

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 78
APRIL 12, 2017 – WORK SESSION**

**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, April 12, 2017 at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair
Helen Price Johnson, Member
Richard M. Hannold, Member

Staff: Pam Dill

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director

Record @ 00:05

Subject/Description: Job Requisitions Report

Attachment: Report

Information: Melanie Bacon provided the Board with the Job Requisitions Report.

Subject/Description: Lean Training

Attachment: none

Information: Melanie informed the Board that the Boundary Line Adjustment Lean project is complete and code revisions are ready for review by the PA's office. Board members suggested topics for additional Lean Training projects.

Subject/Description: Training for employees and supervisors

Attachment: none

Information: Training available:

- Managing Difficult People
- Intro to Lean (Encourage DH to have someone in their department sign up for the training.)
- Social Security Basics
- NeoGov 102

Subject/Description: Public Service Recognition Week – May 7-13

Attachment: none

Discussion: Suggestions for celebrating Public Service Recognition Week

- Proclamation
- Website
- Posters
- Announcement at April Roundtable
- Press Release
- Thanking volunteers

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 79
APRIL 12, 2017 – WORK SESSION**

**Human Services
Summary Minutes**

Work Session was held between the County Commissioners and Human Services on Wednesday, April 12, 2017, at 9:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair **Staff:** Pam Dill
Helen Price Johnson, Member
Richard M. Hannold, Member

Staff Present: Jackie Henderson, Director, Lynda Richard, Catherine Reid

Others Present: Elaine Marlow, Budget Director

Record @ 18:41

Subject/Description: Camano Island Office Service Delivery (Coordinated Entry)

Attachment: none

Information: Jackie provided an update on the Camano Island Office.

Subject/Description: CDBG Grant

Attachment: yes

Action Requested: Request to schedule Public Hearing: Public notification related to Community Development Block Grant (CDBG) No. 14-65400-044. A public hearing will fulfill the grant's public notification requirement that the public be informed when the Planning Only Community Development Block Grant purpose is completed and ready to be closed.

Follow up: Okay with full Board to move forward to a Tuesday consent agenda.

Subject/Description: Designated Marijuana Account (I-502) (cont from 3/8/17)

Attachment: none

Action Requested: Staff discussed uses for the funding:

- Hire a student support advocate to work in the alternative schools to reach at risk kids;
- Provide training for teachers/staff and parents;
- Working with Andrew Somers on extending the functional family therapy to prioritize truancy kids;
- Working with Snohomish County to pay part of the salary for the student support advocate they plan on hiring for the Stanwood/Camano School District;
- Contract with Big Brothers, Big Sisters to expand their Community Based Mentoring Program to Coupeville and South Whidbey.

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Follow up: Staff will come back in May with more details.

Subject/Description: Request for Exemption

Attachment: yes

Action Requested: Approval of Request for Exemption from the competitive Solicitation Procurement Procedure for the 2017 Big Brothers, Big Sisters contract for services to Coupeville and South Whidbey.

Follow up: *Commissioner Price Johnson moved to waive the requirement for a competitive bid process for the Big Brothers, Big Sisters contract. The motion was seconded by Commissioner Hannold and carried unanimously.*

**Facilities Department
Summary Minutes**

Work Session was held between the County Commissioners and Facilities Department on Wednesday, April 12, 2017, at 9:40 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair **Staff:** Pam Dill
 Helen Price Johnson, Member
 Richard M. Hannold, Member

Staff Present: Larry Van Horn, Facilities Director

Others Present: Elaine Marlow, Budget Director, Andrew Somers, Court Administrator

Record @ 36:58

Subject/Description: Justice Systems – Jail Video Proposal

Attachment: Memorandum dated 4/3/17 from Larry VanHorn to BOCC; proposal

Action Requested: Approval of Jail Video base system; Amount: \$101,400.00.

Follow up: Okay with full Board to move forward to a Tuesday regular agenda.

Subject/Description: Justice Systems – NVR Server

Attachment: Proposal

Action Requested: Approval of Purchase of Network Video Recorder from Justice Systems Corporation; Amount: \$38,762.42.

Follow up: Okay with full Board to move forward to a Tuesday agenda.

