

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 1
JANUARY 7, 2015 – WORK SESSIONS**

**Public Works
Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, January 7, 2015, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair** **Staff: Pam Dill**
 Rick Hannold, Member
 Jill Johnson, Member

Staff Present: **Bill Oakes, Director, Steve Marx, Connie Bowers**

Others Present: **Elaine Marlow, Budget Director**

Record @ 00:05

Roads

Subject/Description: **Call for Bids – Liquid Asphalt Materials**

Attachment: Memorandum; Resolution; Specs/Bid Proposal

Action Requested: Approval of Call for Bids for Liquid Asphalt Materials for the period of May 1, 2015 to May 1, 2016.

Follow Up: Okay with full Board to move Resolution forward to January 12, 2015 agenda.

Subject/Description: **2015 Paving and Oiling Program**

Attachment: Memorandum; Paving & Oiling Program Summary Tables; Maps

Information/Discussion: Bill Oakes briefed the Board on the 2015 Paving and Oiling Program.

Subject/Description: **Evaluation of Speed Limits – Bayview District**

Attachment: Memorandum; Speed Study

Action Requested: Recommendation for Speed Limits in the Bayview District:

- French Road – Maxwellton Road to Cultus Bay Board – remain 50 mph with a buffer speed of 45 mph from east of Bailey to the intersection of Maxwellton
- Bayview Road – SR 525 to Ewing Road – increase from 35 mph to 40 mph
- Becker Road – Bayview Road to end of County Road – remain 40 mph
- Coles Road – Strider Road to SR 525 – remain 50 mph
- Langley Road – near Waterman's Mill – increase from 35 mph to 50 mph
- Fox Spit Road – entire length of wide chip sealed/stripped road – remain 35 mph – remainder of the narrow chip sealed and gravel road reflect the correct speed of 20mph

Follow Up: Okay with full Board to schedule for public hearing.

E R & R

Subject/Description: **Vehicle Purchase – WA State Contract #03813**

Attachment: Memorandum; Resolution

Action Requested: Approval PO# 10358; Bud Clary Chevrolet; 2 each 2015 Chevrolet Colorado 4WD pickups; Amount: \$52,605.53 incl. WSST; Resolution to Surplus 1997 Chevrolet Pickup and 1991 Ranger Pickup.

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Follow Up: Okay with full Board to purchase vehicles off WA State contract and move Resolution forward to January 12, 2015 agenda.

Subject/Description: Call for Bids – Force Feed Belt Loader

Attachment: Memorandum; Resolution; Specs/Bid Proposal

Action Requested: Approval of Call for Bids for One (1) Force Feed Belt Loader to replace 1983 Athey Belt Boarder.

Follow Up: Okay with full Board to move Resolution forward to January 12, 2015 agenda.

EXECUTIVE SESSION ANNOUNCED

Commissioner Price Johnson announced the Board will recess and meet in Executive Session at 9:55 a.m., as allowed under RCW 42.30.110(1)(b) to consider the acquisition of real estate. The Executive Session lasted 15 minutes with no announcement in open public session. The Board reconvened at 10:10 a.m. in open public session.

**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, January 7, 2015 at 10:10 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
Richard Hannold, Member
Jill Johnson, Member

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director

Record @ 51:16

Subject/Description: Job Requisitions

Attachment: yes

Action Requested:

Public Works

- Construction Engineer, Replacement, NR-16, #106/14
Commissioner Johnson moved to approve Job Requisition #106/14. The motion was seconded by Commissioner Hannold and carried unanimously.

- Truck Driver 1 – Bayview, Replacement, R-11, #109/14
Commissioner Johnson moved to approve Job Requisition #109/14. The motion was seconded by Commissioner Hannold and carried unanimously.

- Solid Waste Attendant 1, Replacement R-6, #108/14
Commissioner Hannold moved to approve Job Requisition #108/14. The motion was seconded by Commissioner Johnson and carried unanimously.

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- Solid Waste Attendant 1, Replacement, R-6, #107/14
Commissioner Hannold moved to approve Job Requisition #107/14. The motion was seconded by Commissioner Johnson and carried unanimously.

Planning & Community Development

- Long Range Planner, Replacement, C-10/C-12 DOQ, #105/14 JJ/RH/U
Commissioner Johnson moved to approve Job Requisition #105/14. The motion was seconded by Commissioner Hannold and carried unanimously.

Subject/Description: Status Change Form

Attachment: Personnel Status Change

Information: Public Works – Surface Water Manager, Reclassification from NR-15 to NR 16

**Island County Auditor
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor on Wednesday, January 7, 2015 at 10:25 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
Rick Hannold, Member
Jill Johnson, Member

Present: Sheilah Crider, Auditor

Others Present: Elaine Marlow, Budget Director, Monica Felici

Record @ 01:04:45

Subject/Description: Credit Cards

Attachment: none

Action Requested: Sheriff's Office has requested 2 additional credit cards for a total of 6.

Follow up: Okay with full Board.

**Planning & Community Development
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, January 7, 2015 at 10:35 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
Rick Hannold, Member
Jill Johnson, Member

Staff Present: David Wechner, Director, Paula Bradshaw, Brad Johnson, Amanda Almgren

Others Present: Elaine Marlow, Budget Director

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 4
JANUARY 7, 2015 – WORK SESSIONS**

Record @ 01:18:58

Subject/Description: Amendment to GMA Grant Agreement (Contract Number: 15-63200-011) to adjust some of the deadlines in the Statement of Work

Attachment: Attachment A

Action Requested: Brad Johnson briefed the Board on the revisions to the Actions/Deliverables deadlines in the Department of Commerce grant.

