

# ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (IRTPO) EXECUTIVE BOARD

## MINUTES OF THE MEETING

December 23, 2020

### **Executive Board Member/Seat Attendance List:**

Chair: Helen Price-Johnson, Commissioner, Island Cty  
Stan Reeves, Exec. Dir., Port of South Whidbey  
Molly Hughes, Mayor, City of Coupeville  
Todd Morrow, Director, Executive Island Transit  
Janet St. Clair, Island County Commissioner  
Tim Callison, Mayor, City of Langley  
Jay Drye, WSDOT  
Mohammad Mostafavinassab, Commissioner,  
Port of Coupeville  
Curt Gordon, Commissioner, Port of SW  
Beth Munns, Island Transit (Oak Harbor City Council)  
Blaine Oborn, Administrator, City of Oak Harbor

### **Members not in Attendance:**

Patricia Love, Planner, City of Stanwood  
Brian Tyhuis, NAS Whidbey  
Sherrye Wyatt, Whidbey Scenic Isle Way

### **Guests:**

Todd Carlson, WSDOT  
Ray Deardorf, WSF  
John Vizina, WSF

### **Staff:**

Kelly Ojala, Island County Public Works (for Director, Bill Oakes)  
Susan Driver, IRTPO Planner

**Commissioner Price Johnson, Chair, called the meeting to order at 11:00 am**

### **Actions:**

- Agenda. Motion to approve agenda by Councilwoman Munns and second by Mayor Callison. All yeas, motion passed.
- Minutes of October 28, 2020. Motion to approve minutes as presented by Mayor Hughes and second by Councilwoman Munns. All yeas, motion passed.

### **Planning Staff Updates**

1. Proposed second amendment to State Fiscal Year Unified Planning Work Plan
  - An additional \$3,280 that was not allocated in the first budget amendment is proposed for the multi-modal planning line. This money could be utilized in updating the Regional Transportation Plan. Interest was also expressed in using these funds toward building partnerships to work on passenger ferries.
2. Inquiry on County/IRTPO fiscal agreement
  - Commissioner Price Johnson requested that the County Commissioners be included in the ongoing discussion. Commissioner St. Clair stated that this issue has not come before the Finance Committee. Susan will follow-up with Commissioners' Office.
3. Overview of Secretary Millar's Investment Strategy Committee to date
  - Susan discussed the ongoing coordination between WSDOT and the MPOs and RTPOs related to finding ways to incorporate collaborative decision-making in prioritizing transportation funding statewide.

- Commissioner St. Clair recommended incorporating the five-county transportation coalition (SWISS) into the discussion. Commissioner Price Johnson added that it would be good to suggest a broader regional approach to the Investment Strategy Group, to add a step between MPOs/RTPOs and the State. [The SWISS coalition includes San Juan, Skagit, Snohomish, Whatcom, and Island Counties.]
  - The Board's direction was for Susan to continue to be involved and provide updates as available.
4. Upcoming ranking decision on Consolidated Grant applications
    - Susan shared the six applications for Consolidated Grants for information only. She explained that the applications will be ranked by members of the Technical Equity Committee. The ranked projects will be submitted to the Board for approval in January.
  5. Reminder of timeline for next Regional Transportation Plan Update
    - Susan submitted a proposed timeline for the Regional Transportation Plan update and suggested that the Human Services Transportation Plan could be updated concurrently. More discussion about these projects will occur at the January meeting.
    - Commissioner St. Clair suggested that Island County Human Services department is very busy with the pandemic right now and may not have time to participate. Susan confirmed that she is having trouble getting Human Services providers across the board to participate in meetings. Commissioner St. Clair also noted that the Census data may be two months late. That delay would certainly impact our update timeline.
    - Updates to the Human Services Transportation Plan are only required every two years. However, our current plan does indicate that we will re-visit it every two years.

#### **Member update roundtable**

Members shared information about local projects.

#### **Recognition of Outgoing Chair**

Members thanked outgoing Chair, Commissioner Helen Price Johnson, for her leadership of the IRPTO from its beginnings in 2016.

#### **Acronyms:**

FHWA – Federal Highway Administration

HSTP – Human Services Transportation Plan

RTIP – Regional Transportation Improvement Program

RTP – Regional Transportation Plan

SFY – State Fiscal Year (July 1 – June 30)

STBG – Surface Transportation Block Grant

TA – Transportation Alternatives

UPWP – Unified Planning Work Program

WSDOT – Washington State Department of Transportation

WSF – Washington State Ferries

**Commissioner Price Johnson, Chair, Adjourned the meeting at 12:05 pm.**

**Next Meeting: January 27, 2021**