Call to Order and Introductions
Citizen Members:  Bob Boehm, Julius Budos, Tom Fox, Joseph Grogan, Jay Lawrence, Don Lee, John Lovie, Maddie Rose, Dave Thomas, Al Williams
Island County Staff: Matt Colston IC Dept. of Natural Resources; Doug Kelly, IC Environmental Health; Beverly Mesa-Zendt, Tony Mills, IC Planning & Community Development Department
Guest: Kathryn Wells, Snohomish Conservation District; Ron Cooper, Lenore Heffernan, Michael James, Dick Pelland, Camano Water Association

Adoption of WRAC Meeting Summary Notes
Dave Thomas made a motion to approve the October meeting minutes. Bob Boehm seconded the motion. Motion approved.

Announcements
- Decorum of the Committee (Don Lee)
  - Reminder that the committee has to follow certain protocols (Namely Robert's Rules of Order) and that positives and negatives would be considered in a respectful order. Everyone will have a chance to bring input.
- Cancellation of the January Meeting (Don Lee, Julius Budos, Beverly Mesa-Zendt)
  - There will be a December meeting at the WSU extension at Coupeville but no meeting on January.

Discussion
- Coordinated Water Systems Plan (CWSP) Review Discussion – Timely and Reasonable (Tony Mills, Beverly Mesa-Zendt, All WRAC members)
  - Tony Mills: Memo that is drafted for the CWSP Review for each subject allows for member and staff input to comments and recommendation to provide members with regulatory context from WA state code. This will allow for the committee to make final recommendations for the subject of Timely & Reason.
  - Beverly Mesa-Zendt: Conversation with the Commissioners
    - Commissioner Hannold: Wants to be in compliance with WA state code and just that.
    - Commissioner Price John: Wants to hold off until next year for a more robust discussion.
  - Michael James: The plan has not been updated since the 1980’s?
  - Tom Fox: Municipal Water Law should be included in the CWSP memos. Due to the factor that water system duty to serve unless they cannot meet the 4 criteria.
  - John Lovie: We might want to consider how we can change service area also look into lowering regulatory hurdles for Timely and Reasonable requirements to avoid conflict and additional individual wells.
  - Bob Boehm: Including language or code revisions that would allow for conflict dispute resolutions to have a standardized language would be helpful to present as an option.

- Summary:
  - The following subjects will be added to planning’s consideration of Timely & Reasonable review to BOICC:

Audio recording of all WRAC meetings are available on WRAC website
- Clarify the procedure for dispute resolution between water systems and individuals within
- Review the WA State Municipal Water Law into CWSP memos for any applicable subject matter in relation to Timely & Reasonable.
- Include specific criteria for Reasonable
  - Establish guidelines for determining standardized fee system.
- Look into lowering regulatory hurdles for Timely and Reasonable requirements
- Timely and Reasonable clarification will cause more disputes long term.
  - The following subjects will be added to ICPCDD list to the CWSP Review
    - Individual Well and their standards for service.
    - Service Area change procedures.
    - Review the WA State Municipal Water Law into CWSP memos for any applicable subject matter.

Public Comments
- **Camano Water Association** (Lenore Heffernan, Michael James, Ron Cooper, Dick Pelland)
  - Works with Whidbey Water Association to get members knowledgeable and is a proactive association that wants to be involved as the CWSP is reviewed.
  - Trains its members to become water system specialist and wants to coordinate their efforts with the rest of the region.

Meeting Closure
Meeting adjourned at 4:30 pm.

Next Meetings:
*December 6, 2018, MEETING CANCELLED*
*January 3, 2019, MEETING CANCELLED*