

General Court Rule 31.1
Island County Superior Court

Internal Review Form

In accordance with GR 31.1 and Island County Superior Court's Policy and Procedure regarding Public Records Request, members of the public are entitled to a review process for any records request response that is provided by the Public Records Officer of Superior Court. The review process is conducted by the Island County Superior Court Presiding Judge, or designated Judge. Please complete this form and submit this to Island County Superior Court Administration.

What was the public records request that you are seeking review?

Why are you seeking this review?

What was your desired outcome for the records request?

Submitted by:

Name: _____

Address: _____

Phone number: _____

E-mail Address: _____

Signature: _____

Please remember that this form must be completed and submitted to Superior Court Administration within 90 days from the response to records request issued by the Public Records Officer.