



ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (IRTPO) EXECUTIVE BOARD

MINUTES OF THE MEETING

August 24, 2022

Executive Board Member Attendance List

Melanie Bacon, Chair and County Commissioner – Island County
Janet St. Clair, County Commissioner – Island County
Jill Johnson, County Commissioner – Island County
Molly Hughes, Mayor – Town of Coupeville
Beth Munns, Councilmember and Chair – Island Transit
Todd Morrow, Executive Director – Island Transit
Blaine Oborn, City Administrator – City of Oak Harbor
Connie Bowers, Public Works Director/County Engineer
Brian Tyhuis, Community Planning and Liaison Officer – NAS Whidbey
David Day, Port Commissioner – Port of Coupeville
Todd Carlson, Planning and Engineering Services Manager – WSDOT

Interested Parties in Attendance

Benjamin Jones, Transportation Planner – Island County
Carmen Bendixen, Senior Transportation Planner – WSF
Ed Sewester, Assistant County Engineer – Island County
Michael Jones, County Administrator-Island County
Nikki Davis, Traffic Engineer – Island County
Stan Reeves, Executive Director – Port of South Whidbey

1. Approval of Agenda and Draft Minutes from August 24, 2022

Councilmember Munns motioned to approve the draft agenda, Commissioner Johnson seconded, the motion passed unanimously.

Councilmember Munns motioned to approve the minutes, Commissioner Johnson seconded, the motion passed unanimously.

2. Information on Upcoming Events

Mr. Jones provided an update on the Technical Advisory Committee Quorum.

- ✦ Executive Board suggested that the TAC September meeting will determine a change in the quorum from 8 voting members to 6, according to the Bylaws.

3. Safe Streets & Roads for All (SS4A) Action Plan Application Update

Ms. Davis provided an update about the Safe Streets & Roads for All (SS4A) grant process.

- ✦ City of Oak Harbor, Town of Coupeville, Island Transit, City of Langley, and WSDOT to request funds for a Regional Plan

4. Human Services Transportation Plan (HSTP) Update

Mr. Jones provided an update about the Human Services Transportation Plan.

- ✦ Final plan scheduled for Executive Board proposed for November 23.

5. Regional Transportation Plan (RTP) Update

Mr. Jones provided an update about the Regional Transportation Plan (RTP).

- ✦ Awarded on August 2, 2022, with expected competition date February 2024.
- ✦ RTP Kick-off meeting September 7, 2022.

6. 6-Month Projection Agenda Items

Mr. Jones provided an update about the Technical Advisory Committee/Executive Board 6Month Projection Agenda Items list.

7. Member Roundtable

Councilmember Munns from Island Transit provided an update about the following:

- ✦ Currently have solar panels at 2 (two) locations which are Camano & Whidbey Island.

City Administrator Oborn from City of Oak Harbor provided an update about the following:

- ✦ NE 7th Avenue
- ✦ SR 20

Mayor Hughes from the Town of Coupeville provided an update about the following:

- ✦ Overlay Partnership/Sidewalk Connections
- ✦ EV Charger Repair
- ✦ TIB Grants
- ✦ Risk Mitigation Grant

Mr. Tyhuis from NAS Whidbey provided an update about the following:

- † Base Open House

Commissioner Day from Port of Coupeville provided an update about the following:

- † AJ Eisenberg Airport
- † Greenbank Farm Signage Improvements

Mr. Reeves from Port of South Whidbey provided an update about the following:

- † Dock Project
- † Parking Spaces

Ms. Bendixen from WSF provided an update about the following:

- † Federal Grant/Terminal Wait time System

Mr. Carson from WSDOT provided an update about the following:

- † Safety
- † SR 532 Corridor Survey
- † Data Collection

Ms. Bowers from Island County provided an update about the following:

- † Chip Seal Operations
- † Paving

Commissioner St. Clair from Island County provided an update about the following:

- † Camano Chip Seal Operations
- † Camano Paving

Chair Melanie Bacon adjourned the meeting at 11:18 a.m.

Next Meeting: September 28, 2022

Acronym Key:

HSTP – Human Services Transportation Plan

IRTPO – Island Regional Transportation Planning Organization

TAC – Technical Advisory Committee

RTP – Regional Transportation Plan

IJA – Infrastructure Investment and Job Act