



## ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (IRTPO) EXECUTIVE BOARD

### MINUTES OF THE MEETING

April 27, 2022

#### Executive Board Member Attendance List

Melanie Bacon, Chair and County Commissioner - Island County  
Curt Gordon, Vice Chair and Port Commissioner - Port of South Whidbey  
Janet St. Clair, County Commissioner - Island County  
Todd Morrow, Executive Director - Island Transit  
Molly Hughes, Mayor - Town of Coupeville  
Chris Damitio, Assistant Regional Administrator - WSDOT  
Blaine Oborn, City Administrator-City of Oak Harbor  
John Shambaugh, NW Region Mt Baker Area-WSDOT  
Connie Bowers-Public Works Director/County Engineer  
David Day, Port Commissioner – Port of Coupeville  
Jill Johnson, County Commissioner – Island County

#### Interested Parties in Attendance

Benjamin Jones-Transportation Planner-Island County  
Chris Dingle-Island County & Military Affairs Liaison  
Stan Reeves, Executive Director - Port of South Whidbey  
Sean Garcia- Rep. Larsen's Senior Legislative Assistant  
Carmen Bendixen, Senior Transportation Planner – WSF  
Catherine Kelley- Project Manager-Island County  
Paul Roberts- District Transportation & Infrastructure Coordinator

**Commissioner Melanie Bacon, Chair, calls the meeting to order at 10:09 a.m.**

**1. Chair Melanie Bacon-Allowed Chris Dingle to present his presentation on the Infrastructure Investment and Job Act (IIJA) until the quorum number is met.**

Chris Dingle introduced Sean Garcia to by presenting the Infrastructure Investment and Job Act (IIJA). Sean Garcia- presented the presentation PowerPoint on the following:

**The Infrastructure Investment and Job Act (IIJA)**

- Transportation-Roads Bridges, Transit, Rail & Aviation
- Water-Drinking Water and Wastewater
- High Speed Internet and Broadband
- Clean Energy & Environment and Resilience

*Chair Janet St Chair-* mentioned she went to Representative Larsen's website and wasn't able to track the grants. Also, she and Mayor Molly Hughes discussed they had to commerce out to speak with the COG. Can you give us a breakout point of what dollars are being directed to applicants from the Federal Government and which of these investments are running through commerce.

Sean Garcia-We are trying to be as communicative as possible in terms of advance notice. We push the White House, DOT and other agencies to get these things out with as much notice as possible. Rep. Larsen had a meeting at the White House with Mitch Lander about how they can better coordinate what they 're doing and let everyone be aware of these dollars and how they are spent.

Todd Morrow- Acknowledged that he's thankful for the bill and the amount of money that's in it. Also let everyone know what a great resource Sean Garcia is and the rest of Congressman Larsen's staff. I urge everyone to take him up on the offer he has to give.

Chris Dingle- He shared the link to Ben Jones to forward to everyone regarding the Infrastructure Investment and Job Act (IIJA).

*Chair Melanie Bacon-* Asked Chis Dingle to share the PowerPoint slides with Ben Jones so he can post them on the Island Count website and forward to everyone.

Blaine Osborne- Thanked Chris Dingle for his work with Oak Harbor. Following up with Commissioner Janet St. Clair on what we need clarification for. Some the grants are with the state, some are federal, and some run through Rep. Larsen's office. We are trying to understand the opportunities we have.

Chair Melanie Bacon- explained we have a quorum to move forward.

## **2. Approval of Agenda and Draft Minutes from April 27, 2022**

Blaine Oborn moves to approve the draft agenda. Mayor Molly Hughes seconds. All yeas, motion approved. Blaine Oborn moves to approve the minutes. Vice Chair Curt Gordon seconded as amended. All yeas, motion approved.

## **3. Information on Upcoming Events**

Ben Jones updated on the Signatory Authority/IRTPO County Contracts. He explained Connie Bowers, Public Works Director/County Engineer has the capability to executing IRTPO contracts according to the Bylaws.

*Vice Chair Curt Gordon-* Inquired if the Signatory Authority is a clarification or needs the Executive Board Approval

Ben Jones- mentioned it's just clarification to inform the Executive Board on the updated Signature Authority regarding the HSTP.

*Connie Bowers-* mentioned we were trying to push this contract for the past six (6) months and had several consultants with a number of issues. We had transition with a Transportation Planner who is a Sub-Contractor for one of the consultants.

*Chair Melanie Bacon-* Vice chair Curt Gordon first to moves to approve the Signatory Authority approval. Blaine Oborn second. All yeas, motion approves.

## **4. Members Round Table**

*Vice Chair Curt Gordon-* mentioned they're working on the passenger only ferry. Also, updated on projects they're currently working on.

*Todd Morrow- Gave updates regarding Island Transit and the changes they are currently working on.*

Mayor Molly Hughes- didn't have any updates regarding the Town of Coupeville.

Chair David Day- Mentioned the port of Coupeville is back on line with its water a sewer system.

Chair Jill Johnson- Gives an update regarding Town of Coupeville.

*Chair Janet St Clair- gave an update regarding community transit and how there working on improving mobility routes.*

*Blaine Oborn- gave an update regarding projects they're working on for improving for the City of Oak Harbor.*

*Connie Bowers- Gives an update regarding Island County and projects they're currently working on.*

*Carmen Bendixen- Gives an update regarding Washington State Ferries.*

Chris Damitio- gives an update regarding WSDOT.

John Shambaugh- Didn't have any updates for WSDOT.

Todd Carlson- didn't have any updates regarding WSDOT.

***Next Meeting: June 22, 2022***

**Chair Melanie Bacon adjourns the meeting at 11:38 a.m.**

**Common Acronyms:**

HSTP – Human Services Transportation Plan

IRTPO – Island Regional Transportation Planning Organization

MPO – Metropolitan Planning Organization

NAS – Naval Air Station

RFQ – Request for Qualifications

RTIP – Regional Transportation Improvement Program

RTP – Regional Transportation Plan

RTPO - Regional Transportation Planning Organization

STIP – State Transportation Improvement Program

TAC – Technical Advisory Committee

WSDOT – Washington State Department of Transportation

WSF – Washington State Ferries

COG-Council of Government