

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 106
JUNE 1, 2016 – WORK SESSION**

**Public Works
Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, June 1, 2016, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Richard M. Hannold, Chair** **Staff: Pam Dill**
 Jill Johnson, Member
 Helen Price Johnson, Member

Staff Present: Bill Oakes, Director, Joantha Guthrie

Others Present: Elaine Marlow, Budget Director

Record @ 00:05

Public Works

Subject/Description: Dave Mackie Park Drainage Improvements

Attachment: Memorandum dated 6/1/16 from Bill Oakes to BOCC

Action Requested: Approval to advertise for bids for the improvement of drainage facilities at Dave Mackie Park; Estimated Cost: \$336,195.00.

Follow up: Okay with full Board to move forward to a Tuesday agenda.

Solid Waste

Subject/Description: Call for Bids Septage Treatment Plant Upgrade

Attachment: Memorandum dated 5/20/16 from Joantha Guthrie to BOCC/

Action Requested: Approval to advertise for bids for the Septage Treatment Plant Expansion Project; Amount: \$2,865,000.00.

Follow up: Okay with full Board to move forward to a Tuesday agenda.

Subject/Description: Supplemental Agreement No. 2 PACE Engineers, Inc

Attachment: Supplemental Agreement No. 2

Action Requested: Approval of Supplemental Agreement No. 2 increasing the maximum amount payable by \$43,000 to \$346,000.00.

Follow up: Okay with full Board to move forward to a Tuesday agenda.

Public Works

Subject/Description: Critical Drainage Areas, GIS Layer Review

Attachment: maps

Action Requested: Bill Oakes explained the impact of developing in a critical drainage area. He reviewed the digital changes to 15 critical drainage areas in Island County where the new digital layers do not match up with the existing digital zoning and digital property lines.

Follow up: Okay with full Board to adopt by resolution the digital layer as the regulatory map.

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**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, June 1, 2016 at 9:54 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Richard M. Hannold, Chair** **Staff: Pam Dill**
Jill Johnson, Member
Helen Price Johnson, Member

Staff Present: **Melanie Bacon, Human Resource Director**

Others Present: **Elaine Marlow, Budget Director, Joantha Guthrie**

Record @ 51:40

Subject/Description: **Job Requisitions**

Attachment: yes

Action Requested:

Public Works

- Solid Waste Technician, replacement, R-10, #057/16
Commissioner Johnson moved to approve Job Requisition #057/16. The motion was seconded by Commissioner Price Johnson and carried unanimously.

Sheriff

- Corrections Deputy, 2 each replacements, Gd-09, #050/16
Commissioner Price Johnson moved to approve Job Requisition #050/16. The motion was seconded by Commissioner Johnson and carried unanimously.

- Corrections Deputy, replacement, Gd-09, #053/16
Commissioner Price Johnson moved to approve Job Requisition #053/16. The motion was seconded by Commissioner Johnson and carried unanimously.

Assessor

- Commercial Appraiser, replacement, C-12, #054/16
Commissioner Johnson moved to approve Job Requisition #054/16 with the overlap contingent upon budget capacity. The motion was seconded by Commissioner Price Johnson and carried unanimously.

Clerk

- Deputy Clerk 1, replacement, C-07, #055/16
Commissioner Johnson moved to approve Job Requisition #055/16. The motion was seconded by Commissioner Price Johnson and carried unanimously.

Subject/Description: **Training**

Attachment: yes

Action Requested:

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Lean Facilitator Training, Olympia, 5 days in June, \$1,150.00 plus expenses – Okay with full Board for Melanie Bacon to attend – Expenses paid by Commissioners contingency fund.

NeoGov Training, Las Vegas, 3 days, October -\$825.00 plus expenses – Okay with full Board for Melanie Bacon to attend - Expenses paid by Human Resources.

