

## HOW TO USE THIS PLAN

**Note:** The Island County CEMP is intended to be an umbrella document. The plan is composed of four distinct parts: the Basic Plan, Emergency Support Functions or ESF's, Support Annexes, and Incident Annexes. The format of the CEMP follows that of the National Response Framework or NRF.

The “Basic Plan” provides a general overview and summary of purpose, responsibilities, and operational concepts. The ESFs are functions and responsibilities that may be activated and performed during any emergency or disaster. Support Annexes describe many of the administrative or other processes that support the implementation of the Basic Plan, ESFs and Incident Annexes. The Incident Annexes are detailed processes and responsibilities for specific hazards and incidents that impact the County.

How to use this Plan:

1. Read the “Basic Plan.” Take note of your department or organization’s general responsibilities and tasks.
2. Look at the ESF’s and determine your department’s or organization’s responsibilities for the 15 functional areas. Within each ESF, you will find more specific responsibilities and tasks.
3. Review the Incident Annexes for specific actions and responsibilities under each type of incident.
4. Your department or organization must develop and maintain standard operating procedures (SOP) or internal operating plans in such detail as necessary to result in successful activation and completion of your responsibilities outlined in the plan.

Additionally, whether your organization is assigned lead or support responsibilities in the ESFs or incident annexes, you have a responsibility to plan for the continuation of your specific functions and services under emergency conditions – continuity of operations or “COOP.” This includes protection of information and records, recording of emergency costs and expenses, and continued customer support. Information in this plan provides the basis for your continuity of operations – COOP - planning.

## **PURPOSE**

The purpose of this plan is to provide for the preparation, maintenance, and execution of emergency plans including drills and exercises for the protection of persons and property within this county in the event of a natural or technological disaster or emergency. This plan provides for the coordination of emergency service functions of this county with all other public agencies, affected private citizens, corporations, and organizations and to comply with the provisions of RCW 38.52.070. Any expenditures made in connection with such emergency services, including mutual aid activities and drills and exercises shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of Island County.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF ADOPTING THE )  
ISLAND COUNTY COMPREHENSIVE ) RESOLUTION NO. C-02-11  
EMERGENCY MANAGEMENT PLAN FOR ) DEM-02-11  
UNINCORPORATED ISLAND COUNTY )

WHEREAS, the current Comprehensive Emergency Management Plan (CEMP) is a revision of the County's emergency plans made in response to the heightened awareness, realities and consequences of natural and technological hazards faced by the State of Washington and Island County; and

WHEREAS, the plan provides a definition and coordination of departmental responsibilities to prepare for, respond to, and recover from emergencies and disasters; and

WHEREAS, the plan is written to comply with applicable Federal and State regulations and Island County Code Title 9.24A Emergency Management; and

WHEREAS, the document is an all hazards plan, for use in any emergency beyond the control or capability of ordinary departmental response; and

WHEREAS, one of the primary objectives of the CEMP is to ensure the most effective use of all County resources during emergency operations; NOW THEREFORE,

BE IT HEREBY RESOLVED THAT, effective immediately, the current Comprehensive Emergency Management Plan replaces all previous versions of the Island County CEMP. All plans produced prior to this date will be discarded.

APPROVED this 10th day of January, 2011.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON



Angie Homola  
ANGIE HOMOLA, Chair

Helen Price Johnson  
HELEN PRICE JOHNSON, Member

Kelly Emerson  
KELLY EMERSON, Member

ATTEST: Elaine Marlow  
ELAINE MARLOW  
Clerk of the Board Deputy Clerk of the Board

ATTACHMENT Event Date: Mon Jan 10 12:00:00 PST 2011  
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