



## ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (IRTPO) EXECUTIVE BOARD

### MINUTES OF THE MEETING

June 22, 2022

#### **Executive Board Member Attendance List**

Melanie Bacon, Chair and County Commissioner – Island County  
Janet St. Clair, County Commissioner – Island County  
Jill Johnson, County Commissioner – Island County  
David Day, Port Commissioner – Port of Coupeville  
Todd Morrow, Executive Director - Island Transit  
Chris Damitio, Assistant Regional Administrator – WSDOT  
Blaine Oborn, City Administrator-City of Oak Harbor  
Connie Bowers – Public Works Director/County Engineer  
Brian Tyhuis, Community Planning and Liaison Officer – NAS Whidbey

#### **Interested Parties in Attendance**

Stan Reeves, Executive Director – Port of South Whidbey  
Carmen Bendixen, Senior Transportation Planner – WSF  
Catherine Kelley- Project Manager-Island County  
Nikki Davis, Traffic Engineer – Island County  
Todd Carlson, Planning and Engineering Services Manager– WSDOT  
Ed Sewester, Assistant County Engineer – Island County  
John Shambaugh, NW Region Mt Baker Area – WSDOT  
Peter Landry, Project Engineer - City of Oak Harbor  
Benjamin Jones-Transportation Planner – Island County  
Susan Driver, Transportation Planner-David Evans & Associates

**Commissioner Melanie Bacon, Chair, called the meeting to order at 10:00 a.m.**

#### **1. Approval of Agenda and Draft Minutes from June 22, 2022**

Commissioner St. Clair motioned to approve the draft agenda, Commissioner Johnson seconded, the motion passed unanimously.

Commissioner Johnson motioned to approve the minutes, City Administrator Oborn seconded, the motion passed unanimously.

## **2. Information on Upcoming Events**

Ms. Davis provided an update on the County Roads Speed Limit Evaluation.

## **3. Human Services Transportation Plan/Preliminary Draft & Project List**

Ms. Driver provided an update on the Human Services Transportation Plan/Preliminary Draft & Project List.

## **4. Infrastructure Investment and Job Act (IIJA) Grant Writer Position**

Chair Bacon provided an overview on the Infrastructure Investment and Job Act Grant Writer Position.

## **5. RoundTable**

Blaine Oborn provided an update on the City of Oak Harbor.

- Hired an Grant Coordinator
- Applying for the IIJA Grant
- NE 7<sup>th</sup> Avenue

Brian Tyhuis provided an update on NAS Whidbey.

- Infrastructure Grant

Stan Reeves provided an update on the Port of South Whidbey.

- Call for Projects

Todd Morrow provided an update on Island Transit.

- Implementation of Service Expansion
- State of Commerce Grant

Carmen Bendixen provided an update on Washington State Ferry.

- Virtual Meetings

Connie Bowers provided an update on Island County.

- Payment Preservation Program

**Chair Melanie Bacon adjourns the meeting at 11:09 a.m.**

**Next Meeting: August 24th, 2022**

**Common Acronyms:**

HSTP – Human Services Transportation Plan

IRTPO – Island Regional Transportation Planning Organization

TAC – Technical Advisory Committee

IJA – Infrastructure Investment and Job Act

WSF – Washington State Ferry

RTP – Regional Transportation Plan