



**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 137  
JULY 13, 2016 – WORK SESSION**

**Staff Present:** Andrew Somers, Mark Brown, Jose Briones  
**Others Present:** Elaine Marlow, Budget Director

**Record @ 30:00**

**Subject/Description:** Agreement for Professional Services

**Attachment:** Amendment #1

**Action Requested:** Approval of Amendment #1 to Agreement for Professional Services between Island County and Ann McDonald to provide professional services as a Guardian Ad Litem; Amount: \$0 (term extension only) Term: 8/15/16 to 8/14/17

**Follow up:** Okay with full Board to move forward to a Tuesday consent agenda.

**Add-on**

**Subject/Description:** Interagency Agreement between State Admin Office Courts and IC Superior Court for support of Family and Juvenile Court Improvement

**Attachment:** Agreement

**Action Requested:** Approval of Interagency Agreement with Washington Administrative Office of the Courts to engage services by the County to improve and support family and juvenile court operations; Amount: \$19,989.00.

**Follow up:** Okay with full Board to move forward to a Tuesday consent agenda.

**Sheriff  
Summary Minutes**

Work Session was held between the County Commissioners and the Sheriff on Wednesday, July 13, 2016 at 9:35 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair      **Staff:** Virginia Shaddy  
                                 Jill Johnson, Member  
                                 Helen Price Johnson, Member

**Staff Present:** Sheriff Mark Brown, Jose Briones, Chief Jail Administrator  
**Others Present:** Andrew Somers, Court Administrator

Record @ 32:08

**Subject/Description:** Supplemental Budget Request – Request for additional funding  
Medical Contract

**Attachment:** Memo dated 7/8/16

**Action Requested:** Approval to add \$7,333.00 to current Island County Jail Medical Contract to continue with current contractor through end of 2016.

**Follow up:** Okay with full Board. The Board requested data and statistics on health care expenses in order to move forward with an RFP.

**Facilities Department  
Summary Minutes**

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 138  
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Work Session was held between the County Commissioners and Facilities Department on Wednesday, July 13, 2016, at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard Hannold, Chair                      **Staff:** Virginia Shaddy  
   Jill Johnson, Member  
   Helen Price Johnson, Member

**Staff Present:** Larry Van Horn, Facilities Director

Record @ 01:00:19

**Subject/Description:** Great Floors LLC

**Attachments:** PO # 10769, quotes

**Action Requested:** Approval of PO #10769, Great Floors LLC for Flooring materials and services; Amount: \$27,258.05

**Follow up:** Okay with full Board to move forward to a Tuesday consent agenda.

**Subject/Description:** Updates

**Attachments:** none

**Information:** Larry Van Horn briefed the Board on the following:

- Conditional Use Permit with Town of Coupeville for WSU move.
- Meeting held with Law & Justice Departments about how to use the potential vacated WSU space.

**Long Range Planning  
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, July 13, 2016 at 10:11 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair                      **Staff:** Virginia Shaddy  
   Jill Johnson, Member  
   Helen Price Johnson, Member

**Staff Present:** Keith Higman, Interim Director of Long Range Planning, Paula Bradshaw, Beckye Frey, Beverly Zendt

**Others Present:** Elaine Marlow, Budget Director

Record @ 01:08:43

**Subject/Description:** Discussion of the Island County Comprehensive Plan update & next steps, including review & discussion of draft materials

**Attachment:** Calendar/draft Implementation Strategies/draft Introduction/List of Long Range Planning Projects (Summary)

**Discussion:** Beckye Frey distributed the draft Introduction and Implementation sections of the 2016 Comprehensive Plan update. The materials for these sections were taken out of the Land Use Element.

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The Benchmark Monitoring in the Implementation Strategies requires an intensive amount of data collection and recording. Keith Higman suggested that staff revise the Benchmark Monitoring section with some very general goals and policy statements that indicate staff will monitor activity in the community to prepare for the next periodic update.

The tentative calendar for completion of the 2016 Comprehensive Plan update was discussed.  
**Follow up:** Continue discussion to the next work session to allow the Board time to review materials received at the meeting.

**Subject/Description: Discussion of code changes related to the periodic update**

**Attachment:** 2016 Periodic update- Comp Plan related code changes – Preliminary

**Information:** Staff will come back to work session on July 20 with a conversation about phasing the items.

**Subject/Description: Discussion of the Freeland Development Regulations, including review of draft materials**

**Attachment:** none

**Information:** Staff will bring forward to the July 20 work session draft regulation concepts for public review prior to the July 25<sup>th</sup> open house meeting scheduled in Freeland.

