

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 76
APRIL 20, 2016 – WORK SESSION**

Follow up: Okay with full Board to move forward to a Tuesday agenda. Commissioner Johnson voted in favor of the project with the condition that going forward WCLT shift its focus from acquisition of upland properties to shoreline and low-bank beach frontage on Camano Island.

Parks

Subject/Description: Maple Grove Ramp Operations

Attachment: Memorandum dated April 20, 2016 from Public Works/Parks to BOCC

Discussion: Bill Oakes reported it is the recommendation of Parks staff to restrict fishing at the Maple Grove boat launch.

Follow up: Okay with a majority of the Board.

**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, April 20, 2016 at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard M. Hannold, Chair **Staff:** Virginia Shaddy
 Jill Johnson, Member
 Helen Price Johnson, Member

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director, Keith Higman, Jill Wood, Michele Tefft

Record @ 38:55

Subject/Description: Job Requisitions

Attachment: yes

Action Requested:

Environmental Health

- EHS 3, replacement, C-13 (replacing an EHS 2, C-12) #040/16
Commissioner Johnson moved to approve Job Requisition #040/16. The motion was seconded by Commissioner Price Johnson and carried unanimously.

Subject/Description: Personnel Status Change

Attachment: yes

Action Requested:

Planning & Community Development

- Approval of proposed salary for Assistant Director, Planning & Community Development
Commissioner Johnson moved to approve the proposed salary for the Assistant Director, Planning & Community Development. The motion was seconded by Commissioner Price Johnson and carried unanimously.

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**Current Use Planning & Community Development
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, April 20, 2016 at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard M. Hannold, Chair **Staff:** Virginia Shaddy
Jill Johnson, Member
Helen Price Johnson, Member

Staff Present: Hiller West, Current Use Planning & Community Development Director,
Paula Bradshaw, Andy Griffin, Meredith Penny, Beckye Frey, Keith Higman, John Clark

Others Present: Elaine Marlow, Budget Director, Dan Mitchell

Record @ 55:34

Subject/Description: Continued discussion of the Planning Commission's Recommendation on minor housekeeping amendments to address such issues as obsolete text, scrivener's errors, and minor inconsistencies found in Island County Code.

Attachment: none

Action Requested: Hiller West reviewed the proposed amendments to the development regulations in Titles 16 and 17.

Follow up: Okay with full Board to move ordinance amending ICC 16.06, 16.13 and 17.03 to make housekeeping amendments identified by County staff and recommended by the Planning Commission, forward to a Tuesday agenda for approval.

Subject/Description: Presentation of the Planning Commission's Recommendation on Amending Island County's Administrative Appeal Process Amending Chapter 16.13 and Chapter 16.19 of the Island County Code (cont. from 3/16/16)

Attachment: Exhibit A from draft ordinance PLG-001-16 and Planning Commissioner Findings of Fact

Action Requested: The proposed amendments would remove the BOCC from hearing administrative appeals and change the venue for appeals of Type I permits to the Island County Hearing Examiner, and for appeals of Type III decisions to Island County Superior Court or the Shoreline Hearings Board.

The Planning Commission concurred with the intent of the proposed amendments but recommended including an optional reconsideration process through the BOCC.

Follow up: The Board was not in favor of including an optional reconsideration process in the proposed amendments and will bring forward to a Tuesday agenda to schedule for public hearing.

**Long Range Planning
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, April 20, 2016 at 10:50 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

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County Commissioners: Richard M. Hannold, Chair **Staff:** Virginia Shaddy
Jill Johnson, Member
Helen Price Johnson, Member

Staff Present: Keith Higman, Interim Director of Long Range Planning, Beckye Frey,
Meredith Penny

Others Present: Elaine Marlow, Budget Director

Record @ 01:43:42

Subject/Description: Continued discussion of the Planning Commission's recommendations on amendments to the Fish and Wildlife Critical Areas regulations ICC 17.02B to address the Western Washington Growth Management Hearings Board Order

Attachment: none

Action Requested: The Board accepted the Planning Commission recommendations.

Follow up: Okay with full Board to forward ordinance amending Island County's Development Regulations to Protect Fish and Wildlife Habitat Conservation Areas forward to a Tuesday agenda. The ordinance is intended to address compliance actions for Issues 1, 3 and 10 in the GMHB Final Decision and Order issued June 24, 2015.

