

**ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
P.O. BOX 5000, COUPEVILLE, WA 98239**

**MEMORANDUM**

**TO:** IRTPO Executive Board Members  
**FROM:** Helen Price Johnson, Chair  
**RE:** Executive Board Meeting: **Wednesday, December 23, 2020, 11:00 am – 12:00 pm**

This will be a virtual meeting only. See connection information below.

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Meeting ID: 453 966 3380

**Call to order / Welcome and Introductions**

- |   |   |                   |                         |
|---|---|-------------------|-------------------------|
| 1 | Approve the Agenda<br>&<br>Draft Minutes of October 28, 2020  | <b>Action</b>     | <b>5 min.</b><br>5 min. |
| 2 | Updates from Planner<br>a. Proposed second amendment to SFY 2021 UPWP (Action requested in Jan.)<br>b. Inquiry on County/IRTPO fiscal agreement<br>c. Overview of Secretary Millar's Investment Strategy Committee to date<br>d. Upcoming ranking decision on Consolidated Grant Applications (Action requested in Jan.)<br>e. Reminder of timeline for next Regional Transportation Plan Update<br>(Staff proposal to incorporate HSTP with RTP and update together) | <b>Discussion</b> | 15 min.                 |
| 3 | Roundtable Updates  | Discussion        | 15 min.                 |
| 4 | Recognition of Outgoing Chair   | Action            | 15 min.                 |
| 5 | <b>Adjourn (Chair)</b>  |                   |                         |

**Next meeting:** January 27, 2021

**Acronym Key:**

HSTP: Human Services Transportation Plan  
IRTPO: Island Regional Transportation Planning Organization  
RTP: Regional Transportation Plan  
RTIP: Regional Transportation Improvement Program  
SFY: State Fiscal Year  
UPWP: Unified Planning Work Program  
WSDOT: Washington State Department of Transportation