

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 160
OCTOBER 1, 2014 – WORK SESSIONS**

Subject/Description: Job Requisitions

Attachment: yes

Action Requested:

Public Works

- Laborer 1 Bayview, Replacement, R-8 #078/14
Commissioner Johnson moved to approve Job Requisition #078/14. The motion was seconded by Commissioner Vaughan and carried unanimously.

Assessor

- Chief Deputy, Replacement, NR 15, #079/14
Commissioner Johnson moved to approve Job Requisition #079/14. The motion was seconded by Commissioner Vaughan and carried unanimously.

**Budget Director/GSA
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, October 1, 2014, at 9:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair
Helen Price Johnson, Member – Excused
Aubrey Vaughan, Member

Staff: Pam Dill

Staff Present: Elaine Marlow, Budget Director

Record @ 14:39

Subject/Description: Proposed amendment to lease agreement with Island County Fair Association (cont. from 9/17/14)

Attachments: draft Island County Fairground Lease Amendment No. 1

Action Requested: The proposed amendment changes the term of the lease agreement with the Island County Fair Association to end April 1, 2014 and reimburses the Fair Association up to \$25,000 for day-to-day operational expenses.

Commissioner Johnson proposed removing the last sentence “Lessee agrees that the Pole Building, Coffman building and the restroom facilities nearest the Pole Building will remain open during the off-season, all other buildings and the campgrounds will be winterized and closed, as has commonly been the case during the off-season.”

Follow up: Okay with Board to move amendment forward with the proposed changes.

**Planning & Community Development
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, October 1, 2014 at 9:35 a.m., in the Administration Building, Room 116, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair
Helen Price Johnson, Member - Excused
Aubrey Vaughan, Member

Staff: Pam Dill

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Public Health Nurse, to the staff members and families of Skagit/Islands Head Start in Island County; Period of Performance: 9/1/14-8/31/15; Amount: not to exceed \$50.00/hour, up to a total for the period not to exceed \$1,500.00.

Follow up: Okay with Board to move forward to a Monday agenda.

Administration

Subject/Description: 2014 Quality Improvement Mini-Grant Public Health

Attachment: Performance Management Centers for Excellence QI/QP Project Definition Document

Information: Project is to improve efficiency in contracting with grantors and sub-contracting with project partners by reducing the number of days Public Health's contract review and approval process takes. Public Health processes an average of 60 contracts or amendments per year, averaging 52 work days per contract.

Stakeholders in the contract review process include the Prosecuting Attorney, Risk Manager, Auditor, BOCC and BOH.

Public Health has implemented internal solutions. Adding an additional business meeting of the Board of Health was discussed.

Follow up: Keith will meet with Commissioner Price Johnson regarding an additional BOH meeting and bring the discussion back to a future work session.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Jill Johnson, Chair

Helen Price Johnson, Member

Aubrey Vaughan, Member

ATTEST:

Debbie Thompson, Clerk of the Board