

# WRAC CWSP Review

## Work Plan – 12/7/17

### Tasks

1. Subcommittees draft comparison tables for each topic (see example on page 3)
2. Subcommittees present comparison tables to the entire WRAC
3. The WRAC decides which topics should fall into which categories for recommendation: high, medium, or low priority (note, it may be decided to exclude some topics from the final recommendation document entirely)
4. Subcommittees decide on the recommended policies/methods from the comparison tables that Island County should consider during a future CWSP update (i.e. the “best” policies to consider)
  - a. Recommendations will also include a brief description, the reason these changes are important, and the difficulty in implementing such policies (see example below on page 4)
5. Subcommittees present the recommendations from previous task to the entire WRAC for comments and revisions
6. Island County staff drafts report based on WRAC recommendations. The report will include:
  - a. Executive summary
  - b. Background
  - c. WRAC Recommendations
    - i. General recommendations on process and timeline for CWSP update
    - ii. High priority
    - iii. Medium priority
    - iv. Low priority
  - d. Topic charts for all topics (in appendix)
7. The WRAC reviews/revises the draft report
8. The WRAC presents the final draft to the Board of Island County Commissioners

# WRAC Subcommittee and Topics

## A. Long Range Planning Subcommittee

### Topics:

- Assessment of related & adopted plans (e.g. comprehensive plans, water resource management plans, capital facilities plans, etc.)
- Financial viability standards/guidance
- Implementation Plan
- Identification of future service areas and service area agreements
- New laws/regulations (e.g. municipal water law)

## B. Design/Capacity Analysis Subcommittee

### Topics:

- Minimum area wide water system design standards, including fire flow performance standards
- Estimating water use demand (current/future)
- Estimating county-wide water system capacity

## C. Coordination/Procedures Subcommittee

### Topics:

- Assessment of potential joint-use or shared water system facilities and/or management programs
- Special procedures to handle disputes over water system boundaries
- Regulations on satellite system management
- Regulations on private wells within existing water system service areas
- Receivership procedures/standards
- Procedures for authorizing new water systems in the critical water supply service area

## D. Environmental Subcommittee

### Topics:

- Water conservation standards/guidance
- Direct aquifer recharge
- Wellhead protection standards
- Guidance on groundwater management or monitoring

**EXAMPLE OF A COMPARISON TABLE**

**Topic - Customer Convenience**

	Island County Pizza	Pizza Hut	Papa Murphy	Little Caesar	MODs Pizza
Policies/Methods	<ul style="list-style-type: none"> <li>Dine in only</li> </ul>	<ul style="list-style-type: none"> <li>Online ordering</li> <li>Delivery</li> <li>Lunch buffet</li> </ul>	<ul style="list-style-type: none"> <li>Take home freshly made pizzas and the customer bakes at home</li> </ul>	<ul style="list-style-type: none"> <li>Hot and ready pizzas (cheese, pepperoni, or veggie)</li> </ul>	<ul style="list-style-type: none"> <li>Custom made to order personal pizzas</li> </ul>
Advantages	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li>Customer does not have to order in person</li> <li>Customer does not have to leave their home</li> <li>Quick lunch time meals</li> </ul>	<ul style="list-style-type: none"> <li>Can be purchased when convenient and cooked several days later</li> </ul>	<ul style="list-style-type: none"> <li>No wait times for standard pizzas</li> <li>Inexpensive</li> </ul>	<ul style="list-style-type: none"> <li>Extensive variety</li> <li>Quick ordering</li> </ul>
Disadvantages	<ul style="list-style-type: none"> <li>More expensive</li> <li>Longer wait times</li> <li>Must be present</li> </ul>	<ul style="list-style-type: none"> <li>Longer wait times</li> <li>Delivery not available to customer's further from the store</li> </ul>	<ul style="list-style-type: none"> <li>The customer must have access to an oven</li> </ul>	<ul style="list-style-type: none"> <li>Limited options</li> <li>Pizza may not be as fresh</li> </ul>	<ul style="list-style-type: none"> <li>More expensive</li> <li>Smaller sizes</li> </ul>

\*Policy/methods recommendations (example on the next page) will be drafted based on these comparison tables.

## **EXAMPLE OF RECOMMENDED POLICIES/METHODS FOR A TOPIC**

### **Topic - Customer Convenience**

#### **Description**

The customer convenience topic include policies/methods which affect how easy customers can order their food, the variety of options for when/where to consume their food, and the control the customer has on the process

#### **Importance**

Customer convenience is one of the most important topics for ensuring a pizza restaurant is economically viable. Island County Pizza's current policies on customer conveniences severely limit the options for customers to order food and where that food must be consumed. In order to remain economically viable, Island County should consider making changes to improve the conveniences for its customers.

#### **Recommended Policies/Methods to Consider**

At the next update, Island County should consider customer convenience policies, including:

- Establishing a process for online ordering, to have food ready when customers arrive
- Allowing customers to pick up food, in addition to eating at the restaurant

#### **Difficulty**

Any changes to the customer convenience policies/methods would be a significant change in the organizational structure. This would require significant investment into new order systems, signage and advertising. It would be a serious change in the business model for Island County Pizza.