

**ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
P.O. BOX 5000, COUPEVILLE, WA 98239**

**MEMORANDUM**

**TO:** IRTPO Executive Board Members  
**FROM:** Commissioner Melanie Bacon, Chair  
**RE:** Executive Board Meeting: **Wednesday, May 26, 2021, 11:00 am – 12:30 pm**  
This will be a virtual meeting only. See connection information below.

Join this StarLeaf meeting

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**1. Meeting ID: 443 050 0796**

**Call to order / Welcome and Introductions**

- |   |  |                       |                    |
|---|--|-----------------------|--------------------|
| 1 | Approve the Agenda<br>&<br>Draft Minutes of April 28, 2021                             | <b>Action</b>         | <b>5 min.</b>      |
| 2 | FINAL UPWP<br>for SFYs 2022 & 2023 (w/ WSDOT edits)                                    | Action                | 20 min.            |
| 3 | Data Collection & Analysis Presentation<br>Marissa Milam/Kendra Breiland, Fehr & Peers | Presentation<br>Q & A | 30 min.<br>10 min. |
| 4 | Extension of Data Collection Contract for Fehr & Peers                                 | Discussion            | 5 min.             |
| 5 | Island Vehicle Electrification Policy Document   | Discussion            | 10 min.            |
| 6 | Title VI Plan & Assurances   | Discussion            | 10 min.            |
| 7 | <b>Adjourn (Chair)</b>   |                       |                    |

**Acronym Key:**

IRTPO: Island Regional Transportation Planning Organization

SFY: State Fiscal Year

TAC: Technical Advisory Committee

UPWP: Unified Planning Work Program

WSDOT: Washington State Department of Transportation

**Next meeting:** June 23, 2021

Action Items: Title VI, Fehr & Peers Contract Supplement, Vehicle Electrification Policy