

# MASTER BUILDING APPLICATION

Owner/Applicant \_\_\_\_\_

Phone \_\_\_\_\_

ADDRESS \_\_\_\_\_

Email \_\_\_\_\_

City, State, Zip \_\_\_\_\_

CONTACT/AGENT \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

City, State, Zip \_\_\_\_\_

CONTRACTOR \_\_\_\_\_

License # \_\_\_\_\_

Expiration \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Email \_\_\_\_\_

NAME OF CONSTRUCTION LENDER OR BOND \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

## PROPERTY INFORMATION

PROJECT ADDRESS \_\_\_\_\_ City \_\_\_\_\_ Lot Size \_\_\_\_\_

Subdivision/Mobile Home Park \_\_\_\_\_ Space # \_\_\_\_\_ Zone \_\_\_\_\_

Parcel # \_\_\_\_\_ Key # \_\_\_\_\_

Division \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Has work started? \_\_\_\_\_ Was this ever an Owner Builder Building? \_\_\_\_\_

Adjoining Parcels you own \_\_\_\_\_ Is the property in a special tax program? \_\_\_\_\_

Is this property subject to a Moratorium? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Type \_\_\_\_\_

## PROJECT INFORMATION

- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> RESIDENTIAL<br>One and Two Family dwelling & attached accessory structures | <input type="checkbox"/> OTHER<br>Plumbing/Mechanical      | <input type="checkbox"/> BUILDING CODE<br>Non-Residential & Multi-Family Residential | <input type="checkbox"/> FIRE CODE<br>Temporary Operational Permit * |
| <input type="checkbox"/> Manufactured Home  | <input type="checkbox"/> Flood Development                 | <input type="checkbox"/> Tenant Improvement or Change of use                         | <input type="checkbox"/> Temporary Tents & canopies*                 |
| <input type="checkbox"/> Detached Accessory structure <3000 sq ft                                   | <input type="checkbox"/> Ebey's Landing Historical Reserve | <input type="checkbox"/> Sign  | <input type="checkbox"/> Motor Vehicle fuel dispensing system        |
|   | <input type="checkbox"/> Shoreline, bulkhead & docks       | <input type="checkbox"/> Sprinkler or Fire Alarm                                     |  |
|   | <input type="checkbox"/> Demolition                        |  |  |

\*Temporary is 180 days or less.

The applicant warrants that all information in this application is truthful and complete. Permits may be suspended or revoked whenever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulation or any provision of the code. **I have read and understand cover sheet instructions.**

Applicant signature \_\_\_\_\_

Date \_\_\_\_\_

# SIGN PERMIT APPLICATION

Permit # \_\_\_\_\_

What is the zoning of the parcel? \_\_\_\_\_ What is the cost of the sign (including installation)? \_\_\_\_\_

Type of sign \_\_\_\_\_ Attached to building \_\_\_\_\_ Monument \_\_\_\_\_ Pole \_\_\_\_\_

Size of sign \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ sq. ft. # of sides \_\_\_\_\_

Height of top of sign above ground \_\_\_\_\_ Above building roof \_\_\_\_\_

Color of sign background \_\_\_\_\_ Color of sign frame \_\_\_\_\_

Color of building walls \_\_\_\_\_ Color of building roof \_\_\_\_\_

Describe the sign building materials \_\_\_\_\_

What is the existing total area of signs (excluding signs in windows such as logos, open or beer) for this business \_\_\_\_\_ sq. ft.

Describe the sign lighting \_\_\_\_\_

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## Provide a detailed, scaled drawing of the proposed sign that identifies:

**The height of the sign**

**Size and shape of sign**

**Supports, footings, foundations, frame, etc**

**All permanent graphics and colors**

**Lighting**

**Measurement of sign area:** The area of a sign shall be computed by measuring the copy as enclosed by the smallest square, triangle, rectangle or combination thereof. Any support structures, boarding trims and decorative embellishments will not be counted against total sign area as long as said support structures, boarding trims and decorative embellishments are appropriately scaled to the size of the copy as determined by the Director.