

**ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
P.O. BOX 5000, COUPEVILLE, WA 98239**

MEMORANDUM

TO: IRTPO Executive Board Members
FROM: Helen Price Johnson, Chair
RE: Executive Board Meeting: **Wednesday, May 27, 2020, 11 am – 12: pm**
This will be a virtual meeting only. See connection information below.

Starleaf app: <https://meet.starleaf.com/4713240959/app>
Phone: 699-800-5335 OR
Phone: 699-202-3202

The primary items of business are:

	Call to order / Welcome and Introductions		5 min
1	Approve the Agenda & Draft Minutes of April 22, 2020	Action	5 min
2	Discussion and Recommended Adoption of SFY 2021 Unified Planning Work Program	Action	15 min
3	RTIP Update per new awards	Action	15 min
4	Bylaws Update Recommendation First Reading – Take home	Discussion	5 min.
5	WSDOT Strategic Finance Discussion	Update	5 min.
6	New Items (all)	Updates	10 min
7	Adjourn (Chair)		

Acronym Key:

IRTPO: Island Regional Transportation Planning Organization
RTIP: Regional Transportation Improvement Program
SFY: State Fiscal Year
UPWP: Unified Planning Work Program
WSDOT: Washington State Department of Transportation

Next meeting:
May 27, 2020