Subject/Description: Continued discussion of draft Needs Assessment and Gaps Analysis Report

Attachment: yes

Action Requested: The Board agreed to move forward with the required (checked) items. Staff recommended including the following (starred) items:

- Refine wetland monitoring program
- Review all forms of proposed development for effects on water availability
- Consider alternative mitigation strategies with a focus on watershed scale planning and management (add as place holder for future conversation)

Follow up: Continue discussion to Joint Work Session on May 2nd.

**Monthly Financial Reports
From Auditor & Treasurer
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor/Treasurer on Wednesday, April 20, 2016 at 11:19 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard Hannold, Chair **Staff:** Virginia Shaddy
Jill Johnson, Member
Helen Price Johnson, Member

Present: Wanda Grone, LaRae Brown

Others Present: Elaine Marlow, Budget Director

Record @ 02:09:37

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Subject: Monthly Financial Report

Attachment: [MONTHLY FINANCIAL REPORTS BY TREASURER](#)
[MONTHLY FINANCIAL REPORTS BY AUDITOR](#)

**Health Department
Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, April 20, 2016, at 11:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Richard M. Hannold, Chair**
Jill Johnson, Member
Helen Price Johnson, Member

Staff: Virginia Shaddy

Staff Present: **Keith Higman, Director, Lori Clark, Anna Toledo, Vanya, Jill Wood, Dawn Pucci, Michele Teft**

Others Present: **Elaine Marlow, Budget Director**

Record @ 02:21:00

Administration

Subject/Description: **Light Refreshments for Puget Sound Boat Tour**

Attachment: Memo dated 4/20/16 from Keith Higman to BOCC, Chair

Action Requested: Request for waiver of 2.01.078(B3), Light Refreshment Policy, in the amount of \$169.39 for light refreshments during boat tour of nearshore restoration project successes and proposed projects.

Follow up: Okay with Board. PPPM is being updated to remove the paragraph regarding expenditure limits.

**Department of Natural Resources
Summary Minutes**

Work Session was held between the County Commissioners and the Department of Natural Resources on Wednesday, April 20, 2016 at 11:35 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Richard M. Hannold, Chair**
Jill Johnson, Member
Helen Price Johnson, Member

Staff: Virginia Shaddy

Staff Present: **Keith Higman, Director, Lori Clark**

Record @ 02:23:06

Subject/Description: Interactive Kiosk

Attachment: none

Information: DNR teamed with IT and P & CD to develop and purchase an interactive kiosk station to better serve Island County residents visiting the permitting center in the Coupeville

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Annex. The kiosk will show quick videos on topics related to permitting and shoreline development in a simple and easy-to-use touch screen interface.

Subject/Description: Coastal Geologic Services, Inc.

Attachment: Contract No. HD-02-2016

Action Requested: Approval of contract with Coastal Geologic Services, Inc., for nearshore data collection and synthesis; Contract term: 4/18/16-9/30/16; Contract Amount: not to exceed \$57,657.00.

Follow-up: Okay with full Board to move forward to a Tuesday agenda.

Subject/Description: Puget Sound Partnership letter

Attachment: draft letter

Action Requested: Approval of letter to Puget Sound Partnership commenting on the funding mechanism for LIOs and NTAs.

Follow up: Okay with Board to move letter forward to a Tuesday regular agenda with a revision to the last paragraph, removing specific items and acknowledging there are specific and complex local issues which would best be supported at a regional level.

Commissioners Agenda
Summary Minutes

The County Commissioners met during Work Session on Wednesday, April 20, 2016 at 12:00 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: **Richard M. Hannold, Chair** **Staff: Virginia Shaddy**
 Jill Johnson, Member
 Helen Price Johnson, Member

Others Present: Elaine Marlow, Budget Director

Record @ 02:52:36

Subject/Description: Consider appointments to the Conservation Futures Program Citizens Advisory Board (CAB)

Attachments: yes

Action Requested: The Board considered appointments to the Conservation Futures Program Citizens Advisory Board (CAB).

Follow up: Okay with full Board to move recommendation forward to next Tuesday meeting.

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BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Richard M. Hannold, Member

Jill Johnson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board