

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 43
MARCH 4, 2015– WORK SESSIONS

Public Works
Summary Minutes

Work Session was held between the County Commissioners and Public Works on Wednesday, March 4, 2015, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair** **Staff: Pam Dill**
 Rick Hannold, Member
 Jill Johnson, Member

Staff Present: **Bill Oakes, Director, Joantha Guthrie**

Others Present: **Elaine Marlow, Budget Director**

Record @ 00:05

Add-On

Subject/Description: Diking District #4

Attachment: none

Information: Bill Oakes briefed the Board on the process for assessing Diking District #4 for repayment of the \$20,000 for tide gate repairs and future and ongoing maintenance.

Follow up: Bill Oakes will provide the Board with the budget projection for the schedule of assessment at the next work session.

Add-On

Subject/Description: Catch Basin/Culvert repair – Camano

Attachment: photos

Action Requested: Bill Oakes briefed the Board on the catch basin/culvert repair on Camano. Total cost of the repairs could be slightly over his purchase authority and he may be bringing a PO forward for Board approval for the cost overrun.

Follow up: Okay with full Board to move PO forward to a Tuesday consent agenda for Board signature.

Roads

Subject/Description: Terry Road School Zone Speed Limit

Attachment: Memorandum dated 2/20/15 from Spencer Keane, to BOCC; Map

Action Requested: Post flashing sign that will read 20 mph "When Flashing". The hours of flashing will be Monday-Friday from 7:30 a.m. to 8:15 a.m. and 2:15 a.m. to 3:00 p.m.

Follow up: Okay with full Board to schedule for public hearing.

Solid Waste

Subject/Description: Transport & Application of Class "B" Biosolids for Agricultural Purposes

Attachment: Memorandum dated 2/19/15 from Joantha Guthrie, to BOCC; contract

Action Requested: Approval of contract with Fraser Sand and Gravel, Inc. for the transport and application of Class "B" biosolids on up to 300 acres of forest, fodder, mixed grass pasture and/or certified sites on Whidbey Island.

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Follow Up: Okay with full Board to move contract forward to a Tuesday agenda.

Subject/Description: **Solid Waste/Biosolids Rate Study 2016-2018; Skumatz Economic Research Associates, Inc. (SERA)**

Attachment: Memorandum dated 2/19/15 from Joantha Guthrie to BOCC; contract

Action Requested: Approval to contract with Skumatz Economic Research Associates, Inc. (SERA) for Solid Waste/Biosolids Rate Study to set fees for solid waste and septage for a 3-year period; Contract Period. 1 year from date of execution; Amount: not to exceed \$30,000.00.

Follow Up: Okay with full Board to move forward to a Tuesday agenda.

ER &R

Subject/Description: **Vehicle Purchase – WA State Contract #03813**

Attachment: Memorandum dated 2/17/15 from Matt Nienhuis, to BOCC; Quote

Action Requested: Approval to purchase seven (7) new 2015 Dodge Ram pickups from Bud Clary Chrysler Dodge; Amount: \$185,797.79; Resolution to surplus seven (7) pickup trucks.

Follow Up: Okay with full Board to move forward to a Tuesday agenda.

Parks

Subject/Description: **Glendale Beach Access Project – 16’ of Right of Way (ROW) Vacation**

Attachment: Memorandum dated 3/4/15 from Public Works/Parks to BOCC; map

Action Requested: Approval of vacation of 16’ Right of Way between lots #38 and #34 of Glendale.

Follow Up: Okay with full Board to move vacation process forward.

**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, March 4, 2015 at 9:40 a.m., in the Island County Annex Building, Commissioners’ Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair**
Richard Hannold, Member
Jill Johnson, Member

Staff: **Pam Dill**

Staff Present: **Melanie Bacon, Human Resource Director**

Others Present: **Elaine Marlow, Budget Director, Undersheriff Kelly Mauck, Wanda Grone, Jackie Henderson**

Record @ 36:55

Subject/Description: **Job Requisitions**

Attachment: yes

Action Requested:

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Treasurer

- Accountant, Replacement, NR-13 #022/15
Commissioner Hannold moved to approve Job Requisition #022/15. The motion was seconded by Commissioner Johnson and carried unanimously.

Commissioner Johnson moved to authorize the Human Resources Director to adjust the Accountant job position in the Auditor's office to a NR 13 and bring back for consent agenda action and Chair signature. The motion was seconded by Commissioner Hannold and carried unanimously.

Auditor

- DOL/Recording Deputy, Replacement, C-8 #024/15
Commissioner Johnson moved to approve Job Requisition #024/15. The motion was seconded by Commissioner Hannold and carried unanimously.

Sheriff

- Deputy Sheriff – Patrol, New Position, GD10, Step 1-5 #025/15
- Deputy Sheriff – Patrol, New Position, GD10, Step 1-5 #026/15
Commissioner Johnson moved to approve Job Requisition #025/15 and #026/15. The motion was seconded by Commissioner Hannold and carried unanimously.

Human Services

- School-based Mental Health Counselor, Temporary increase in Hours, C-11 #023/15
Commissioner Johnson moved to approve Job Requisition #023/15. The motion was seconded by Commissioner Hannold and carried unanimously.

