

CONSULTANT SERVICES AGREEMENT
ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
FEHR & PEERS

DATA COLLECTION & ANALYSIS PROFESSIONAL SERVICES
Supplement #1

The **ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION**, a regional government agency of the State of Washington, located at 1 NE 6th Street, Coupeville, WA 98239 (hereinafter "IRTPO"), and Fehr & Peers, (hereinafter the "Contractor" and "F&P"), in consideration of the mutual covenants herein, agree as follows:

I. PROJECT: The objective of this Agreement is to provide data collection and analysis professional services as described in the original agreement and attached Scope of Work.

All provisions in the original agreement remain in effect except as expressly modified by this supplement.

TERM OF AGREEMENT EXTENSION: Supplement #1 extends the term of the agreement for the period from July 1, 2021 through June 30, 2023, unless earlier terminated pursuant hereto.

PAYMENT: The total amount of this agreement is not to exceed \$75,000. Expenditures on this agreement may not begin until July 1, 2021.

EXHIBIT A: The Fee Schedule and Scope of Work are amended as shown in the attached Exhibit A.

DATED, this 23rd day of June, 2021.

Fehr & Peers

Bill Oakes, Director
Island Regional
Transportation Planning Organization

EXHIBIT A

REGIONAL TRAVEL DEMAND MODELING SERVICES SCOPE OF WORK, COMPENSATION & SCHEDULE

A. SCOPE OF WORK

The scope of work below is a general task outline. A refined scope of work with detailed task assignments and deliverables will be negotiated at the kick-off meeting in September.

1. Project Administration

- a. Communication with IRTPO
- b. Coordination with member agencies – **consultant will be expected to participate in at least four Technical Advisory Committee meetings and up to two Executive Board meetings during the agreement period.** -
- c. Invoicing & reporting

2. Data Gathering

- a. Collection of existing data from IRPTO members/partners (**ongoing**)
- b. Collection of origin/destination, travel time/travel speed, turning movement, and modal data from approved digital services
- c. Coordination with IRTPO members/partners on types of additional local counts/observations that may be needed to fill data gaps

3. Analysis

- a. Work with IRTPO planner to create specialized analyses of hot spots identified by the Technical Advisory Committee

4. Mapping (may include)

- a. Traffic patterns, counts, turning movements, congested corridors, etc.
- b. Roadway users (passenger vehicles, freight, bicycles, transit, etc.)
- c. Major residential areas
- d. Major destinations (Employment, schools, shopping, Naval facilities, etc.)
- e. Transit and ferry facilities
- f. Park & Rides

Expected Project Deliverables/Results:

Analysis of travel patterns, peak travel times, and chokepoints on SR 532 between Stanwood and Terry's Corner, on Camano Island. This will include coordination with City of Stanwood and WSDOT NW Region Office.

Analysis of freight traffic through Whidbey Island, particularly related to pass-through freight traffic. This will include coordination with WSF and WSDOT.

Analysis of travel patterns, peak travel times, and chokepoints on SR 20 between Banta Road and to Monroe Landing.

Any requested data purchases for these or other projects will be determined by coordination with IRTPO.

Additional project & analysis priorities will be determined on an as-needed basis by the IRTPO Technical Advisory Committee and staff. Data collection & analysis needs may vary throughout the term of this contract.

B. COMPENSATION

Table 1 displays all Fehr & Peers staff that will work on the project with fully loaded hourly rates, as well as overhead and profit rates. Fehr & Peers performs promotions and salary adjustments annually on July 1st. Fehr & Peers will notify IRTPO prior to adding staff or changing billing rates.

TABLE 1: SAMPLE RATE BREAKDOWN

Employee	Job Classification	Direct Labor Rate	Overhead, 175.67%	Fee, 10%	All Inclusive Hourly Billing Rate
Kendra Breiland	Principal II	\$82.69	\$145.26	\$22.80	\$250.75
Marissa Milam	Engineer/Planner II	\$34.62	\$60.82	\$9.54	\$104.98
Chelsea Dyess	Engineer/Planner III	\$35.58	\$62.50	\$9.81	\$107.89
Tinotenda Jonga	Engineer/Planner I	\$33.17	\$58.27	\$9.14	\$100.58
Peter Nguyen	Senior Engineering Technician III	\$38.46	\$67.56	\$10.60	\$116.62
Kamika Sanchez-Garcia	Sr. Businesses Administrator III	\$42.55	\$74.75	\$11.73	\$129.03
Jane Flynn	Sr. Business Services Administrator II	\$35.10	\$61.66	\$9.68	\$106.44

The total compensation for the Contractor through this Agreement period shall not exceed \$ 75,000. Any changes to billing rates or approved staff will not impact the project's total compensation.

C. SCHEDULE

The duration of this contract is July 1, 2021 through June 30, 2023.

ACCEPTED:

CONTRACTOR

IRTPO

By: _____

By: _____

Date: _____

Date: _____