

2018 WORK PLAN

DATE: 12/20/2017

#	FINALIZE ITEM FROM 2017	Target Completion	Priority	Scope
1	Incorporate 2017 amendments to the Countywide Planning Policies (CWPPs) into the Comprehensive Plan	Early 2018		Revise text and maps in the Comp Plan to reflect the recently adopted CWPP amendments

#	2018 DOCKET	Target Completion	Priority	Scope
2	Freeland Regs / Subarea Plan	April/May 2018	HIGH	Subarea Plan update to decouple land use designations from zoning for added flexibility
3	Housing Element Update	June/July 2018	HIGH	
4	Rural Lands	TBD	HIGH	

#	2018 WORK PLAN PROJECTS	Target Completion	Priority	Scope
5	FEMA Door 2 Regulatory Amendments	2018	HIGH	Some code changes anticipated for SMP - Hiller & DNR, with support from Meredith
6	Economic Development	2019	HIGH	1 - 2 years - Update includes: Chapter updates to policies/goals, Gateway Planning, & Airport Compatibility
7	Historic Preservation Update	2020	MEDIUM	2 - 3 years, minimal staff time in 2018 2018 activity to include scoping and applying for grants for an inventory only - other work to take place in future work plans
8	Oak Harbor Joint Planning Area Revisions	Resume discussions in Spring 2018 as time allows	LOW	6 - 12 months - Consider the expansion of the JPA for Oak Harbor, and the overlays for new JPA area - includes public engagement, comp plan edits to update JPA, Commerce review, and public hearings

#	ONGOING PROJECTS	Target Completion	Priority	Scope
10	Update of Fee Schedule	Reoccurring		3-4 months (should be reviewed every 5 years at min) new processes need to be reflected, consider Comp Plan fee by type/acres (base +)
11	Annual Code Cleanup	Every year	HIGH	'Annual' cleanup items continued from 2016/2017 and add SMP clean up items, sign code update, expiration dates, modifications & extensions, pervious pavement, decks, airport & light manufacturing reference, and definition of quorum, Ebay's cleanups, and more
12	2020 Census Prep	2018 - 2020		LUCA & Complete Count Committee only in 2018 PSAP, etc. in following years
13	Regulatory development support for Public Works updates	Reoccurring		Support for Public Works (not lead) - Forest Practices; Passive use parks allowed in all districts, other amendments per Public Works;
14	Annual Reporting of Growth - Creating the methodology & tracking system	2018 - 2019		1 - 2 years to build at .25 FTE - Reporting system (per CWPPs) - systems needs to be created and methodology determined
15	Public Benefit Rating System (PBRs) Policy Review	2018 - 2019	LOW	Review of credits, etc. (policy discussion)
16	Implementation Plan for Comp Plan policies	2018	LOW	Review of Comp Plan chapters to create a list of action items to inform future work plans

#	ONGOING TASKS	ONGOING	Priority	Scope
17	GIS Data Steward			maintaining & updating GIS database layers
18	Annual Reporting of Growth			Yearly report - production (amount of work TBD based on contents of report)
19	Support for Critical Areas			assistance with data mgmt
20	GMA Recordkeeping & QA/QC		HIGH	maintaining records, scanning in old documents, QA/QC laserfiche data entry, etc.
21	Litigation Support			varies
22	PBRs Applications			varies, based on # of applications
23	Water Systems Applications			varies, based on # of applications
24	Comprehensive Plan Amendment Applications			Varies, based on # of applications; 3-4 mos Summer/Fall of each yr Processings applications (if any)
25	Cross-Training / Planner On Call Rotation			min 1 day/week
26	Committee Mtgs			Interjurisdictional working group (include update to UGA expansion process), Transportation, Housing, Clinton, etc.