


PLANNING COMMISSION

SUMMARY MINUTES

FEBRUARY 24, 2020

APPROVED AS WRITTEN



Darin Hand, Chair

APPROVED WITH NOTED
CORRECTIONS

Chair

**ISLAND COUNTY
SUMMARY MINUTES
COMMISSIONER’S HEARING ROOM, COUPEVILLE, WA
FEBRUARY 24, 2020**

	Members Present	Members Absent
District 1		Kristen Stavros
	Margaret Andersen – Vice Chair	
	William Criswell	
District 2		Darin Hand – Chair
	Wendy Shingleton	
		VACANT
District 3	Beth Munson	
		Tracy Gilroy
	Ray Koladycz	

Meeting was called to order at 2:10 p.m. by Margaret Andersen, Vice Chair.

ROLL CALL

Jessica Carpenter, Community Development Director, Meredith Penny; Long Range Planner

Public Works staff present: Connie Bowers, Assistant County Engineer

APPROVAL OF MINUTES – There were no minutes to approve.

ITEMS FROM THE PUBLIC – None.

DIRECTOR’S REPORT

Jessica Carpenter, Community Development Director reported on her vision to expand the digital age to the Planning Department as the new director. She provided information on her previous experience, the 20 years of public service she brings to the county, and the 90-day, strategic-action plan she plans to submit to the Board. She introduced the new department staff to include: two (2) Planners and an Office Specialist.

PUBLIC HEARING

Connie Bowers, Assistant County Engineer explained she met with the County Commissioners on February 5, 2020. The discussion included the importance of keeping the Planning Commission involved, especially on large, land-use projects such as major road projects, or roundabouts, etc.

Connie mentioned that the discussion brought about the suggestion of a one-word change to item #7 of the Findings of Fact.

The item read: “Public Works is able to keep” the Planning Commission involved..., and the suggestion was have it read: “Public Works will keep” the Planning Commission involved, etc.

Discussion ensued regarding the procedures taken to request input from the public, other agencies, and the Island County Planning Commission. Connie Bowers, Assistant County Engineer explained the procedures taken by the County to solicit input.

Commissioner Beth Munson moved to approve the Findings of Fact as amended. Commissioner Wendy Shingleton seconded, motion carried unanimously.

Commissioner Beth Munson moved to approve the Capital Improvement Plan as presented and amended. Commissioner William Criswell seconded, motion carried unanimously.

Commissioner Margaret Andersen moved to adjourn the meeting, Commissioner Wendy Shingleton seconded, motion carried unanimously.

Meeting adjourned at 2:35 p.m.

Respectfully submitted by: Lourdes Shuart