**Department of Natural Resources
Summary Minutes**

Work Session was held between the County Commissioners and the Department of Natural Resources on Wednesday, March 4, 2015 at 9:55 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Richard Hannold, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: Keith Higman, Director, Lori Clark

Others Present: Elaine Marlow, Budget Director

Record @ 54:30

Subject/Description: Recommendation on the consultant for the Incentives to Reduce Armor in Island County Grant through WDFW No. 14-02085

Attachment: Memo dated 2/27/15 from Lori Clark to BOCC

Action Requested: Approval to move contract forward with C+C for consulting services to implement portions of the Incentives to Reduce Armor in Island County grant.

Follow up: Okay with full Board to move forward with contract.

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**Island County Treasurer
Summary Minutes**

Work Session was held between the County Commissioners and the Treasurer on Wednesday, March 4, 2015, at 10:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Richard Hannold, Member
Jill Johnson, Member

Staff: Pam Dill

Present: Wanda Grone, Treasurer
Others Present: Elaine Marlow, Budget Director

Record @ 01:13:55

Subject/Description: Termination of Doxo connect provider agreement

Attachment: Termination letter; supporting contract review documentation

Action Requested: Approval to terminate the Doxo, Inc. Provider Connect Agreement.

Follow up: Okay with full Board to move forward to a Tuesday consent agenda.

Subject/Description: Surplus County Property for Donation

Attachment: Resolution and value estimate

Action Requested: Approval of resolution in the matter of disposal of Surplus County property (Cell Phones).

Follow up: Okay with full Board to move resolution forward to a Tuesday consent agenda.

**Budget Director/GSA
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, March 4, 2015, at 10:25 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Rick Hannold, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: Elaine Marlow, Budget Director

Record @ 01:23:05

Subject/Description: Update on Fairground Lease Agreement with Port of South Whidbey

Attachments: draft lease

Action Requested: Approval to move forward with Fairground Lease Agreement with Port of South Whidbey.

Follow up: Okay with full Board to move forward to a Tuesday agenda.

Subject/Description: Amendments Nos. 1, 2 & 3 – 2015 Budget

Attachments: yes

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Action Requested: Amendment #1 revises budget estimates for health benefits to more accurately reflect actual benefit enrollment; Amendment #2 revises budget estimates for elected official's salaries, purchase of additional IT server storage, vehicle replacement, Rural County Economic Development sales tax awards, and other revenue expenditure estimates; Amendment #3 revises budget estimates for the Island County Sheriff's Office to reflect new labor agreement with patrol deputies and other revenue and expenditures estimates.

Follow-up: Okay with full Board to move forward to a Tuesday agenda to schedule for public hearing.

Add-on

Subject/Description: Outside Special Counsel

Attachments: none

Discussion: Elaine discussed hiring an outside land use specialist to work with the Board and Planning Department to provide the Board legal support services and advice moving forward.

Follow up: Continue the conversation to the Board's Tuesday, March 10, 2015 meeting.

Commissioners Agenda
Summary Minutes

The County Commissioners met during Work Session on Wednesday, March 4, 2015 at 11:10 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: **Helen Price Johnson, Chair**
 Richard Hannold, Member
 Jill Johnson, Member

Staff: Pam Dill

Others Present: Elaine Marlow, Budget Director

Record @ 02:16:20

Subject/Description: Consider applicants for the Island County Planning Commission

Attachments: yes

Action Requested: The Board considered applicants for appointment to the Island County Planning Commission.

Follow up: Okay with full Board to move recommendation forward to a Tuesday agenda.

Subject/Description: Consider applicants for the Board of Equalization

Attachments: yes

Action Requested: The Board considered applicants for appointment/reappointment to the Board of Equalization.

Follow up: Okay with full Board to move recommendation forward to a Tuesday agenda.

Subject/Description: Consider applicants for the Historic Preservation Commission

Attachments: yes

Action Requested: The Board considered applicants for appointment to the Historic Preservation Commission

Follow up: Okay with full Board to move recommendation forward to a Tuesday agenda.

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Add-on

Subject/Description: Letter to Apple, Inc. re: error in Apple maps information

Attachments: draft letter

Action Requested: *Commissioner Johnson moved to authorize the Chair to sign the letter to Apple Inc. on behalf of the Board. The motion was seconded by Commissioner Hannold and carried unanimously.*

Subject/Description: Letter to House Transportation Committee Members – support for County Connector Transit and Clinton Ferry Dock passenger drop off/pick up improvements

Attachment: draft letter

Action Requested: *Commissioner Price Johnson moved to authorize the Chair to sign the advocacy letter to the House Transportation Committee. The motion was seconded by Commissioner Hannold and carried unanimously.*

EXECUTIVE SESSION ANNOUNCED

Commissioner Price Johnson announced the Board would recess and convene in Executive Session at 11:30 p.m. as allowed under RCW 42.30.110(1)0(i) to discuss with legal counsel litigation or potential litigation. The Executive Session is anticipated to last 20 minutes with no announcement in open public session expected. The Board reconvened in regular session at 11:50 a.m.

Commissioner Johnson moved to authorize the Planning Director to prepare a Press Release to update the public on the current petition for review before the GMHB. The motion was seconded by Commissioner Hannold and carried unanimously.

Record @ 2:31:29

Subject/Description: NACo Annual Legislative Conference Report/Pentagon visit update
Information: Commissioner Price Johnson briefed the Board on her trip to Washington DC for the NACo Annual Legislative Conference and her meeting with Don Schregardus, Deputy Assistant Secretary of the Navy for Environment.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Richard M. Hannold, Member

Jill Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board