



ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

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~ MEMORANDUM ~

**TO: Island County Board of Commissioners
Island County Planning Commission**

FROM: Island County Planning & Community Development

DATE: May 17, 2016

SUBJECT: 2016 Comprehensive Plan Update – Joint Work Session on the Critical Areas Ordinance, Draft Comprehensive Plan Chapters, and preliminary working draft of the Freeland Subarea Plan

This memo is intended to summarize the Agenda and packet items for the May 23, 2016, Joint Work Session, and includes a brief update on where we are in the process and next steps. Each of the major agenda items has a separate memo and enclosures for in-depth information on those topics.

OVERVIEW

The 5/23 meeting will be the second in a series of joint meetings to review the items needed to create a complete draft of the plan for public and Department of Commerce review. We will be:

- Providing direction from a list of policy options on how to address the Needs and Gaps in the County's Critical Areas regulations;
- Reviewing and discussing a preliminary draft of the Freeland Subarea Plan
- Reviewing and discussing preliminary draft chapters for Utilities, and Transportation.

We will also be reviewing next steps in the periodic update. All of the items on this 5/23 agenda will also appear at additional meetings for finalization.

Packet Items

Critical Areas Ordinance updates

- A staff memo briefly reviews the steps in the Critical Areas Update process that have been completed so far and the intent for discussion at this meeting.
- The enclosures include the Final Needs Assessment and Gap Analysis and the Final Policy Options Memo.

Draft Island County Comprehensive Plan Chapters

- A staff memo briefly reviews the enclosed materials (what is provided, purpose, and a summary of discussions that have occurred to date).
- Draft chapters provided for review and discussion at this work session are:
 - Utilities
 - Transportation
- The preliminary drafts provided do not include the final tables and maps, which will be added in the next version. Please review for text edits at this time, focusing on any revisions/new content, and identifying potential gaps.
- A Change Matrix has been prepared for the Utilities Element to assist with identifying what goals & policies that have been moved, edited, revised, new, etc. Staff recommends reviewing the matrix prior to reading the draft chapter.
- A “strike-though” version of the Utilities Element is available online.
- Please plan to provide all comments/edits to staff either at the work session or before the end of the day on May 27th, to ensure that comments are incorporated into the next version of these drafts.

Preliminary Working Draft Freeland Subarea Plan

- A staff memo briefly reviews the history of the update process and goals for this periodic update and reviews the enclosed materials (what is provided, purpose, and a summary of discussions that have occurred to date).
- A preliminary working draft is provided for initial review. The Capital Facilities element update content is not complete and additional information is needed in several other areas as well. Staff and the planning consultant will continue work on the update, but wanted to provide an initial working draft for comments.

MEETING OUTCOMES / DISCUSSION NEEDED

- Discussion and direction on options for addressing Needs & Gaps in the County’s Critical Areas Regulations
- Preliminary review/comments on draft chapters
- Preliminary review/comments on working draft subarea plan
- Discussion of next steps, including June 6th meeting time(s)

Enclosures:

- Staff Memo & Enclosures, 5/23/16 Joint Work Session Agenda Item – Critical Areas Ordinance
- Staff Memo & Enclosures, 5/23/16 Joint Work Session Agenda Item – Draft Chapters
- Staff Memo & Enclosures, 5/23/16 Joint Work Session Agenda Item – Preliminary Working Draft Freeland Subarea Plan (version 0.1)