



**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 69  
APRIL 16, 2014 – WORK SESSIONS**

The Prosecuting Attorney suggested waiting for the legislature to amend the golf cart zone statutory provisions to allow for additional safety features. The legislation passed in the house but was returned to the House Rules Committee in the Senate.

After discussion with the Prosecuting Attorney Bill offered the following suggestions:

- If the County does not impose a daylight restriction they could require the vehicles to have directional lights, taillights and headlights.
- The neighborhood making an application for a golf cart zone could say that in the interest of public safety they require operators to have a license and insurance.

**Follow Up:** Continue discussion to a future work session.

**Subject/Description: CWU Billing Policy**

**Attachment:** Clean Water Utility 2014 Billing Research

**Action Requested:** Bill provided the following summary from his research of 2014 Clean Water Utility billing:

39,029 parcels were billed – most were residential zones billed \$39.13/yr  
495 parcels – tax exempt and billed correctly

**Commercial and Industrial Zoning**

631 parcel records were sent to the Treasurer's office, 445 were billed correctly

Corrections

- 1 mixed zone parcel was billed the AG rate of \$5.00 (*AG zoning should override the Commercial rate, so this is correct*)
- 105 parcels were under billed (*work with IT, Assessor, Treasurer to correct in PACS for 2015*)
- 80 parcels had discrepancies between the GIS data and the PACS date (*work with IT, Assessor, Treasurer to correct in PACS for 2015*)

**Agricultural Zones**

1497 parcels classified AG, 770 were correctly billed, 621 parcels were not billed (72 parcels were zoned Parks and are in exempt ownership, a significant number were valued at under \$3,000.

Corrections

- Many parcels had discrepancies between the GIS data and the PACS data (*work with IT, Assessor, Treasurer to correct in PACS for 2015*)
- 105 parcels were incorrectly billed \$39.13 (*issue a corrected bill*)

**Follow Up:** Okay with full Board to issue a corrected bill for the 105 parcels of AG property billed incorrectly and correct the other errors in 2015.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 70  
APRIL 16, 2014 – WORK SESSIONS**

**Roads**

**Subject/Description:** Petition to Open Unopened Right of Way – Ships Haven Drive, Syndicated Addition to Freeland

**Attachment:** Memorandum, Contract Review Form, Scope of Work

**Action Requested:** Approval of Petition to open unopened County right of way, Ships Haven Drive, submitted by Ralph Palmer.

**Follow Up:** Okay with full Board to refer to Bill Oakes for a report.

**Subject/Description:** Swantown Tide Gate Replacement

**Attachment:** none

**Information:** Bill informed the Board that Skagit Fisheries Enhancement Group intends to have a public meeting at the end of June to inform the public that the selected outlet system to establish a salmon friendly connection, at an estimated cost of \$4.6 million dollars, is not practical solution. Study results identified the wave action makes an open connection impractical and also determined that Swan Lake is a fresh water system and has been for 4,000 to 5,000 years.

Skagit Fisheries Enhancement Group has funding left over from the grant and they would like to facilitate a next steps discussion with the regulators and county.

**Planning & Community Development  
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, April 16, 2014 at 10:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**     **Jill Johnson, Chair**                                     **Staff: Pam Dill**  
  **Kelly Emerson, Member – via Polycom from Camano**  
  **Helen Price Johnson, Member**

**Staff Present:** David Wechner, Director, Paula Bradshaw, Andy Griffin, Brad Johnson, Will Simpson

**Others Present:** Elaine Marlow, Budget Director

Record @ 01:10:42

**Subject/Description:** Planning update

**Attachment:** Memo and revenue statistics

**Information:** David Wechner provided an update on development review/code enforcement, long range planning, building and strategic planning/office management.

**Subject/Description:** Community Assistance Visit (CAV) by FEMA

**Attachments:** Ltr dated 3/13/14 from FEMA to BOCC

**Discussion:** Andy Griffin briefed the Board on the results of the CAV by FEMA on September 10, 2013.

**Follow up:** Andy will respond to FEMA with the information requested.

**Subject/Description:** Interlocal Agreement for Fire Inspections

**Attachments:** Interlocal Agreement









**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 75  
APRIL 16, 2014 – WORK SESSIONS**

Record @ 3:01:55

**Add-On**

**Subject/Description:** WSU Out of State Travel Request

**Attachments:** yes

**Action Requested:** Approval of out of state travel for WSU employee Barbara Bennett; Est. Cost: \$720.00.

**Follow up:** *Commissioner Price Johnson moved to approve out of state travel for Barbara Bennett to attend ANREP Conference in Sacramento CA, May 18-22. The motion was seconded by Commissioner Johnson and carried unanimously.*

**Subject/Description:** Request from Housing Authority to Amend Contracts for funding for Sunny View Village

**Attachments:** yes

**Action Requested:** Lynda Richards and Catherine Reid briefed the Board on the changes to the contract documents requested by the Housing Authority of Island County.

**Follow-up:** The Board authorized staff to move forward with the contract modification.

**Subject/Description:** GSA/Budget update

**Attachments:** yes

**Information:** Elaine provided a monthly update for GSA and Budget.

**Subject/Description:** CPI Plumbing & Heating

**Attachments:** PO #7840

**Action Requested:** Approval of PO #7840, CPI Plumbing & Heating, to reduce incoming water pressure to the Jail and JDC. The incoming water pressure is currently at 80psi, causing numerous plumbing problems. The installation of a 4” Pressure Reducing Valve (PRV) would reduce the water pressure to 50psi. This will reduce man hours and money spent to repair plumbing failures; \$10, 633.00.

**Follow up:** Okay with Board to move forward to a Monday agenda.

**Subject/Description:** Letter from Island County Fair Association

**Attachments:** Ltr dated 4/9/14 from Diane Divelbess, Island County Fair Association President, to BOCC

**Action Requested:** The Island County Fair Association would like to negotiate a new lease with the county to chart a new course of action.

**Follow-up:** Elaine will work with the Fair Association to clarify the situation and come back to the Board with some recommendations.

**Subject/Description:** 1<sup>st</sup> Quarter 2014 Financial Results

**Attachments:** yes

**Information:** Elaine reviewed the Job Requisitions, current expense contingency amounts, revenues and expenditures for all departments and current expense fund revenues and expenditures for the 1<sup>st</sup> Quarter.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 76  
APRIL 16, 2014 – WORK SESSIONS**

**Follow up:** Elaine will bring the discussion regarding county offices opening on Fridays to a work session in May.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Jill Johnson, Chair

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Helen Price Johnson, Member

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Commissioner District 3 Position Vacant

ATTEST:

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Debbie Thompson, Clerk of the Board