Part 1: Applicant Information
- ° Organization Name
- ° Address
- ° Primary Contact Name
- ° Phone
- ° Email

Part 2: Project Information
RCW definitions for operation
- ° Project Name
- ° Physical Location
- ° Project - Overall Description (*brief*)
- ° Use of Funds (*specifics of what funds will be spent on, labor, materials, equipment*)

Part 3: Required Resources
- ° Total Funding Requested
- ° Primary Sponsor's Funded Amount (*contribution or match*)
- ° Other Funding Sources (*optional multiple*)
- ° Total Project Cost
- ° Comments (*impact if not fully funded*)

Part 4: Growth Management
must align with Island County CEDS or Comprehensive Plan or city/town Comprehensive Plan
- ° Name of Plan
  if not CEDS, attach resolution or ordinance showing appropriate that the authority included this project in their comp plan
- ° Project Location
- ° Zoning type
- ° Compatibility (*not required*)
- ° Page Numbers in applicable documents (*not required*)

Part 5: Value Proposition
is project supportive of a specific business or several?
add all below
- ° <u>Infrastructure & Community Support: Value Proposition</u>
  how will this project improve local infrastructure capacity?
  how much additional capacity will be provided for future development?
  - o Infrastructure Benefit (*make required*)
    provide evidence of local commitment - financial & community
    how does this project stimulate private capital investments that benefit the community and public-at-large? specify
  - o Community Benefit (*make required*)

- ° **Supports Businesses?** (*checkbox, not required*)
  - o <u>**Business Support: Value Proposition**</u> (*required response options drop down if selected*)
    Describe in specific detail how this project will create jobs and/or allow for the retention of current jobs.
    - ▪ **Jobs Impact**
    - ▪ **Are specific business partners adding new jobs?** (*not required*)
      add specific businesses that will see job growth
      provide information on the following: the average wage/benefits and number of NEW jobs/FTEs; and the average wage/benefits of PROJECT jobs
      please be specific where possible
      do not include construction-related jobs
    - ▪ **Number of Jobs/FTEs Retained**
    - ▪ **Average Wage Retained**
    - ▪ **Number of Jobs/FTEs Created 1-3 years**
    - ▪ **Number of Jobs/FTEs Created 4 years**
    - ▪ **Average Wage Created 1-3 years**
    - ▪ **Average Wage Created 4 years**

- ° **Supports Housing?** (*checkbox, not required*)
  - o <u>**Housing Support: Value Proposition**</u> (*required response options drop down if selected*)
    - ▪ **Housing: Construction Benefits**
    - ▪ **Housing Affordability Guarantee / Partner Name**
    - ▪ **Partner Address**
    - ▪ **Letters of Support**
    - ▪ **Housing Type / Units**
    - ▪ **"Other" Description** (*not required*)
    - ▪ **Income Brackets: Description** (*not required*)
    - ▪ **Years of Affordability Guaranteed**
    - ▪ **Easement Holder**
    - ▪ **Easement or Covenant** (*document upload, not required*)

Part 6: Project Timeline
- ° **Start Date**
- ° **End Date**
- ° **Project Phases** (*not required*)
- ° **Efforts To Date**
  planning, engineering, feasibility

Part 7: Action Plan
- ° **Action Plan Description**
  quantifiable measures for tracking success of project

Part 8: Miscellaneous
- ° **Other Information** (*not required*)

information related to the project, that would assist the Commissioners in evaluating the request - emergency declarations, bird-in-hand industry, volunteer efforts, links to other priority projects
- ° **Supporting Documents** (*multiple allowed,* not required)

Part 9: Applicant Certification
certify and affirm
- ° **Signature** (*draw / type*)
- ° **Certification Date**
- ° **Printed Name**
- ° **Title**