB. Treatment plan includes the application of 3 medicines daily for a minimum of 9 months. The monthly co-pay alone (not including Dr. Chris Spitters services) is \$1218.70. Keith is concerned that the budget for professional services for TB will be depleted and will be coming back to the Board to discuss further.

**Human Services
Summary Minutes**

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Follow up: Staff to provide draft RFP to the Board by Friday, July 5, 2013. Discussion continued to July 10, 2013 work session.

Subject/Description: Law & Justice Council Resolution discussion – report from the June 27, 2013 community meeting

Attachments: draft resolution

Discussion: Commissioner Johnson provided a draft resolution for discussion at the next work session. The Board discussed attendance at the Law & Justice community meetings.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Kelly Emerson, Chair

Helen Price Johnson, Member

Jill Johnson, Member

ATTEST:

Elaine Marlow, Clerk of the Board