**Budget Director/GSA  
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, July 13, 2016, at 11:04 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair                      **Staff:** Virginia Shaddy  
                                 Jill Johnson, Member  
                                 Helen Price Johnson, Member

**Staff Present:** Elaine Marlow, Budget Director, Don Mason

Record @ 02:01:37

**Subject/Description: Contract for Animal Shelter Services - WAIF**

**Attachment:** draft contract

**Action Requested:** Approval of contract with WAIF for basic shelter services for dogs impounded on Whidbey Island by County animal control and law enforcement officers; programs focusing on increasing compliance with dog licensing, leash laws, and responsible dog ownership; a TNR (trap, spay/neuter, release) program to humanely reduce the feral cat population; and a dog licensing database; Term: July 1, 2016 – June 30, 2019; Amount: \$64,875 annually.

**Follow up:** The Board directed Elaine Marlow to work with WAIF to extend the contract through December 31, 2019.

**Subject/Description: Conservation Futures Funding Awards**

**Attachments:** yes

**Information:** Don Mason briefed the Board on pending 2014 & 2015 projects.

- 2014 WCLT Vander Voet/Monroe Landing - \$210,000.00
- 2015 WSU Weed Control Iverson - \$19,549.00

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- 2015 WCLT Lone Lake Phase 1 – WCLT withdrew application
- 2015 WCLT Fakkema Farm - \$1,000,000.00 (need advance notice to in order to allow Treasurer to cash out investments; will go through the regular voucher transaction process)

2016 Current Applications – ranked by the CAB

- Island County Noxious Weed Swan Lake M & O - \$25,414.00 – 2016/2017
- WCLT Trillium M & O - \$14,500.00
- Island County Parks Camano Ridge/Dillion M & O - \$25,000.00 (revised downward from \$50,000.00)
- Island County Parks Double Bluff M & O - \$25,000.00
- Island County Parks Four Springs M & O - \$10,000.00

**Follow up:** Informational only.

**Subject/Description:** Rural County Economic Development Sales Taxes – Recommendations by Council of Governments

**Attachments:** Ltr from Curt Gordon to BOCC/ Rural County Economic Development Sales Taxes Fund 121 6 Year Cash Projections

**Discussion:** The Council of Governments made the following recommendations for awarding the 2016 Rural Economic Development Sales Tax funds:

- Port of South Whidbey – Port of South Whidbey - \$100,000.00
- Freeland Water Sewer District – Freeland Sewer Project - \$2,700,000.00
- Port of Coupeville – Coupeville Wharf Building Fire Suppression System Components Replacement - \$25,000.00
- City of Oak Harbor - City of Oak Harbor Clean Water Facility - \$1,000,000.00 over a 3 year term

**Follow-up:** Continue discussion to future work session.

**Commissioners Agenda**  
**Summary Minutes**

The County Commissioners met during Work Session on Wednesday, July 6, 2016 at 11:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair      **Staff:** Virginia Shaddy  
Jill Johnson, Member  
Helen Price Johnson, Member

**Others Present:** Elaine Marlow, Budget Director, Jackie Henderson, Andrew Somers, Keith Higman

Record @ 02:43:18

**Subject/Description:** Consider appointments to the Treatment Sales Tax Advisory Committee (TSTAC)

**Attachments:** yes

**Action Requested:** The Board reviewed applicants for the Treatment Sales Tax Advisory Committee.

**Follow up:** Okay with full Board to move recommendations forward to a Tuesday agenda.

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**Add-on**

**Subject/Description:** Sound Off on FWHCA

**Attachments:** draft press release

**Action Requested:** Commissioner Johnson brought forward a draft press release in response to comments made by WEAN critical of the Board's actions as they relate to Fish and Wildlife Habitat protection regulations to address compliance actions for Issues 6, 7, 8 and 9 of the Growth Management Hearings Board.

The Board recessed at 12:07 p.m. for lunch and reconvened at 1:00 p.m.

Record @ 03:04:37

Board members reviewed the draft press release during the break and made suggested changes.

Record @ 03:26:22

**Follow up:** *Commissioner Price Johnson moved approval of the press release for signature by the full Board with the understanding the draft will go through staff editing and be recirculated for signature by the full Board for publication in the Whidbey News Group and Stanwood/Camano News. The motion was seconded by Commissioner Johnson and carried unanimously.*

**Subject/Description:** Island County Legislative Agenda

**Attachments:** WSAC 2017 Legislative Priorities/sample agendas from other counties

**Discussion:** The Board discussed the creation of an Island County specific Legislative Agenda.

**Follow up:** Continue discussion to the next work session.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Richard M. Hannold, Member

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Jill Johnson, Member

\_\_\_\_\_  
Helen Price Johnson, Member

ATTEST:

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Debbie Thompson, Clerk of the Board