**Current Use Planning & Community Development
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, June 1, 2016 at 10:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Richard M. Hannold, Chair
Jill Johnson, Member
Helen Price Johnson, Member

Staff: Pam Dill

Staff Present: Hiller West, Current Use Planning & Community Development Director,
Michelle Pezley, Senior Planner, John Clark, Code Enforcement

Others Present: Elaine Marlow, Budget Director

Record @ 01:12:10

Subject/Description: The Appearance of Fairness Doctrine

Attachment: Memorandum dated 5/20/16 from Michelle Pezley, to BOCC/Ltr dated 11/23/15 from Tammy Baraconi & Michelle Pezley

Action Requested: At the County, Town, and Reserve staff meetings, concerns were raised about Historic Preservation Commissioner's voting, presenting and remaining in the hearing room if they have a financial interest in a project up for approval.

Approval to create a new policy outlining a procedural change to require a Historic Preservation Commissioner, to not only declare a bias, but also to step out of the room during the hearing.

Follow up: Okay with full Board.

Subject/Description: Referral for Legal Action regarding case COV 038/13

Attachment: none

Action Requested: Approval to forward COV 038/13 to the Prosecuting Attorney's Office for legal action.

Follow up: *Commissioner Price Johnson moved to refer COV 038/13 for legal action. The motion was seconded by Jill Johnson and carried unanimously.*

**Long Range Planning
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, June 1, 2016 at 10:50 a.m. and 2:15 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

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County Commissioners: Richard M. Hannold, Chair
Jill Johnson, Member
Helen Price Johnson, Member

Staff: Pam Dill

Staff Present: Keith Higman, Interim Director of Long Range Planning, Beckye Frey

Others Present: Elaine Marlow, Budget Director

Record @ 01:37:11

Subject/Description: Presentation of Planning Commission recommendations on part two of the amendments to the Fish and Wildlife Critical Areas regulations ICC 17.02B, to address the WWGMHB Order

Attachment: Planning Commission Findings of Fact and Exhibit A and Staff Report to Planning Commission

Action Requested: Beckye Frey reviewed the following changes made by the Planning Commission at their Public Hearing on May 23rd.

7. Additional Sentence, “The County could entertain protection to upland areas if Western Toad Best Available Science indicates that such protection is necessary for their survival.

8. Added “Native” in front of Prairies and Herbaceous Balds to the heading.

Hiller West suggested the following change under Buffer Requirement “The Planning Department shall confirm the public agency establishing and managing the area has included sufficient land with ~~their buffers~~ these areas to ensure no net loss of habitat functions and values.”

Record @ 03:23:30

Follow up: Okay with full Board to schedule June 7th for public hearing on June 21 @10:15 a.m.

Subject/Description: Presentation of the Planning Commission recommendations on the draft UGA/JPA Maps

Attachment: Draft resolution adopting the draft maps for inclusion in the draft Comprehensive Plan for public review and comment

Action Requested: Approval to schedule resolution for adoption at the Board’s regularly scheduled meeting on June 14, 2016.

Follow up: Okay with full Board to schedule resolution for adoption on the regular agenda for June 14, 2016.

Subject/Description: Discussion of Resolution of Substantial Progress for the 2016 Island County Comprehensive Plan periodic update

Attachment: none

Action Requested: Approval to move resolution detailing the County’s substantial progress towards fulfillment of the requirements of the 2016 state mandated periodic Comprehensive Plan and Development Regulation update forward to a regularly scheduled meeting.

Follow up: Okay with full Board to move resolution forward to Tuesday June 21st regular agenda.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 110
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EXECUTIVE SESSION ANNOUNCED

Commissioner Hannold announced the Board would recess and meet in Executive Session in the GSA Conference Room, Administration Building, at 11:45 a.m., as allowed under RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The Executive Session is expected to last 15 minutes with no announcement in open public session.

At 12:00 p.m. Commissioner Hannold announced the Board would need an additional 15 minutes for the Executive Session.