Subject/Description: Justice Systems – Security Electronics Service

Attachment: Proposal

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Action Requested: Approval of Security Electronics System for technical support for the detention security electronics systems currently installed at the Jail; Period: 6 months; Amount: \$30,000.00 split between Island County Jail & Juvenile Facility.

Follow up: Okay with full Board to move forward to a Tuesday regular agenda.

**Juvenile & Family Court Services
Summary Minutes**

Work Session was held between the County Commissioners and the Juvenile Department on Wednesday, April 12, 2017, at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair **Staff:** Pam Dill
Helen Price Johnson, Member
Richard Helen Price Johnson, Member

Staff Present: Andrew Somers, Court Administrator

Others Present: Elaine Marlow, Budget Director, Jackie Henderson

Record @ 55:21

Subject/Description: Checking Account Purchase

Attachment: none

Discussion: Andrew Somers requested approval to increase Human Services checking account capacity from \$1500.00 to \$3,000.00. Therapeutic Courts will occasionally provide emergency housing and general assistance to clients and does not have the resources without paying out of pocket or going through the personnel expense reimbursement route. Rather than opening an additional account the Courts have used Human Services and in order not to deplete it is requesting the increase.

Follow up: Okay with full Board. The Auditor will bring forward a revised resolution.

**Long Range Planning
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, April 12, 2017 at 10:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair **Staff:** Pam Dill
Helen Price Johnson, Member
Richard M. Hannold, Member

Staff Present: Beverly Zendt-Mesa, Nathan Howard

Others Present: Elaine Marlow, Budget Director

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 82
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Record Part 2 @ 00:05

Subject/Description: Review and discuss proposed changes to the County Wide Planning Policies (CWPP)

Attachment: County Wide Planning Polices (CWPP) Matrix of Proposed changes; proposed amended CWPP

Action Requested: Beverly summarized the goals associated with the CWPP update:

- Align the language, JPA expansion criteria, JPA designations and the protection of resource lands of long term commercial significance more closely with the RCW's and WACs.
- Create a designation scheme in the JPA that takes into account logical extension of the UGA and balances that against the protection of critical areas and resource lands of long term commercial significance.
- Eliminate language that directs or mandates changes to the development regulations and eliminate zoning references which have proven problematic when inconsistencies have occurred or in the case of JPA designations have accelerated unnecessary zoning changes.
- Establish language to guide the comprehensive plan and the interlocal agreements where more prescriptive language is appropriate.
- Allow for certain conditions on the ground to be more accurately reflected in Population Projections methodology and Buildable Lands Analysis.

Beverly and Nathan reviewed the noteworthy CWPP revisions.

Follow up: Okay with full Board to forward draft revisions to jurisdictions for formal comments.

Chairman's Agenda
Summary Minutes

The County Commissioners met during Chairman's portion of Work Session on Wednesday, February 12, 2017 at 1:00 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: Jill Johnson, Chair **Staff: Pam Dill**
Helen Price Johnson, Member
Richard Hannold, Member

Others Present: Ron Nelson, Marshall Bronson, Chet Ross, Gary Leake, Mary Campbell, Sno-Isle Library, Karen Bishop, WICD, Chris Burns, Whidbey Telecom, Brian Tyhuis, NAS Whidbey Island,

Record Part 2 @ 01:03:05

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 83
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Subject/Description: Associate Development Organization Affirmation

Attachments: Ltr dated 3/9/17 from Department of Commerce

Action Requested: Designation of an Associate Development Organization for the 2017-19 Biennium to coordinate economic development services for the County under contract with the Department of Commerce.

Follow up: Okay with full Board to move forward to Tuesday's agenda.

Subject/Description: Presentation from the Economic Development Council

Attachment: yes

Information: Ron Nelson provided an update on programs and services offered by the EDC.

2017 EDC Work Plan

1. Support the efforts of Island County Tourism to increase shoulder season tourism
2. Contribute to a culture of entrepreneurship in Island County
3. Increase economic activity from NASWI and personnel
4. Provide high level review of how government policies and infrastructure influence the ability of people to open and operate businesses
5. Identify gaps and opportunities for vocational training that contributes to quality of life and living wage jobs
6. Promote community leadership development

The Board recommended the EDC set specific goals for economic development, provide programs to achieve them and monitor the results.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Jill Johnson, Chair

Helen Price Johnson, Member

Richard M. Hannold, Member

ATTEST:

Debbie Thompson, Clerk of the Board