Follow up: Okay with full Board to move to a Monday agenda.

Add-On

Subject/Description: Update on Comprehensive Plan website

Attachment: none

Information: Registered domain name “islandcounty2036.org”. Will provide a news release when up and running. Also plans on providing a mailer insert in the Treasurer’s February mailing.

**Health Department
Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, January 7, 2015, at 11:00 a.m., in the Island County Annex Building, Commissioners’ Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Rick Hannold, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: Keith Higman, Director, Jill Wood

Others Present: Elaine Marlow, Budget Director

Record @ 01:38:33

Community & Family Health

Subject/Description: Limited Medical Service Consultant Agreement with IC

Attachment: Contract HD-03-2015

Action Requested: Approval of Contract with Dr, Chris Spitters for 2015 TB Medical Consultation Services; Service Period: January 1, 2015 – December 31, 2015.

Follow up: Okay with full Board to move forward to a Monday agenda.

Add-on

Subject/Description: North Sound Accountable Community of Health

Attachment: none

Information: Keith informed the Board that the North Sound Accountable Community of Health, supported by Whatcom Alliance for Health Advancement, was awarded \$150,000.00 by the Health Care Authority to develop a pilot project as a regional coalition.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 6
JANUARY 7, 2015 – WORK SESSIONS**

Subject/Description: Contract with Port of South Whidbey

Attachments: Memorandum dated 1/7/15 from Elaine Marlow to BOCC/draft contract

Action Requested: Award of Rural County Economic Development Sales Tax Funds for 2014 to the Port District of South Whidbey Island; Amount: \$175,000.00.

Follow-up: Okay with full Board to move forward to a Monday agenda.

Subject/Description: Conservation Futures

Attachments: none

Discussion: The Board continued their ongoing review of the Conservation Futures Fund (CFF) program.

Follow-up: The discussion was continued to the January 21 work session. GSA will draft a letter for Board review indicating that because the review is not yet complete, the 2015 application cycle will be delayed.

Commissioners Agenda
Summary Minutes

The County Commissioners met during Work Session on Wednesday, January 7, 2015 at 1:00 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: **Helen Price Johnson, Chair**
 Richard Hannold, Member
 Jill Johnson, Member

Staff: Pam Dill

Record @ 02:40:55

Subject/Description: **Appointment to the Sno-Isle Library Board of Trustees; Rico Tessandore**

Attachments: yes

Action Requested: Concurrence of reappointment to Sno-Isle Libraries Board of Trustees.

Follow up: Okay with full Board to move recommendation forward to Monday's agenda.

Subject/Description: **Consider applicants for Camano Island Mosquito Control District**

Attachments: yes

Action Requested: The Board considered applicants for appointment/reappointment to the Camano Island Mosquito Control District.

Follow up: Okay with Board for forward recommendation to a Monday agenda.

Subject/Description: **2015 Meeting Protocol**

Attachments: yes

Discussion:

- Move the Board's Regular Business Meetings from Mondays to the first four Tuesdays of each month, beginning at 10:00 a.m. - Okay with full Board.
- Placeholder on 3rd work session of the month for an executive session for legal updates – Okay with full Board.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 7
JANUARY 7, 2015 – WORK SESSIONS**

- Roundtable – BICC Chair meeting- BICC office handle agenda and cancellations – Okay with full Board.
- Public Comment – Increase to 3 minutes – Okay with full Board.
- Financial updates during regular Board work sessions – revamp content for usability
- Finance committee quarterly meetings during regular Business meetings – Okay with full Board.

Record @ 04:11:15

- Trainings
 - Presentation on Roberts Rules with Ann McFarland during a COG meeting – Okay with full Board to discuss with COG members.
 - Local Government Performance Center process improvement – presentation at Roundtable – Okay with full Board.
- Committee reporting expectations - Report at the 3rd Work Session – staff will provide Board a list of all meetings held.
- Revisit work session schedules/schedule time for Comprehensive Plan update issues - staff will work with Commissioner Johnson.

Subject/Description: WSF

Attachments: yes

Information: Commissioner Price Johnson provided an update and handouts in preparation for tomorrow's meeting with Lynn Griffith, WSF Assistant Secretary.

Subject/Description: County Contribution for Mukilteo Joint Use-Parking Garage Feasibility Study

Attachments: none

Discussion: Commissioner Price Johnson discussed the idea of using Commissioner's contingency funds to make a contribution to the City of Mukilteo to help fund a study to identify the location, costs and constructability of a future shared use parking garage in downtown Mukilteo.

Follow up: Okay with Board. Amount of contribution will depend on funds available. The Board would also like to confirm their contribution would give them a seat at the table.

Chairman's Agenda
Summary Minutes

The County Commissioners met during Chairman's portion of Work Session on Wednesday, January 7, 2015 at 1:30 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: Helen Price Johnson, Chair
Richard Hannold, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: Elaine Marlow, Budget Director

Others Present: Karen Bishop, WICD, Monte Marti, SCD, Bruce Gordon, Sarah Richards, Tom Fournier, Tim Keohane, Fran Einterz

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 8
JANUARY 7, 2015 – WORK SESSIONS**

Record @ 03:05:20

Subject/Description: Report on Fiscal Year 2014 activities from the Whidbey Island Conservation District and Snohomish Conservation District for Whidbey and Camano Islands

Attachment: WICD Summary Report of Accomplishments FY 2014, SCD-Camano Island-2014 Services to Camano Island

Information: Karen Bishop, District Manager, Whidbey Island Conservation District and Monte Marti, Snohomish Conservation District, provided the Board with a brief review of their accomplishments for fiscal Year 2014.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Richard M. Hannold, Member

Jill Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board