



## Conservation Futures Fund Citizen's Advisory Board

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### MEETING MINUTES

#### **Citizen's Advisory Board (CAB) Monthly Meeting: 6/6/2024**

##### CALL TO ORDER:

Meeting is called to order at 10:35AM.

##### ROLL CALL AND CONFIRMATION OF QUORUM

##### MEMBERS PRESENT (4):

- Karen Scharer
- Linda Rhodes
- Todd Peterson
- Michelle Kahrs

##### STAFF (1):

- Kelly Webb, Conservation Futures Fund (CFF) Coordinator

##### VISITORS PRESENT (1):

- Brandon Kelley

##### APPROVAL OF MEETING MINUTES:

**Todd moved to approve the May 2, 2024, minutes, Karen seconded, and the minutes were approved unanimously with one change. Karen requested that under APPROVAL OF MINUTES, the spelling be corrected for the word BUISINESS. During this discussion, it was also asked that going forward the Coordinator be changed to STAFF and not VISITOR.**

##### APPROVAL OF AGENDA:

**Todd moved, Linda seconded, and the June 6<sup>th</sup> agenda was approved unanimously with one change. The change is that the CAB encourages and adds a public comment section to the CAB meeting agenda.**

##### REPORT: **Acting Chair (Linda Rhodes) Reported:**

- The July CAB meeting falls on the 4<sup>th</sup> and should be moved or canceled. It was decided that Kelly would send out an email with 3 potential dates. If we cannot reach a quorum, the July meeting will be canceled.

##### OLD BUSINESS:

- 2024 Funding Cycle Update and Next Steps:

- The results of the BOCC Work Session were to ask Whidbey Camano Land Trust to provide a 10-minute presentation at a future BOCC Regular Session. Additionally, the BOCC requested that the CFP report the Island County acreage under conservation.
- CAB Recruitment Update and Next Steps:
  - CAB recruitment announcements were put on social media and the CFP webpage. The CAB member recruitment material was finalized and placed on the CFP CAB webpage.
  - 2023 funding cycle award to the City of Oak Harbor: County staff are still in discussion with the applicant about fulfillment of the ward requirements.
  - Application revision: The CAB briefly discussed a few potential changes in terminology. This topic will be a priority in the next meeting.

#### NEW BUSINESS:

- Discussion regarding listing “entities” and a possible inconsistency in the RCWs and Resolution C-69-19.
  - The CAB agreed there was no inconsistency.
- CAB consistency in terms:
  - Several documents use “Citizens”, “Citizens’”, and “Citizen’s”, sometimes within the same documents. It was decided that the CAB and the CFP would use “Citizens”.
  - The term CFF (Conservation Futures Fund) is often used interchangeably with CFP (Conservation Futures Program). It was discussed that the Coordinator would ensure that the proper terms were used in all documents, meetings, and discussions.

#### PUBLIC COMMENT:

- The visitor Brandon Kelley introduced himself and expressed an interest in becoming a CAB Member.

#### ANNOUNCEMENTS:

- There were no announcements.

#### PUBLIC COMMENT:

#### ADJOURNMENT:

Meeting was adjourned at 11:56AM.