

**ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
P.O. BOX 5000, COUPEVILLE, WA 98239**

MEMORANDUM

TO: IRTPO Executive Board Members
FROM: Helen Price Johnson, Chair
RE: Executive Board Meeting: **Wednesday, August 26, 2020, 11 am – 12: pm**
This will be a virtual meeting only. See connection information below.

Join meeting using StarLeaf app
<https://meet.starleaf.com/4537924122/app>

Join with audio only	From your smartphone
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Meeting ID: 453 792 4122

Call to order / Welcome and Introductions		5 min
1	Approve the Agenda & Draft Minutes of May 27, 2020	Action 5 min
2	IRTPO Audit	Discussion 20 min
3	SFY 2020 UPWP Annual Report & Discussion of allocation of rollover funds	Discussion 20 min.
4	General Updates - roundtable	Discussion 10 min.
5	Adjourn (Chair)	

Next meeting: September 23, 2020

Acronym Key:

IRTPO: Island Regional Transportation Planning Organization
RTIP: Regional Transportation Improvement Program
SFY: State Fiscal Year
UPWP: Unified Planning Work Program
WSDOT: Washington State Department of Transportation