

FORM

L

ISLAND COUNTY PLANNING AND COMMUNITY DEVELOPMENT
APPLICATION FOR SHORT PLAT
ALTERATION

Application packages must be submitted in person to Island County Planning & Community Development. Submit the **original plus 3 copies** of the complete and collated application packages.

You will use this form if you are proposing to modify a short plat that has already been approved and recorded. Check the following action that applies:

- Proposal to change the boundaries of lots within a recorded final short plat that does not qualify as a boundary line adjustment, lot combination, boundary line correction, withdrawal or vacation, or
- Proposal to change easements or an area established in the short plat that are dedicated to the public, or
- Proposal to change a condition of approval of a recorded short plat.

1. Provide the legal description of the real property as last recorded (list here, provide on attached sheet, or Submit copy of recorded deed): _____

2. Provide the following information about the previously recorded short plat that you are proposing to alter:

- a. Previously approved Short Plat Application number: _____ / _____
- b. Date the short plat was recorded: _____
- c. Auditor's File No. of the previously recorded short plat: _____
- d. Recorded at Volume _____, Page _____ of Short Plats

3. What is the total number of lots in the previously recorded short plat? _____
What will be the total number of lots following completion of this alteration? _____

4. Describe the purpose of the proposed alteration. Also, include a summary of any existing and/or proposed uses on the site: _____

5. Describe any conditions of approval contained in the previously recorded short plat which are proposed to be amended in this application: _____

6. Will this alteration result in a violation of, or require change to, restrictive covenants affecting the land division?
Yes _____; No _____ (If yes, you must provide a written agreement to all affected ownership interests).

<p>7. Attach a list that includes the names and addresses of all affected persons with ownership interests of lots, tracts, parcels, sites, or divisions in the subject short plat or portion to be altered. Provide signatures of a <u>majority</u> of the affected owners expressing agreement to the proposed alteration, include written agreement to accept ownership of any property or to transfer or convey ownership of any property which may be necessary as a result of the alteration.</p>
<p>8. Is the affected land part of an assessment district? Yes _____; No _____. If yes, please provide the name and address of the district: _____</p>
<p>9. What is the existing and proposed source of water supply, including the name of the provider if it is to be served by a public system? _____</p>
<p>10. What is the existing and proposed method of sewage disposal, including the name of the district with jurisdiction if it is to be served by sanitary sewer? _____</p>
<p>11. Is the project within 200 feet of the shoreline? Yes _____ No _____ If yes, a shoreline Substantial Development Permit may be required along with this submittal (Form Q).</p>
<p>12. Will the proposal access directly onto an adjacent public road? Yes _____; No _____. If yes, provide the existing Access permit number or submit an Access Permit application with this application.</p>
<p>13. Are the existing and proposed uses allowed in the zoning classification? Yes _____; No _____. Are the uses Permitted Uses _____ or Conditional Uses _____? If they are Conditional Uses, has a permit been granted? Yes _____, permit # _____ / ____; No _____.</p>

FORM L – SUPPLEMENTAL PLAT ALTERATION APPLICATION CHECKLIST

In addition to the items identified in the Master Permit Application Checklist a Plat Alteration application also requires the following additional items. For those items below that must be shown on a plot plan please show them on the same plot plan required under item #5 of the Master Permit Application Checklist – it is not necessary that you prepare two separate plot plans.

Applicant Use	Application Requirements	For County Use Only
_____	1. Existing and proposed source of water (e.g. water availability verification form, letter of commitment from provider, well site verification).	_____
_____	2. Copies of soil logs and as-builts registered with the County Health Department or a letter of commitment from a sewer district.	_____
_____	3. Documentation of legal means of access to a public road (e.g. Recorded easement, existing access permit number, access permit application).	_____
_____	4. Copy of the <u>recorded</u> short plat map with proposed revisions clearly marked. The map must also include the following:	_____
_____	a. Location and dimensions of outer boundaries of the recorded short subdivision together with the full extent of any parcel which is proposed to be added into the short subdivision boundaries.	_____
_____	b. Location, dimensions, and area of all proposed and existing lots.	_____
_____	c. Existing and proposed lots to be identified by number (Lot 1, Lot 2, etc.) and proposed tracts, including private roads to be identified by letter (Tract A, Tract B, etc.)	_____
_____	d. If applicable, location of existing and proposed open space.	_____
_____	e. Location and dimensions of existing structures and other improvements, such as buildings, drainfields, wells, driveways and fences.	_____
_____	f. Approximate location of existing and any proposed accesses to all lots. Include, if available, existing Access Permit numbers.	_____
_____	g. Approximate location, width, and name of each recorded easement, right-of-way for public service or utilities, serving or affecting the subject property, and existing and proposed public and private roads in or adjacent to the site.	_____
_____	h. Approximate location of existing drainage patterns and systems including ditches and French drains.	_____

	<ul style="list-style-type: none"> i. Location and description of proposed temporary and permanent stormwater systems. 	
	<ul style="list-style-type: none"> j. Location of existing and proposed utilities (e.g. well sites, water and sewer lines). 	
	<ul style="list-style-type: none"> k. Approximate location of all soil test holes on each proposed lot. 	
	<ul style="list-style-type: none"> l. Title block on the lower right corner of plat map including: <ul style="list-style-type: none"> i. Name, address, and telephone number of the applicant(s), and the fee owner(s). ii. Date of drawing. 	
	<ul style="list-style-type: none"> m. Legal description of the property proposed for division. 	
	<ul style="list-style-type: none"> n. Legend that includes: <ul style="list-style-type: none"> i. Site addresses if assigned. ii. Assessor parcel number(s) of the property proposed for division. iii. Total area of the site and area of each proposed and existing parcel or lot. 	
	<ul style="list-style-type: none"> 5. Reports, studies or other information required. 	
	<ul style="list-style-type: none"> 6. Environmental Checklist, if required. 	
	<ul style="list-style-type: none"> 7. Drainage narrative or preliminary drainage plan, as applicable. 	