

ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (IRTPO) EXECUTIVE BOARD

MINUTES OF THE MEETING

April 22, 2020

**Executive Board Member/Seat Attendance List:**

Helen Price-Johnson, Commissioner, Island County  
Jill Johnson, Island County Commissioner  
Tim Callison, Mayor, City of Langley  
Molly Hughes, Mayor, City of Coupeville  
Blaine Osborne, Administrator, City of Oak Harbor  
Mohammad Mostafavinassab, Commissioner, Port of Coupeville  
Curt Gordon, Commissioner, Port of South Whidbey  
Stan Reeves, Exec. Dir., Port of South Whidbey  
Todd Morrow, Director, Executive Island Transit  
Beth Munns, Island Transit  
Jay Drye, WSDOT  
Todd Carlson, WSDOT  
Patricia Love, Planner, City of Stanwood

**Members not in Attendance:**

Bill Oakes, IRTPO Executive Director  
Bob Severns, Mayor, City of Oak Harbor  
Brian Tyhuis, NAS Whidbey

**Staff:**

Susan Driver, IRTPO Planner  
Connie Bowers, Asst. Island County Engineer  
Grant Johnson, Island County Planning

**Commissioner Price Johnson, Chair, called the meeting to order at 11:00 am**

**Actions:**

- Agenda: Motion to approve agenda by Commissioner Johnson and second by Mayor Hughes; all yeas, motion passed.
- Minutes of March 25, 2020: Motion to approve minutes as presented by Ms. Munns and second by Commissioner Johnson; all yeas, motion passed.
- Award of Surface Transportation Block Grants (STBG) and Transportation Alternatives (TA) grants: Motion to approve award by Blaine Osborne and second by Ms. Munns; all yeas, motion passed.

**Acronyms:**

WSDOT – Washington State Department of Transportation  
STBG – Surface Transportation Block Grant  
TA – Transportation Alternatives  
UPWP – Unified Planning Work Program  
SFY – State Fiscal Year (July 1 – June 30)

**Staff presentation of ranked projects:**

Ms. Driver and Ms. Bowers presented the project applications for STBG and TA grants, along with information about the criteria and weighting that went into the ranking. The TAC recommendations were offered at the end of the presentation for discussion.

Following a period of discussion and deliberation, the Board voted to award funding in the amounts identified in the following table:

<b>Paving Set Aside</b>	<b>Request</b>	<b>Funding Recommendation</b>
Coupeville: Terry Road Paving, Additional Funds	\$ 81,646.00	\$81,646

<b>Surface Transportation Block Grant Projects</b>	<b>Request</b>	<b>Funding Recommendation</b>
Oak Harbor: Midway Boulevard	\$ 950,000.00	\$950,000
Island County: East Camano/Cross Island Intersection Improvements	\$ 800,000.00	\$800,000
Island County: SR 20 Shoulder Widening, Race to Welcher, Additional Funds	\$2,755,000.00	\$1,950,000

<b>Transportation Alternative Projects (TA)</b>	<b>Request</b>	<b>Funding Recommendation</b>
Oak Harbor: Waterfront Trail, Additional Funds - Previously Awarded	\$ 39,300.00	\$39,300
Port of South Whidbey: Passenger-only Dock Replacements	\$ 562,250.00	\$319,000
Oak Harbor: Active Transportation Plan	\$ 129,750.00	\$129,750

**Discussion of Unified Planning Work Program (UPWP) for State Fiscal Year (SFY) 2021:**

Ms. Driver updated the Board on the status of the 2021 UPWP. Ms. Driver and Ms. Bowers met with WSDOT reviewers to discuss the draft plan. Minor changes were made as a result of the discussion. The document will be available on the website for final review by the Board. Formal action to adopt the plan will be requested in May.

**Commissioner Price Johnson, Chair, Adjourned the meeting at 11:51 am.**

**Next Meeting: May 27, 2020**