

**FORM
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**ISLAND COUNTY PLANNING AND COMMUNITY DEVELOPMENT
APPLICATION FOR LONG PLAT
ALTERATION**

Application packages must be submitted in person to Island County Planning & Community Development. Submit the **original plus 3 copies** of the complete and collated application packages.

You will use this form if you are proposing to modify a long plat that has already been approved and recorded. Check the following action that applies:

- Proposal to change the boundaries of lots within a recorded final long plat that does not qualify as a boundary line adjustment, lot combination, boundary line correction, withdrawal or vacation, or
- Proposal to change easements or an area established in the long plat that are dedicated to the public, or
- Proposal to change a condition of approval of a recorded long plat.

TYPE III DECISION – A Long Plat Alteration is a Type III Decision. All Type III Decisions require that a Pre-Application Conference be held, and that it be held no more than 6 months prior to submittal of this application. Island County staff will review the proposal and issue a recommendation to the Island County Hearing Examiner. The Hearing Examiner will conduct a public hearing and issue a formal decision. It also means that prior to submitting this application you must first have conducted a Community Meeting. With this application you must submit a tape copy of the recorded meeting, the meeting notes and affidavit that demonstrates the meeting was properly notices in the newspaper and by sign on the property. Please provide Community Meeting date: _____

1. Provide the legal description of the real property as last recorded (list here, provide on attached sheet, or Submit copy of recorded deed): _____

2. Provide the following information about the previously recorded long plat that you are proposing to alter:

- a. Previously approved Long Plat Application number: _____/_____
- b. Date the long plat was recorded: _____
- c. Auditor's File No. of the previously recorded long plat: _____
- d. Recorded at Volume _____, Page _____ of Long Plats

3. What is the total number of lots in the previously recorded long plat? _____
What will be the total number of lots following completion of this alteration? _____

4. Describe the purpose of the proposed alteration. Also, include a summary of any existing and/or proposed uses on the site: _____

5. Describe any conditions of approval contained in the previously recorded long plat which are proposed to be amended in this application: _____

6. Will this alteration result in a violation of, or require change to, restrictive covenants affecting the land division? Yes _____; No _____ (If yes, you must provide a written agreement to all affected ownership interests).

7. Attach a list that includes the names and addresses of all affected persons with ownership interests of lots, tracts, parcels, sites, or divisions in the subject long plat or portion to be altered. Provide signatures of a majority of the affected owners expressing agreement to the proposed alteration, include written agreement to accept ownership of any property or to transfer or convey ownership of any property which may be necessary as a result of the alteration.

8. Is the affected land part of an assessment district? Yes _____; No _____. If yes, please provide the name and address of the district: _____

9. What is the existing and proposed source of water supply, including the name of the provider if it is to be served by a public system? _____

10. What is the existing and proposed method of sewage disposal, including the name of the district with jurisdiction if it is to be served by sanitary sewer? _____

11. Is the project within 200 feet of the shoreline? Yes _____ No _____ If yes, a shoreline Substantial Development Permit may be required along with this submittal (Form Q).

12. Will the proposal access directly onto an adjacent public road? Yes _____; No _____. If yes, provide the existing Access permit number or submit an Access Permit application with this application.

13. Are the existing and proposed uses allowed in the zoning classification? Yes _____; No _____. Are the uses Permitted Uses _____ or Conditional Uses _____? If they are Conditional Uses, has a permit been granted? Yes _____, permit # _____ / ____; No _____.

