

ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (IRTPO) EXECUTIVE BOARD

MINUTES OF THE MEETING

July 25, 2018

**Executive Board Members in Attendance:**

**Member Attendance List**

Helen Price Johnson, Island County Commissioner  
Steve Powers, City of Oak Harbor  
Molly Hughes, Mayor, Town of Coupeville  
Curt Gordon, Port of South Whidbey  
Mohammad Mostfavinassab, Port of Coupeville Commissioner  
Tim Callison, Mayor, City of Langley  
Bill Oakes, IRTPO Executive Director  
Jackie Henderson, Island Transit  
Mike Nortier, Island Transit Exec. Dir  
Brian Tyhuis, NAS Whidbey  
Todd Carlson, WSDOT

**Members not in Attendance**

Jill Johnson, Island County Commissioner  
Bob Severns, Mayor City of Oak Harbor  
Rick Hannold, Island County Commissioner

**Other Attendees**

Connie Bowers, IRTPO Staff

**Facilitator**

Brian Wood, IRTPO Staff

**May Action Items:**

- Update website with final agenda and minutes
- Send award letters to grant recipients

**Meeting started at 11:00am**

**Actions:**

- **Agenda:** Motion approved, all in favor.
- **Minutes of June 27<sup>th</sup> 2018 Meeting:** Motion approved, all in favor
- **Project Ranking Recommendations:** Motion to approve IRTPO TAC project ranking recommendations as presented was approved, all in favor
- **Project Work Plan Recommendation:** Motion to approve IRTPO TAC Work Plan as presented was approved, all in favor

**IRTPO Call For Projects:**

- A presentation was made summarizing the IRTPO Call for Projects process and outcomes.
- All projects were summarized with their overall rankings from TAC members.
- It was noted that project sponsors met to discuss the probably delivery timelines for the various projects. Some larger projects have extended right of way acquisition schedules so full funding is less appropriate as it would not be spent during the planning horizon. Sponsors agreed to partial awards that matched project phasing, given that new calls for projects would occur in 2020 and 2022.

- Final project ranking recommendations were made as well as a recommended work plan to accommodate the new projects. The following rankings and funding/work plan were approved:

**Rankings by Grant Category:**

<b>Paving Set Aside</b>	<b>Rank</b>
Coupeville: Terry Road Paving	1

<b>Transportation Alternative Projects (TAP)</b>	<b>Rank</b>
County/WCLT: Bos Lake Loop Trail (TA)	1
Island Transit: Bus Stop and Shelter Solar LED Lighting	2
Langley: First Street Sidewalk Improvement	3
Oak Harbor: Waterfront Trail Improvement	4
Island Transit: Camano Satellite Base Lighting LED Retrofit	10
County/State Parks: Ebey to Kettles Connector	9

<b>Surface Transportation Block Grant Projects</b>	<b>Rank</b>
County/WSDOT: Clinton Park & Ride and SR 525 Sidewalk Improvements	1
County/WSDOT: SR 20 Shoulder Widening	2
Oak Harbor: 7th Avenue Improvements	3
County/IRTPO: Aerial Imagery	4
County/WCLT: Bos Lake Loop Trail	5
County/OH: Hoffman to Oak Harbor Trail	6
County: Ault Field/Goldie Road Intersection Improvements	7
County/IRTPO: Electric Vehicle Planning	8

**Funding Work Plan:**

**STBG & TAP Fund Award Recommendations  
IRTPO TAC - July 2018**

<b>Paving Set Aside</b>	<b>Funding</b>
Coupeville: Terry Road Paving 2019	\$75,000

<b>Surface Transportation Block Grant Projects</b>	<b>Funding</b>
RMG: Clinton Park & Ride & SR 525 Sidewalk Improvements 2020	\$290,000
County/WSDOT: SR 20 Shoulder Widening PE 2020/25	\$630,000
County/WSDOT: SR 20 Shoulder Widening ROW 2021/25	\$600,000
Oak Harbor: NE 7th Ave Improvement Project 2020	\$188,600
County/IRTPO: Aerial Imagery 2020	\$177,325
County/WCLT: Bos Lake Loop Trail CN 2022/26/27	\$985,000
County/OH: Hoffman to Oak Harbor Trail Funds PE 2020	\$365,000
County/OH: Hoffman to Oak Harbor Trail Funds ROW 2023	\$120,000
County/OH: Hoffman to Oak Harbor Trail Funds CN 2024	\$525,000
County/IRTPO: Electric Vehicle Planning 2020	\$51,900

<b>Transportation Alternative Projects (TAP)</b>	<b>Funding</b>
County/WCLT: Bos Lake Loop Trail (TA) 2020	\$110,000
Island Transit: Bus Stop and Shelter Solar LED Lighting 2019	\$12,555
Langley: First Street Sidewalk Improvement 2019	\$100,200
Oak Harbor: Waterfront Trail Improvement CN 2019	\$115,742
Island Transit: Camano Satellite Base Lighting LED Retrofit 2019	\$20,760
County/State Parks: Ebey to Kettles Connector CN Funds 2023/24	\$132,700

**NEXT MEETING: August 22, 2018**