At 12:15 p.m. the Board recessed for lunch and reconvened in regular session at 1:00 p.m.

**Department of Natural Resources
Summary Minutes**

Work Session was held between the County Commissioners and the Department of Natural Resources on Wednesday, June 1, 2016 at 1:00 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Richard M. Hannold, Chair** **Staff: Pam Dill**
 Jill Johnson, Member
 Helen Price Johnson, Member

Staff Present: **Keith Higman, Director, Dawn Pucci, Jill Wood**

Record @ 02:17:18

Subject/Description: Puget Sound Partnership – Island County Local Integrating Organization (ILIO)

Attachment: Contract Amendment #6

Action Requested: Approval of Contract Amendment #6 between Island County and Puget Sound Partnership; amendment adjusts the budget under Task 5 without an overall impact to the amount. The subcontract budget total is reduced by \$24,449.00; salary and benefits budget for the LIO Coordinator is increased by \$24,449.00; Agreement No. 2015-01; Amount -0-

Follow-up: Okay with full Board to move forward to a Tuesday agenda.

Subject/Description: 2016 Salmon Recovery Funding Board Proposed Projects

Attachment: 2016 SRFB Proposed Projects

Information: Dawn reviewed the 2016 Salmon Recovery Funding Board proposed projects:

- Cornet Bay Plantings (Northwest Straits Foundation)
- Maylor Point Armor Removal (Northwest Straits Foundation)
- Seahorse Siesta (Northwest Straits Foundation)
- Barnum Point Acquisition (WCLT)
- Pearson Acquisition (WCLT)

Follow up: Projects go to Technical Advisory Group (TAG)/Water Resource Advisory Committee (WRAC)/Puget Sound Partnership (PSP) /Salmon Recovery Funding Board.

Subject/Description: Salmon Recovery Citizen Committee Designation

Attachment: Ltr dated 5/16/16 to BOCC from Water Resource Advisory Committee/Citizen's Committee Structure Draft

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Action Requested: Approval to move forward with a proposal to separate the lead entity citizen committee responsibilities from the WRAC and assign those to a new citizen committee.

Follow-up: Okay with full Board. Staff will bring back proposed language on the creation of the new committee.

Commissioners Agenda
Summary Minutes

The County Commissioners met during Work Session on Wednesday, June 1, 2016 at 10:34 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: **Richard M. Hannold, Chair** **Staff: Pam Dill**
 Jill Johnson, Member
 Helen Price Johnson, Member

Others Present: Elaine Marlow, Budget Director

Record @ 01:29:13

Subject/Description: Opportunity Council

Attachments: none

Discussion: Commissioner Johnson discussed her role on the Opportunity Council and their expectations of board members. She felt it would be best that an Island County Commissioner shift to an Ex-Officio, non-voting member and allow a community member to serve as a fundraising and voting member for Island County.

Record @ 03:20:56

Subject/Description: Consider appointments to the Solid Waste Advisory

Attachment: yes

Action Requested: The Board considered appointments to the Solid Waste Advisory Committee.

Follow up: Okay to move recommendation forward to a Tuesday agenda.

Add-on

Subject/Description: Resolution in the matter of a Countywide Order Regarding Public Records Act Exemptions

Attachment: none

Discussion: Commissioner Price Johnson noted that the changes from the Prosecuting Attorney have been incorporated into the resolution and it is ready to move forward to a Tuesday agenda.

Follow up: Okay with full Board to move forward to a Tuesday agenda.

EXECUTIVE SESSION ANNOUNCED

Commissioner Hannold announced the Board would recess and then meet in Executive Session at 2:30 p.m., as allowed under RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate. The Executive Session will take place in the Commissioners' Hearing

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Room, and is anticipated to last approximately 15 minutes. No announcement in open public session is expected.

The meeting adjourned at 2:45 p.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Richard M. Hannold, Member

Jill Johnson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board